

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 25TH MAY 2023

WARREN SHIRE COUNCIL

AGENDA - ORDINARY COUNCIL MEETING

25th May 2023 commencing at 8.30 am

1. OPENING OF MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

Warren Shire Council acknowledges the traditional owners of the lands within Warren Shire and acknowledges the Aboriginal and Torres Strait Islander people who reside within this Shire.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

4. CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday, 27th April 2023.

5. DISCLOSURES OF INTERESTS

6. MAYORAL MINUTE(S)

Item 1 Damaging Increase in Emergency Services Levy Costs (E6-10, E4-43)

7. REPORTS OF COMMITTEES

Meeting of the Economic Development and Promotions Committee held on
Tuesday 2nd May 2023 (C14-3.22)

Meeting of the Plant Committee held on
Wednesday, 3rd May 2023 (C14-3.8)

Meeting of the Warren Airport Operations Committee held on
Tuesday 9th May 2023 (C14-3.12)

Meeting of the Warren Public Arts Committee held on
Tuesday, 9th May 2023..... (C14-3.29)

Meeting of the Showground/Racecourse Committee held on
Tuesday, 9th May 2023 (C14-3.2)

REPORTS OF COMMITTEES**CONTINUED**

Meeting of the Roads Committee held on Wednesday 10th May 2023	(C14-3.28)
Meeting of the Sporting Facilities Committee held on Wednesday 10th May 2023	(S21-2)
Meeting of the Traffic Committee held on Thursday 11th May 2023	(T5-2)
Meeting of the Warren Local Emergency Management Committee held on Tuesday, 9th May 2023	(E6-1)
Meeting of Manex held on Tuesday, 16th May 2023	(C14-3.4)

8. REPORTS OF DELEGATES**REPORTS OF DELEGATES**

Item 1	AGM of the Outback Arts Inc. held on Monday, 3rd April 2023	(C17-2)
Item 1	Meeting of the Castlereagh Macquarie County Council held on Monday, 24th April 2023	(C15-1)

9. REPORTS TO COUNCIL**POLICY**

Nil.

REPORTS OF THE GENERAL MANAGER

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REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

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Item 4	Librarian’s Report on the Warren Shire Library Operations (L2-2) .	Page 7
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REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

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REPORTS OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES

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Item 3	Ewenmar Waste Depot – Future Gazetted Public Holidays Closure (G2-5.4)	Page 5

10. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

11. MATTERS OF URGENCY

Nil.

12. CONFIDENTIAL MATTERS

REPORT OF THE GENERAL MANAGER

Item 1 Warren Airport Projects (C13-81, G4-1.16)

REPORT OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

Item 2 Tender No. T062324OROC – Provision of Bitumen Spray Seal . (C14-6.2/62)

Item 3 Tender No. RFT C13-80 Construction of Ventilated Causeway at the Dragon Cowal, Merrigal Road (C13-80)

Item 4 Tender No. T042324OROC – Supply and Delivery of Bulk Fuel (C14-6.2/64)

Item 5 Tender No. T052324OROC – Supply & Delivery of Bulk Water Treatment Chemicals (C14-6.2/63)

Item 6 Asphalt Works on Dubbo Street **(TO BE TABLED AT MEETING)** . (R4-1.70, G4-1.81)

13. CONCLUSION OF MEETING

14. PRESENTATIONS

Nil.

WARREN SHIRE COUNCIL
Mayoral Minute
to the Ordinary Meeting of Council to be held at the
Council Community Room, Warren, on Thursday 25th May 2023

ITEM 1 DAMAGING INCREASE IN EMERGENCY SERVICES LEVY COSTS (E6-10, E4-43)

RECOMMENDATION that:

1. Council writes to the Treasurer, the Minister for Emergency Services, the Minister for Local Government and Local State Member(s):
 - a. Expressing Council's strong opposition to the NSW Government's last minute decision to impose an enormous Emergency Services Levy (ESL) cost increase on councils for 2023/2024 by scrapping the ESL subsidy for Councils and at a time after Council has publicly advertised its Operational Plan and annual budget to the community;
 - b. Noting that as a consequence of the unannounced 73% increase in the State Emergency Service budget and an 18% increase in the Fire and Rescue NSW budget, many Councils 3.5% rate increase to provide essential community services and infrastructure will have been significantly eroded.
 - c. Advising that the Government's decision may/will lead to a reduction in important local services and/or the cancellation of necessary infrastructure projects;
 - d. Calling on the NSW Government to take immediate action to:
 - i. restore the ESL subsidy in 2023/2024
 - ii. urgently introduce legislation to decouple the ESL from the rate peg to enable Councils to recover the full cost
 - iii. develop a fairer, more transparent and financially sustainable method of funding critically important emergency services in consultation with Local Government.
2. Council writes to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023/2024 rate cap, which has resulted in additional financial stress.
3. Council writes to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Councils' emergency services contribution.

PURPOSE

For Council to consider an appropriate resolution in relation to the NSW Government increasing the Emergency Services Levy (ESL) imposed on all NSW Councils without warning for the 2023/2024 financial year.

BACKGROUND

Fortunately initial information through Coonamble Shire Council has shown that Warren Shire Council is not severely affected by the NSW Government imposing an increase for the ESL.

However, I have been made aware that for many Councils it has almost taken most of the 3.7% rate pegging limit for the year and accordingly we should show solidarity and support other Councils.

WARREN SHIRE COUNCIL
Mayoral Minute
to the Ordinary Meeting of Council to be held at the
Council Community Room, Warren, on Thursday 25th May 2023

ITEM 1 DAMAGING INCREASE IN EMERGENCY SERVICES LEVY COSTS CONTINUED

REPORT

I am calling on Councillors to support representations to the NSW Government in response to the highly damaging increase in the ESL imposed on all Councils without warning for the 2023/2024 financial year.

The ESL is a cost imposed on Councils and insurance policy holders to fund the emergency services budget in NSW. The majority is paid as part of insurance premiums, with a further 11.7 per cent funded by Councils and 14.6% by the NSW Government. The ESL represents cost shifting at its worse, as it is imposed on Councils without any mechanism for Councils to recover costs.

The levy increase for the State's 128 Councils in 2023/2024 amounts to almost \$77 million, with the total cost imposed on the local government sector increasing from \$143 million in the current financial year to \$219 million next year. This represents a 53.1% increase, completely dwarfing the IPART baseline rate peg of 3.7% for 2023/2024. Fortunately, it is only a minor change for Warren Shire Council's budget.

Reporting suggests that the increase in costs this year reflects a 73% increase in the State Emergency Service budget and an 18.5% funding increase to Fire and Rescue NSW. The impact of these large increases on Councils' finances will be particularly severe in 2023/2024 as a result of the NSW Government deciding to scrap the subsidy for Council ESL payments.

For many Councils, the unexpected cost hit will absorb almost all of their IPART-approved rate rise for this year and in some cases absorb more than 100%. This is placing Local Government budgets under enormous pressure as they struggle from the combined impact of the pandemic, extreme weather events, high inflation and wage increases.

IPART-approved rate rises are intended to compensate for the impacts of inflation and increases in Council costs. Instead, the rate increase will have to be largely diverted to the significantly higher ESL payments this year. NSW Councils will have no option other than to make cuts to infrastructure and services expenditure.

The timing of this development is particularly challenging for Councils as it comes so late in the Local Government budgeting cycle, well after IPART's rate determination for the coming financial year.

All Councils strongly support a well-funded emergency services sector and the critical contribution of emergency services workers and volunteers (many of whom are Councillors and Council staff). However, it is essential that these services be supported through an equitable, transparent and sustainable funding model.

Local Government NSW has raised the serious concerns of the local government sector with the NSW Government and is seeking the support of Councils across NSW in amplifying this advocacy.

WARREN SHIRE COUNCIL
Mayoral Minute
to the Ordinary Meeting of Council to be held at the
Council Community Room, Warren, on Thursday 25th May 2023

ITEM 1 DAMAGING INCREASE IN EMERGENCY SERVICES LEVY COSTS CONTINUED

This Mayoral Minute recommends that Council call on the NSW Government to take immediate action to:

- a. restore the ESL subsidy;
- b. decouple the ESL from the rate peg to enable Councils to recover the full cost; and
- c. develop a fairer, more transparent and financially sustainable method of funding critically important emergency services.

The Mayoral Minute also recommends that Council write to IPART advising of the financial sustainability impacts on of the ESL.

FINANCIAL AND RESOURCE IMPLICATIONS

Currently minimal however, could be inconsiderable in the future.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

The risk is that eventually the ESL could eventually affect Warren Shire Council's budget.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

Council doesn't necessarily need to resolve this way to support other Councils.

CONCLUSION

The recommendation provides appropriate support to other Councils who are severely affected by the NSW Government increasing the Emergency Services Levy (ESL) imposed on all NSW Councils without warning for the 2023/2024 financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.2.4 Ensure that our emergency services organisations are ready to support our community during natural disasters and other emergencies; and
- 5.4.2 Lobby the State Government to reduce the amount of cost shifting, from Government to Council, for the provision of community services.

SUPPORTING INFORMATION /ATTACHMENTS

Nil.

ECONOMIC DEVELOPMENT & PROMOTIONS COMMITTEE MINUTES

Attached are the Minutes of the meeting of the Economic Development & Promotions Committee held on Tuesday, 2nd May 2023.

RECOMMENDATION:

That the Minutes of the Meeting of the Economic Development & Promotions Committee held on Tuesday, 2nd May 2023 be received and noted, and the following recommendations be adopted:

ITEM 5.2 INVESTMENT ATTRACTION TRAINING FOR LOCAL GOVERNMENT WORKSHOP (C11-1)

That the Senior Investment Manager for the Office of Regional Economic Development (ORED), Jessica Wilkinson be invited to address the Committee at a date to be arranged.

ITEM 5.3 ECONOMIC DEVELOPMENT STRATEGY AND ACTION PLAN (D3-1)

That the draft Economic Development Strategy and Action Plan be placed on public exhibition for a minimum of 28 days to obtain comment and feedback before being reconsidered by the Committee and Council.

ITEM 5.4 DESTINATION MACQUARIE MARSHES TASKFORCE (T4-1.2)

1. That within 12 months and, after the Taskforce's short and long term goals and Destination Macquarie Marshes Action Plan, Macquarie Marshes Promotions Strategy and Stakeholder Engagement Strategy are formulated, other organisations/community representatives be invited to be members of the Taskforce; and
2. That each of the current membership organisations, Warren Shire Council, RiverSmart Australia Limited, Macquarie Wetlands Association and Warren Chamber of Commerce be permitted to submit the name of one (1) only alternative representative to attend meetings in the absence of any of the three (3) representatives.
3. That the Divisional Manager Finance and Administration be appointed as the Warren Shire Council alternate representative to the Destination Macquarie Marshes Taskforce.

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Tuesday 2nd May 2023, commencing at 3:39pm

PRESENT:

Sarah Derrett	Councillor (Chair)
Roslyn Jackson	Councillor
Heather Druce	Councillor
Gary Woodman	General Manager
Sylvester Otieno	Divisional Manager Engineering Services
Bradley Pascoe	Divisional Manager Finance & Administration
Maryanne Stephens	Manager Health & Development Services
Kerry Palmer	Regional Development - Department of Regional NSW - Business Development Facilitator
Susan Balogh	Economic Development & Visitation Manager
Rebecca Christian	Minute Taker
Lucy White	Observer

ITEM 1 APOLOGIES

Apologies were received from Councillor Milton Quigley and Councillor Andrew Brewer who were absent due to external commitments and it was **MOVED** Woodman/Druce that a leave of absence be granted for this meeting.

Carried

ITEM 2 MINUTES

MOVED Druce/Woodman that the Minutes of the Economic Development and Promotions Committee meeting held on Tuesday, 7th February 2023 be adopted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING, 7TH FEBRUARY 2023

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Jackson/Derrett that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Tuesday 2nd May 2023, commencing at 3:39pm

ITEM 5.1 VISIT TO WARREN BY DESTINATION COUNTRY AND OUTBACK (DNC) (T4-1.1)

MOVED Woodman/Jackson that:

1. The Economic Development and Promotions Committee receive and note this report; and
2. The General Manager of Destination Country and Outback NSW, Lucy White be invited to address the Committee.

Carried

ITEM 5.2 INVESTMENT ATTRACTION TRAINING FOR LOCAL GOVERNMENT WORKSHOP (C11-1)

RECOMMENDATION TO COUNCIL:

MOVED Woodman/Jackson that:

1. The Economic Development and Promotions Committee receive and note this report; and
2. The Senior Investment Manager for the Office of Regional Economic Development (ORED), Jessica Wilkinson be invited to address the Committee at a date to be arranged.

Carried

ITEM 5.3 ECONOMIC DEVELOPMENT STRATEGY AND ACTION PLAN (D3-1)

RECOMMENDATION TO COUNCIL:

MOVED Jackson/Druce that:

1. The information be received and noted; and
2. The draft Economic Development Strategy and Action Plan be placed on public exhibition for a minimum of 28 days to obtain comment and feedback before being reconsidered by the Committee and Council.

Carried

ITEM 5.4 DESTINATION MACQUARIE MARSHES TASKFORCE (T4-1.2)

RECOMMENDATION TO COUNCIL:

MOVED Woodman/Jackson that:

1. Within 12 months and, after the Taskforce's short and long term goals and Destination Macquarie Marshes Action Plan, Macquarie Marshes Promotions Strategy and Stakeholder Engagement Strategy are formulated, other organisations/community representatives be invited to be members of the Taskforce; and
2. Each of the current membership organisations, Warren Shire Council, RiverSmart Australia Limited, Macquarie Wetlands Association and Warren Chamber of Commerce be permitted to submit the name of one (1) only alternative representative to attend meetings in the absence of any of the three (3) representatives.

WARREN SHIRE COUNCIL
Minutes of the Economic Development & Promotions Committee
Meeting held in the Council Community Room
on Tuesday 2nd May 2023, commencing at 3:39pm

ITEM 5.4 DESTINATION MACQUARIE MARSHES TASKFORCE CONTINUED

3. The Divisional Manager Finance and Administration be appointed as the Warren Shire Council alternate Representative to the Destination Macquarie Marshes Taskforce.

Carried

ITEM 6 GENERAL BUSINESS

ITEM 6.1 MACQUARIE MARSHES PLAN OF MANAGEMENT (M2-1)

The Macquarie Marshes Plan of Management – Nature Reserve portion is an open forum scheduled to be held on Saturday 27th May 2023 at the Marra Hall. The Manager Health and Development Services is hoping to attend.

ITEM 7 DATE OF NEXT MEETING

To be arranged for 2nd August 2023 at 3:30pm.

There being no further business the meeting concluded at 5:02pm.

PLANT COMMITTEE MEETING

Attached are the Minutes of the Meeting of the Plant Committee held on Wednesday, 3rd May 2023.

RECOMMENDATION:

That the Minutes of the Meeting of the Plant Committee held on Wednesday, 3rd May 2023 be received and noted and the following recommendation be adopted:

**ITEM 6 EXTENDED FLEXIBLE WORKING HOURS FOR ROAD WORK TEAMS AND OTHER
ASSOCIATED STAFF AGREEMENT (S12-2.1/2)**

That the Extended Flexible Working Hours for Road Work Teams and Other Associated Staff Agreement be renewed for 2023/2025 on the same basis as previous with the change of travelling to and from the work site to be replaced by normal /overtime and with all overtime Monday to Friday to be paid at a maximum of time and a half of the Ordinary Rate and that the General Manager and Divisional Manager Engineering Services be authorised to finalise negotiations with Staff and the United Services Union for finalisation of the Agreement on this basis.

WARREN SHIRE COUNCIL
Minutes of the Plant Committee Meeting
held in the Conference Room, 115 Dubbo Street Warren
on Wednesday 3rd May 2023 commencing at 4.06pm

Present: Councillor Milton Quigley (Mayor)
Councillor Andrew Brewer (Chair)
Councillor Dirk McCloskey
Councillor Noel Kinsey
Gary Woodman (General Manager)
Sylvester Otieno (Divisional Manager Engineering Services)
Bradley Pascoe (Divisional Manager Finance and Administration)
Karen Potter (Administration Officer Engineering Services) Minutetaker

ITEM 1 APOLOGIES

Apologies were received from Councillor Greg Whitely, Councillor Ron Higgins, Jillian Murray and Jason Boyd who were absent due to external commitments, and it was **MOVED** Brewer/Kinsey that the apologies be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES

MOVED Kinsey/McCloskey that the Minutes of the Meeting held on Wednesday, 8th March 2023 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING

Nil.

ITEM 4 ACTION CHECKLIST

MOVED McCloskey/Brewer that the information be received and noted and those marked with an asterisk (*) be removed.

Carried

ITEM 5 FINANCIAL STATEMENT

MOVED Brewer/McCloskey that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Plant Committee Meeting
held in the Conference Room, 115 Dubbo Street Warren
on Wednesday 3rd May 2023 commencing at 4.06pm

ITEM 6 EXTENDED FLEXIBLE WORKING HOURS FOR ROAD WORK TEAMS AND OTHER ASSOCIATED STAFF AGREEMENT (S12-2.1/2)

- Arrangements have commenced to negotiate the renewal of the Extended Flexible Working Hours for Road Work Teams and Other Associated Staff Agreement;
- The works need to be on all road related tasks and / or projects;
- Consideration is being given to foregoing the payment of travel and to pay normally / where required at time and one half of the Ordinary Rate as given if it is in the favour of the employee. It is a minimum cost difference per day and easier and more consistent for timesheets.;
- Since the inception of the Extended Flexible Working Hours Agreement all overtime has been paid at the maximum of time and one half of the Ordinary Rate as it is not viable and economical to pay higher rates particularly for Monday to Friday work.

RECOMMENDATION TO COUNCIL:

MOVED McCloskey/Brewer that the Extended Flexible Working Hours for Road Work Teams and Other Associated Staff Agreement be renewed for 2023/2025 on the same basis as previous with the change of travelling to and from the work site to be replaced by normal /overtime and with all overtime Monday to Friday to be paid at a maximum of time and a half of the Ordinary Rate and that the General Manager and Divisional Manager Engineering Services be authorised to finalise negotiations with Staff and the United Services Union for finalisation on the Agreement of this basis.

Carried

ITEM 7 MT FOSTER QUARRY – UPDATE (Q1-1.1)

The Divisional Manager Engineering Services provided an update:

- The General Manager and Divisional Engineering Services met with representatives from Neill Earthmoving on the 29th March, 2023;
- A Draft Agreement is with Council's Solicitor to finalise;
- Terms of Agreement currently are three (3) years + three (3) years;
- Lease fee to be negotiated;
- Council's minimum quantity of materials is envisaged to be 5,500 tonnes per annum with the price for this material to be negotiated and reviewed annually;
- Expect dust, 5mm, 7mm, 10mm, 20mm, DGB 20 or similar if possible;
- Reinstatement costs also need to be considered;
- Have undertaken a trial of crushing 100mm/150mm jaw run and mixture of Bogan Pit material to make a DGB 20 or similar material and waiting on result information;
- The Divisional Manager Finance and Administration will also be involved in the analysis with the General Manager and Divisional Manager Engineering Services;
- Contractor will be responsible with Council to adhering to the Licence conditions, and part of the Agreement will ensure the Contractor is responsible; and
- Stormwater Management Plan works have been completed and implemented in accordance with the Licence and the NSW EPA.

MOVED McCloskey/Kinsey that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Plant Committee Meeting
held in the Conference Room, 115 Dubbo Street Warren
on Wednesday 3rd May 2023 commencing at 4.06pm

ITEM 8 GENERAL BUSINESS

Nil.

ITEM 9 DATE OF NEXT MEETING

- 2nd August 2023 or earlier if Plant tender analysis reports are available.

There being no further business the meeting closed at 5.22pm.

AIRPORT OPERATIONS COMMITTEE

Attached are the Minutes of the meeting of the Airport Operations Committee held on Tuesday, 9th May 2023.

RECOMMENDATION:

That the Minutes of the Meeting of the Airport Operations Committee held on Tuesday, 9th May 2023 be received and noted.

WARREN SHIRE COUNCIL
Minutes of the Airport Operations Committee
Meeting held in the Community Room, Warren
on Tuesday, 9th May 2023 commencing at 11.34 am

PRESENT:

Dirk McCloskey	Councillor (Chair)
Pat Hulme	Community Member
Ralph Smith	Community Member
Gary Woodman	General Manager
Joe Joseph	Infrastructure Projects Manager
Raymond Burns	Town Services Manager
Sylvester Otieno	Divisional Manager Engineering Services
Rebecca Christian	Minute Taker

Due to the absence of the Committee Chair, Councillor McCloskey agreed to Chair the meeting.

ITEM 1 APOLOGIES

Apologies were received from Councillor Kevin Taylor, George Falkiner, Nigel Martin and Brett Williamson who were absent due to external commitments and it was **MOVED** Woodman/Burns that a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES

(C14-3.12)

MOVED McCloskey/Smith that the Minutes of the Meeting held on Tuesday, 7th March 2023 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM MINUTES

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Woodman/Burns that the information be received and noted, and items marked with an asterisk (*) be deleted.

Carried

ITEM 5.1 AIRPORT TERMINAL PROGRESS

(G4-1.16)

The Infrastructure Projects Manager verbally advised as follows:

- Tender closed Thursday 4 May 2023, three (3) tenders received. Analysis is currently being undertaken and reported to the May 2023 Council Meeting;

WARREN SHIRE COUNCIL
Minutes of the Airport Operations Committee
Meeting held in the Community Room, Warren
on Tuesday, 9th May 2023 commencing at 11.34 am

ITEM 5.1 AIRPORT TERMINAL PROGRESS CONTINUED

- One (1) local contractor, two (2) contractors from outside our LGA;
- Frame amendments have been designed and will be supplied by Custom Steel Frames, Dubbo;
- Terminal Building Lease Documents are in train with Council's Solicitor and are based on arrangements negotiated in 2020 with Bankstown Flying School, 5 years plus 5 years;
- A grant is being considered for future funding of the terminal building works as a gateway to the Macquarie Marshes together with Council funding; and
- A padlock that requires a pin to allow access to Airside is to be arranged, the MTA Code will be the pin.

MOVED Woodman/Smith that the information be received and noted.

Carried

ITEM 5.2 AIRPORT UPGRADE PROGRESS – RUNWAY 03/21 DRAINAGE (G4-1.16)

The Infrastructure Projects Manager verbally advised as follows:

- Project will be part of the report to the May 2023 Council Meeting in conjunction with the terminal building tender analysis;
- Drainage at the end of the runway, be a solar powered pump station, piping underneath the Nevertire Irrigation Scheme Channel flowing to Sandy Creek (under bored);
- Subject to Water NSW and other Government requirements and property owners; and
- Will be reported to Council in May 2023 regarding the best option and cost.

MOVED Woodman/Smith that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

ITEM 6.1 OLD TERMINAL BUILDING AREA (A2-1)

- Action required for a good cleanup of the old building area, removal of rubbish, mowing and general clean up;
 - WIFI – other options need to be considered; and
 - Regional Procurement bulk fuel – Council has an agreement until 2025 with IOR.
-

ITEM 7 NEXT MEETING

Next meeting to be arranged for 8th August 2023.

There being no further business the meeting closed at 12:17 pm.

WARREN PUBLIC ARTS COMMITTEE MINUTES

Attached are the Minutes of the Meeting of the Warren Public Arts Committee held on Tuesday, 9th May 2023.

RECOMMENDATION:

That the Minutes of the Meeting of the Warren Public Arts Committee held on Tuesday, 9th May 2023 be received and noted.

WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting
held in the Community Room, 115 Dubbo Street Warren
on Tuesday 9th May 2023 commencing at 3:36 pm

PRESENT:

Ros Jackson	Councillor (Chair)
Katrina Walker	Councillor
Mary Small	Community Member
Judy Ridley	Community Member
Gary Woodman	General Manager
Sylvester Otieno	Divisional Manager Engineering Services
Joe Joseph	Infrastructure Projects Manager
Raymond Burns	Town Services Manager
Rebecca Christian	Minute Taker

Mary Small was welcomed to the Committee by the Chair.

ITEM 1 APOLOGIES (C14-3.29)

Apologies were tendered on behalf of Councillor Jo Van Eldonk, Penny Heuston, Jenny Quigley and Jodie Redman who were absent due to external commitments, and it was **MOVED** Burns/Walker that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried

ITEM 2 CONFIRMATION OF MINUTES (C14-3.29)

MOVED Ridley/Jackson that the Minutes of the Meeting held on Tuesday, 7th March 2023 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING, 7TH MARCH 2023

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Woodman/Burns that the information be received and noted and items marked with an asterisk (*) be deleted.

Carried

ITEM 5.1 WARREN CBD TOILET/AMENITIES (G4-1.20)

The Town Services Manager verbally advised as follows:

- Information Boards and Doors will not have any murals as the finish to the door does not allow the placement of the murals (tongue and groove);
- A black strip will cover the edge of the mural;

WARREN SHIRE COUNCIL

Minutes of the Warren Public Arts Committee Meeting
held in the Community Room, 115 Dubbo Street Warren
on Tuesday 9th May 2023 commencing at 3:36 pm

ITEM 5.1 WARREN CBD TOILET/AMENITIES CONTINUED

- Top and bottom strips will cover the edge of the mural;
- Final artwork will be emailed to the Committee for comment;
- Coloured concrete works in front of the toilets are being undertaken at present; and
- An 'opening' communication strategy will be arranged and implemented.

MOVED Jackson/Burns that the information be received and noted.

Carried

ITEM 5.2 LIONS PARK TOILET/AMENITIES (P1-7.5)

The Town Services Manager verbally advised as follows:

- Information Boards and Doors will not have any murals as the finish to the door does not allow the placement of the murals (tongue and groove);
- A black strip will cover the edge of the mural;
- Top and bottom strips will cover the edge of the mural;
- Final artwork will be emailed to the Committee for comment;
- Paving works to be arranged after the CBD toilet works;
- Lions Club have been requested to provide a suitable plaque honouring Aubrey Dinsdale; and
- An 'opening' communication strategy will be arranged and implemented.

MOVED Woodman/Burns that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

ITEM 7 DATE OF NEXT MEETING

To be arranged for the 7th August 2023 at 3:30pm.

There being no further business the meeting closed 4.10pm.

SHOWGROUND/RACECOURSE COMMITTEE

Attached are Minutes of the Meeting of the Warren Showground/Racecourse Committee held on Tuesday, 9th May 2023.

RECOMMENDATION:

That the Minutes of the Meeting of the Showground/Racecourse Committee held on Tuesday, 9th May 2023 be received and noted.

WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting
held in Council's Community Room at 115 Dubbo Street, Warren
on Tuesday, 9th May 2023 commencing at 5.37pm

ATTENDANCE:

Councillor Heather Druce	Warren Shire Council (Chair)
Councillor Dirk McCloskey	Warren Shire Council
Councillor Ron Higgins	Warren Shire Council
Councillor Greg Whiteley	Warren Shire Council
Mark Beach	Community Representative
Bec Austin	Warren Pony Club
Paul Quigley	Warren Campdraft
David Dwyer	Polocrosse
Nicole Mackay	Warren & District Jockey Club Admin
Matt Colwell	Warren & District Jockey Club President
Gary Woodman	General Manager
Joe Joseph	Infrastructure Projects Manager
Sylvester Otieno	Divisional Manager Engineering Services
Raymond Burns	Town Services Manager
Karen Potter	Minutetaker

ITEM 1 APOLOGIES

Apologies were tendered on behalf of Kevin Noonan, Andrew Stephens, Ben Egan, Darren Walton and Maryanne Stephens and it was **MOVED** Woodman/Colwell that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried

ITEM 2 MINUTES OF THE MEETING HELD ON 14TH FEBRUARY 2023

MOVED Beach/McCloskey that the Minutes of the Meeting held on Tuesday 14th February 2023 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM MINUTES OF THE MEETING HELD ON 14TH FEBRUARY 2023

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Woodman/Quigley that the information be received and noted, and items marked with an asterisk (*) be deleted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting
held in Council's Community Room at 115 Dubbo Street, Warren
on Tuesday, 9th May 2023 commencing at 5.37pm

ITEM 5 REPORTS

ITEM 5.1 2023 CALENDER EVENTS – SHOWGROUND / RACECOURSE (S7-2)

- The Central West Adult Riding Club and Warren Pony Club will email to confirm bookings.

MOVED Woodman/Burns that the information be received and noted.

Carried

ITEM 5.2 PROGRESS OF PROJECTS – VERBAL REPORT (S7-6)

- Equestrian Arena – Pump Shed with controllers. There is a need for the pipe line to be connected to Bore water in case of drought to top up the tank. The pipeline will be with necessary RPZ and air break and a skip valve to eliminate any cross contamination.
- GBS Faulkiner Lounge concourse near auto doors concreting will be done for disabled access. Should be finished before the show- (weather permitting). Quotation being sought.
- Exclusion Fencing – Quotes will be sought to know the firm price.
Racing NSW will pay proportionate costs to fence around the whole Racetrack to stop Kangaroos. Knowing Racing NSW is interested in funding only the racing track, a ratio needs to be worked out to determine what Council will pay and Racing NSW paying.
- Extension of diplomatic fencing has been installed at the front entrance.
- Pony Club toilets concreting base finished. Hopefully work on structure will be finished before the end of May.
- Ladies toilet block demolished – Concreter engaged to do work. When concrete has cured then SPLATT Plumbing can complete their work on the toilet block.
- Upgrade to the septic tank – waiting on concrete tank supplier – no update given.
- Disabled access ramp for GBS Faulkiner Lounge – waiting on grant money to see if can be done similar to Readford St/Lawson St ramp. Have obtained a quote and waiting on grant opportunity/funding availability determination.
- Mural is progressing. Toilets need to be completed before mural can be completed.
- Irrigation System – Current proposal by the consultant (Pinion) tabled at the meeting. Irrigation controller will be a twin system which will control what area gets watered. Racing NSW will require quotes – they are keen to fund 80% for the inside ring. The outer ring still needs funding.

MOVED Woodman/McCloskey that the information be received and noted.

Carried

ITEM 5.3 VANDALISM AND GATE CLOSURE – VERBAL REPORT (S7-7,S7-7.1)

- Door was damaged for the entrance of ladies toilet. Vandals tried to get into the laundry and the disabled toilets. Vandalised Cattleman's block. Council are removing the lever lock and replacing with a deadbolt lock. A stainless steel shroud will be installed to reinforce section of the door.

WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting held in Council's Community Room at 115 Dubbo Street, Warren on Tuesday, 9th May 2023 commencing at 5.37pm

ITEM 5.3 VANDALISM AND GATE CLOSURE – VERBAL REPORT CONTINUED

- Front entrance and back entrance gates are both being locked. Gates are locked from 7.30am – 4.30pm. Keys are available from the Shire. In the future relevant organisations will be given a key to enable access.
- The General Manager will be meeting with the Police Sergeant in coming weeks to discuss matters and request more patrols for the Showground/Racecourse.

MOVED Woodman/Burns that the information be received and noted.

Carried

ITEM 5.4 EQUESTRIAN ARENA – OPERATIONS AND MAINTENANCE SUB COMMITTEE – VERBAL REPORT (S7-7.1)

- Positive comments regarding the Equestrian Arena.
- Need to discuss with Council and convince them to allocate \$30,000 for equipment that is needed to purchase the Arena Gator, roller, harrow, broom wheelbarrow rake, pick up/scooper are included in the tool equipment list. Inductions will be given for using the equipment.
- Every user will be responsible for cleaning and bringing the surface back to original condition.
- Council will maintain and fuel equipment.
- Question raised from Pony Club member about legality if someone gets hurt using the equipment – only inducted persons will be able to operate the equipment.

MOVED Woodman /McCloskey that the information be received and noted.

Carried

ITEM 6. GENERAL BUSINESS

- Soil has been dumped next to the good soil at the Racecourse. The soil dumped had cotton trash and rocks in it. Unsure where it came from and has been there for weeks – needs to be followed up.
 - Comment that the Racetrack looked good for the Race meet- there were a lot of positive reports about the track.
-

ITEM 7 DATE OF NEXT MEETING

8th August 2023.

There being no further business the meeting closed at 6.57pm

ROADS COMMITTEE

Attached are the Minutes of the meeting of the Roads Committee held on Wednesday, 10th May 2023.

RECOMMENDATION:

That the Minutes of the Meeting of the Roads Committee held on Wednesday, 10th May 2023 be received and noted.

WARREN SHIRE COUNCIL

Minutes of the Roads Committee

Meeting held in Council's Community Room at 115 Dubbo Street
Warren on Wednesday, 10th May 2023 commencing at 11.35 am

PRESENT:

Councillor Greg Whiteley (Chair)

Councillor Dirk McCloskey

Councillor Noel Kinsey

Gary Woodman (General Manager)

Sylvester Otieno (Divisional Manager Engineering Services)

Karen Potter (Minute Taker)

ITEM 1 APOLOGIES

Apologies were received from Councillor Andrew Brewer, Councillor Milton Quigley and Councillor Ron Higgins who were absent due to external commitments, and it was **MOVED** Kinsey/McCloskey that the apologies be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES

MOVED McCloskey/Kinsey that the Minutes of the Meeting held on, Wednesday, 1st February 2023 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Kinsey/McCloskey that the information be received and noted, and items marked with an (*) asterisk be deleted, except the sight distance problem Myall Tree matter which is to be actioned further.

Carried

ITEM 5 REPORTS

ITEM 5.1 TRAFFIC COUNTER SUMMARY AND TRENDS

(R4-1)

MOVED McCloskey/Kinsey that the information be received and noted.

Carried

ITEM 5.2 ROAD SAFETY PLAN (VERBAL REPORT)

(T5-9)

- The Divisional Manager Engineering Services provided a presentation to the Committee and obtained feedback to inform the Draft Road Safety Strategic Plan; and
 - A Draft plan will be provided to the next Roads Committee Meeting.
-

WARREN SHIRE COUNCIL
Minutes of the Roads Committee
Meeting held in Council's Community Room at 115 Dubbo Street
Warren on Wednesday, 10th May 2023 commencing at 11.35 am

At this point in the meeting, the time being 12.40 pm, Councillor McCloskey requested and was given a leave of absence and left the meeting room and took no further part in the meeting.

ITEM 6 GENERAL BUSINESS

Item 6.1 SR52 WINDABYNE BRIDGE ROAD (R4-1.52, R4-14.1)

- Proponents are still wishing to construct the SR52 Windabyne Bridge Road;
- Meetings are being held with Landowners in concern;
- Proponents will need to provide a S138 Application for permission to construct work on a dedicated public road, which will involve full information/details;
- Consideration may be given for the eventual change of location of the current dedicated public road perhaps along the fence line of the next door properties and construction of a creek crossing on the flat areas of Marthaguy Creek and joining RR202 Marthaguy Road at an appropriate location through the TSR/Crown land with minimal loss of trees and its eventual dedication;
- Proponents will be responsible for consultation and agreement with neighbours, an appropriate Review of Environmental Factors (REF), liaison with LLS and Crown Lands for permission and eventual road dedication out to the RR202 Marthaguy Road, liaison with Fisheries NSW for required permit, road design to an appropriate standard including levels, drainage (minor culverts and causeways), road and pavement design (unsealed) road width, culvert width, etc, engaging suitable contractors, public liability insurance, road dedication, survey work, road closure and openings, etc;
- Council will make the final decision if the road is constructed whether Council will take over responsibility for the maintenance of the newly dedicated public road which may be at least 10km long.

NEXT MEETING

2nd August 2023.

There being no further business the meeting closed at 1.02pm.

SPORTING FACILITIES COMMITTEE MEETING

Attached are the Minutes of the meeting of the Sporting Facilities Committee held on Wednesday 10th May 2023.

RECOMMENDATION:

That the Minutes of the Meeting of the Sports Facilities Committee held on the Wednesday 10th May 2023 be received and noted.

WARREN SHIRE COUNCIL
Minutes of the Sporting Facilities Committee Meeting
held in Council's Community Room, 115 Dubbo Street, Warren
on Wednesday, 10th May 2023 commencing at 4.07pm

Present:

Councillor MJ Quigley (Chairman)
Councillor GJ Whiteley
Councillor DJ McCloskey
Gary Woodman (General Manager)
Maryanne Stephens (Manager Health and Development Services)
Joe Joseph (Infrastructure Projects Manager)
Raymond Burns (Town Services Manager)
Cassy Mitchell (Administration Officer Health and Development Services - Minute taker)

ITEM 1 APOLOGIES

Apologies were tendered on behalf of Councillor Kevin Taylor, Sylvester Otieno and Wes Hamilton who were absent due to external commitments, and it was **MOVED** McCloskey/Whiteley that those apologies be accepted and a leave of absence for the members concerned be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES OF THE SPORTING FACILITIES COMMITTEE MEETING HELD ON WEDNESDAY, 1ST FEBRUARY 2023.

MOVED Woodman/Whiteley that the Minutes of the Meeting held on the 1st February 2023 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON WEDNESDAY, 1ST FEBRUARY 2023.

Nil.

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Meeting
held in Council's Community Room, 115 Dubbo Street, Warren
on Wednesday, 10th May 2023 commencing at 4.07pm

ITEM 4 ACTION CHECKLIST

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>	<i>Completion Date</i>
05.05.2021	Internal pool works program	MHD	Report provided to the April 2023 Council Meeting for the eventual engagement of Beaucorp Projects for relining of the swimming pool if negotiations are appropriate.	Sept 2023
20.10.2021	Carter Oval Lighting	IPM	Final testing and analysis to be completed. Contractor (REES) is waiting for ovals to be completed to get a level ground to do rover run on level surface. E Switch provision arranged, training of users to be undertaken. Additional relay switch will be added to segregate little athletics field.	2023
15.06.2022	Recycling Program at Sports Complex	MHD/CM	Investigate potential User Groups to undertake a recycling program at Sports Complex to reduce bottle wastage into general waste bins. Letter to User Groups sent on the 26 th April 2023.	2023
15.06.2022	Pole placement, light spillage standards, ground levelling and drainage of Carter Oval Youth Sporting Precinct	IPM	Correct levelling to be achieved on both soccer and cricket fields as part of development works. Top dressing, fertilizing and heavy top dressing to be completed. On going top dressing and levelling will be needed to correct and undulations. Achieve drainage of soccer fields towards Stafford St as part of development works.	2023
15.06.2022	Relocation of User Groups to Carter Oval Youth Sports Precinct	IPM/TSM/ MHD/DMES	Relocate relevant user groups from Victoria Park to Carter Oval Youth Sports Precinct once all current works projects are complete Management considerations in progress.	September 2023
07.09.2022	Main Oval Facing Scoreboard	CM	Estimated cost to complete project is \$35,000.00 for a powered site. Funding Partners determined and funding considered at the April 2023 Council Meeting for funding under the Local Roads and Community Infrastructure Grants –	2023

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee Meeting
held in Council's Community Room, 115 Dubbo Street, Warren
on Wednesday, 10th May 2023 commencing at 4.07pm

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>	<i>Completion Date</i>
			Phase 3 Extension and Phase 4. Operating range of controllers and durability investigated.	
07.09.2022	Portable Scoreboards – Victoria Park	CM	Estimated cost to complete project is \$45,000.00. Funded under the Local Roads and Community Infrastructure Grants – Phase 3 Extension and Phase 4. Trailer options investigated.	2023
07.09.2022	Shade Sails – Warren War Memorial Swimming Pool	MHD	Source grant funding to purchase and install shade sails on the western side of the wading pool.	2023
23.11.2022	Additional Changeroom / Amenities Block – Victoria Oval	CM / IPM	Investigate optional locations for additional changeroom / amenities block – Victoria Oval. Location determined, geotechnical investigation initiated and concept design to be finalised with user groups.	2023
23.11.2022	Carter Oval Youth Sporting Precinct Amenities / Kiosk Building	IPM	Building construction commenced in Feb 2023. Site works commenced with quality control being monitored and managed. Number of non-conformances, in the foundation works raised with contractor to address testing and investigations is progressing to identify on the suitability of foundation, with respect to foundations building misalignment will be addressed once a way forward on foundation is determined.	2023

MOVED McCloskey/Whiteley that:

1. The Action Checklist progress be received and noted; and
2. Items marked with an asterisk (*) be deleted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Sporting Facilities Committee Meeting
held in Council's Community Room, 115 Dubbo Street, Warren
on Wednesday, 10th May 2023 commencing at 4.07pm

ITEM 5 FINANCIAL STATEMENTS

MOVED Whiteley/McCloskey that the information be received and noted.

Carried

ITEM 6.1 REPORT FROM THE CENTRE MANAGER

(S21-2)

MOVED Burns/McCloskey that the information be received and noted.

Carried

ITEM 6.2 CARTER OVAL YOUTH SPORTS PRECINCT DEVELOPMENT STATUS UPDATE

(P1-7.3)

Further to the report the following updates have been given:

- 26 Schmidt hammer tests taken; hammer tests out of 78 pier foundations.
 - Strength varies from 11mpa to 24mpa recorded.
- Landmark conducted four (4) core samples and tests.
 - Strength varies from 17mpa to 32mpa recorded.
- Furthermore, Landmark has undertaken six (6) core sample and tests.
 - Strength varies from 15 to 23.5mpa recorded.
- Only one out of 36 tests conducted passed the required 25mpa at 28 days.
- Landmarks design engineer currently analysing the results and findings.
- A written direction from Landmark engineer is expected this week on the directions and extent of rectifications that they are considering.

Council will review the engineers report and if required a meeting will be called to clarify the reasoning of the proposed directions.

Infrastructure Project Manager advised that 78 pier bases casted are non-structural and they act as just a base for setting/erecting the posts. The structural foundation is 11x4 grid patterned stiffened raft slab/beams to be built. Having 78 pier bases is considered excessive for a lightweight super structure but the quality of the concrete these posts are sitting in is of a concern.

We will wait for engineers' direction as this is a design and construction contract.

Furthermore, due consideration will be given to AS3600 requirements in rejecting and replacing the concrete.

The concrete may be accepted if it can be demonstrated, either by calculation or by testing the structural adequacy and intended use of the affected members are not-impaired otherwise the concrete shall be rejected.

MOVED Whitley/McCloskey that the information be received and noted.

Carried

TRAFFIC COMMITTEE MINUTES

Attached are the Minutes of the meeting of the Traffic Committee held in the Council Conference Room on Thursday 11th May 2023.

RECOMMENDATION:

That the Minutes of the Meeting of the Traffic Committee held on Thursday 11th May 2023 be received and noted and that the following recommendations be adopted:

ITEM 5.1 KIANGA MAREBONE ROAD – SAFETY CONCERNS (R4-1.97)

That the installation of the proposed stop, giveaway and priority road at intersection left and right signage at the Kianga Marebone Road and Wingfield Access intersection be approved.

**ITEM 6.1 REQUEST TO ALLOW AN 'IGA'SIGN AT THE ROUNDABOUT POINTING TRAFFIC
TO THE IGA SUPERMARKET (T5-2)**

The applicant be advised that signage detailing an individual business will not be approved on the State Highway network.

WARREN SHIRE COUNCIL

Minutes of the 53rd Meeting of the Warren Shire Traffic Committee
held in Council Conference Room, 115 Dubbo Street, Warren on
Thursday 11th May 2023 commencing at 2.03pm

ATTENDANCE

Councillor Sarah Derrett (Chair)
Mr Jason Nicholson (TfNSW)
Mr Sylvester Otieno (Divisional Manager Engineering Services)
Mr Gary Woodman (General Manager)
Mr David Duncan (Local Member Representative)
Ms Karen Potter (Minute Taker)

ITEM 1 APOLOGIES

Apologies were received from Councilor Kevin Taylor who was absent due to external commitments. In the absence of Kevin Taylor, Councilor Derrett represented and agreed to Chair the meeting and it was **MOVED** Duncan/Byles that the apology be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 CONFIRMATION OF MINUTES OF THE MEETING HELD ON TUESDAY, 2ND FEBRUARY 2023

MOVED Nicholson/Duncan that the Minutes of the Meeting held on, Tuesday 2nd February 2023 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON TUESDAY, 2ND FEBRUARY 2023

Nil.

ITEM 4 ACTION CHECKLIST

MOVED Otieno/Nicholson that the information be received and noted, and items marked with an (*) asterisk be deleted.

Carried

ITEM 5 REPORTS

ITEM 5.1 KIANGA MAREBONE ROAD – SAFETY CONCERNS (R4-1.97)

RECOMMENDATION TO COUNCIL:

MOVED Nicholson/Duncan that the installation of the proposed stop, giveway and priority road at intersection left and right signage at the Kianga Marebone Road and Wingfield Access intersection be approved.

Carried

WARREN SHIRE COUNCIL

Minutes of the 53rd Meeting of the Warren Shire Traffic Committee
held in Council Conference Room, 115 Dubbo Street, Warren on
Thursday 11th May 2023 commencing at 2.03pm

ITEM 5.2 BURRIMA BOARDWALK SIGNS – VERBAL DISCUSSION (T4-8)

- David Duncan gave a Verbal report on improved tourism and direction around the district including signage to the Burrima Boardwalk;
- Currently the Burrima Boardwalk signage is the brown and white tourism signage which is not seen as well as hoped and may be too small. The blue and white directional signage are more visible;
- Improved signage needs to be not just within the Warren Shire Council Local Government Area;
- A further report on improved signage will be provided to the Destination Macquarie Marshes Taskforce – Shire Roads, regional Roads and State Roads both within the Warren Shire Council Area;
- Signage (Tourist and Directional) on the State Road network will need to be approved through the Destination NSW website;
- It is hoped that improved signage is possible just before the opening of the Burrima Boardwalk in October 2023;
- Chances that the signage on the State Roads may have to be brown and white tourist signs;
- Other roads the Council will be the consult and authority and maybe the blue and white directional signage.

MOVED Duncan/Derrett that the information be received and noted.

Carried

ITEM 6 GENERAL BUSINESS

**ITEM 6.1 REQUEST TO ALLOW AN 'IGA' SIGN AT THE ROUNDABOUT
POINTING TRAFFIC TO THE IGA SUPERMARKET (T5-2)**

IGA have requested permission to install an 'IGA' sign at the roundabout pointing traffic to the IGA supermarket.

RECOMMENDATION TO COUNCIL:

MOVED Nicholson/Duncan the applicant be advised that signage detailing an individual business will not be approved on the State Highway network.

Carried

**ITEM 6.2 OXLEY HIGHWAY/MITCHELL HIGHWAY/NEVERTIRE – BOGAN ROAD
INTERSECTION NEVERTIRE SIGNAGE (R4-2.1), (R4-2.2)**

- Has been designed and Transport NSW is expected to install in June 2023; and
 - Signage will be improved on all approaches including advised warning signs.
-

ITEM 7 NEXT MEETING

1st August 2023 tentatively.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 2.35pm

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes

Attached are the Minutes of the Meeting of Warren Local Emergency Management Committee held on Tuesday 9th May 2023.

RECOMMENDATION:

That the Minutes of the Meeting of Warren Local Emergency Management Committee held on Tuesday 9th May 2023 be received and noted.

WARREN LOCAL EMERGENCY MANAGEMENT
COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the
Community Room 115 Dubbo Street, Warren on Tuesday 9th May 2023
commencing at 9.35am

PRESENT:

Gary Woodman	Warren Shire Council
Maryanne Stephens	Warren Shire Council
Sylvester Otieno	Warren Shire Council (LEMO and Chair)
Raymond Burns	Warren Shire Council
Annabelle Watson	REMO
Samantha Midgley	NSW SES
Michael Harvey	FRNSW
Chris Cusack	FRNSW
David Dickey	Transport NSW
Sarah Masonwells	NSW Reconstruction Authority
Lukas Torr	NSW SES
Rebecca Byles	NSW Police
Matt Jones	Local Land Services
Karen Potter	Warren Shire Council- Minutetaker

ITEM 1 APOLOGIES

Apologies were received on behalf of Clr Sarah Derrett, Angela Warran, Joseph Dillon, John Moors, Lynette Harris, William Russell, North West RFS Vicki Holland and Cambell Blair.

MOVED Watson/Byles that the apologies be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 MINUTES OF THE MEETING HELD ON TUESDAY, 14th FEBRUARY 2023

MOVED Watson/Burns that the Minutes of the meeting held on Tuesday, 14th February 2023 as circulated, be adopted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD ON TUESDAY, 14th FEBRUARY 2023

Nil.

WARREN LOCAL EMERGENCY MANAGEMENT
COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the
Community Room 115 Dubbo Street, Warren on Tuesday 9th May 2023
commencing at 9.35am

ITEM 4 DEBRIEF OF THE FLOODS

a) Warren Shire Council Internal Debrief – GM

b) What was done well?

1. Council organised and had better knowledge of flood events.
2. Council spoke to locals and used their knowledge of past flood events.
3. Plenty of knowledge available.
4. Good Management of SH11

c) Areas of Improvement.

1. Better communication with NSW Reconstruction Authority about available grants.
2. Concrete preferred by Council for causeways on SH11
3. Some road closures notifications were confusing.
4. Difficult to update road network closures on Oneroad.
5. More waste bins were needed to accommodate rural residents.


MOVED Woodman/Watson that the information be received and noted.

Carried

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

**Minutes of Warren Local Emergency Management Committee Meeting
held in the Community Room 115 Dubbo Street, Warren on
Tuesday 9th May 2023 commencing at 9.35am**

ITEM 5 REMO REPORT



**Central West
Emergency Management Region**

ITEM 5

**REMO Report to Central West North Local Emergency Management Committee &
Local Rescue Committee January 26 - April 20, 2023**

REMC

The next Central West Regional Emergency Management Committee (REMC) meeting is scheduled for Dubbo at 1300hrs on Thursday 01 June 2023. This will be a face-to-face meeting with light lunch prior.

RRC

The next combined Central West and Far West Region Rescue Committee (RRC) meeting is scheduled for Dubbo at 1030hrs on Thursday 01 June 2023. This will be a face-to-face meeting with light lunch afterwards.

REMOs

Central West North EMR	Annabelle Watson
Central West South EMR	Andrew Elms
New England EMR	Andrew Elms
Far West EMR	Matthew Apps

LEOCON'S and Dep LEOCON's Central West North

Coonamble LEOCON	Ben Tatton	Coonamble D/LEOCON	Russell McArthur
Dubbo LEOCON	Paul Stephens	Dubbo D/LEOCON	Keith Ridley
Gilgandra LEOCON	Nicholas Campbell	Gilgandra D/LEOCON	Russell McArthur
Mid-Western LEOCON	Mark Fehon	Mid-Western D/LEOCON	Matthew Cowden
Narromine LEOCON	William Russell	Narromine D/LEOCON	Scott Heckendorf
Walgett LEOCON	Kevin Day	Walgett D/LEOCON	Timothy Chinn
Warren LEOCON	Rebecca Byles	Warren D/LEOCON	William Russell
Warrumbungle LEOCON	Russell McArthur	Warrumbungle D/LEOCON	Michael Wiegold

*Changes marked in red

EMPLAN's

Local EMPLAN's must be updated with any new information identified in the Evacuation Centre Audit or After Action Review from the 2022 floods or 2023 fires.

EMPLAN Endorsement Process

1. LEMC review current EMPLAN and complete a Disaster Risk Assessment
2. EMPLAN is updated by LEMO on advice from the LEMC
3. CMG's updated or developed by combat agency for each hazard with a residual risk of *medium* or above
4. EMPLAN is endorsed by LEMC and sent to the REMO
5. EMPLAN is provided to REMC members at least 4 weeks prior to their next meeting (01 June, 7 September & 30 November 2023)
6. Feedback from REMC members provided to LEMC
7. Updates and changes are made based on feedback
8. **EMPLAN is endorsed and signed by REMC chair and LEMO. EMPLAN can now be used as the endorsed version and is valid for 3 years from the date of endorsement.**

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

**Minutes of Warren Local Emergency Management Committee Meeting
held in the Community Room 115 Dubbo Street, Warren on
Tuesday 9th May 2023 commencing at 9.35am**

ITEM 5

REMO REPORT

CONTINUED



**Central West
Emergency Management Region**

OPERATIONS

Current EOC Status	
Central West REOC	Monitoring
Coonamble LEOC	Monitoring
Dubbo LEOC	Monitoring
Gilgandra LEOC	Monitoring
Mid-Western LEOC	Monitoring
Narromine LEOC	Monitoring
Walgett LEOC	Monitoring
Warren LEOC	Monitoring
Warrumbungle LEOC	Monitoring

EOC status in the last reporting period 26 Jan – 20 April 2023	
Central West REOC	Monitoring
Coonamble LEOC	Monitoring
Dubbo LEOC	Alert - 06 March 2023 – 11 March 2023 Reason – Section 44 Bushfire Operational – 09 January 2023 Reason – Storm
Gilgandra LEOC	Monitoring
Mid-Western LEOC	Operational - 06 March 2023 – 13 March 2023 Alert - 14 March 2023 – 20 March Reason - Section 44 bushfire
Narromine LEOC	Monitoring
Walgett LEOC	Monitoring
Warren LEOC	Monitoring
Warrumbungle LEOC	Monitoring

EXERCISES

- Dubbo Airport Exercise 29 June 2023

The REOCON, A/C Greentree, encourages LEMC to recommence planning and conduct of emergency exercises as part of the PPRR cycle of emergency management.

TRAINING

Upcoming Training	Location	Prerequisite	Date
NSW Emergency Management Program	Online - https://www.emtraining.nsw.gov.au/course/nsw-emergency-management-program/	Nil	Any time
Introduction to Emergency Management	Orange – https://www.emtraining.nsw.gov.au/course/introduction-to-emergency-management/	NSW EMP	8 June 2023
Emergency Operations Centre Concepts	Orange – https://www.emtraining.nsw.gov.au/course/emergency-operations-centre-concepts/	Intro to EM	9 June 2023
Evacuation Management	Dubbo – https://www.emtraining.nsw.gov.au/course/evacuation-management/	Intro to EM	27 & 28 June 2023

WARREN LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of Warren Local Emergency Management Committee Meeting held in the Community Room 115 Dubbo Street, Warren on Tuesday 9th May 2023 commencing at 9.35am

ITEM 5

REMO REPORT

CONTINUED



Central West
Emergency Management Region

2023 Menindee Fish Kill Event

On the 17th of March 2023 the Department of Planning and Environment identified a large fish death event upstream of Lake Menindee. This is the largest event of its kind in recorded history and was approximately 20 times the size of the fish death event in a similar region in 2018.

Due to the scale and complexity of the event the Central Darling local EOC was opened on the 18th of March at the Menindee Police Station. The intent of this EOC was to understand the impact of the event on the local community and work to manage these impacts.

It was clear from the first EOC briefing that this event was complex and of a scale not previously experienced within this community. As a result, 4 working groups were established to address the initial main concerns identified. These working groups were

1. Management of the fish carcasses
2. Water quality monitoring for drinking and household use
3. Options for potable water transportation for humans and livestock
4. Community engagement and consultation

Each working group was designated a leader and 3 team members from the relevant agencies and functional areas. These groups had further oversight from the Incident Controller to ensure that objective were met in the designated timeframe.

At established times the working groups would brief the EOC on their recommendations and plan of action moving forward. This approach allowed for concise EOC briefings while giving the individual challenges enough resources and attention to be appropriately addressed.

The agencies involved in this event included the NSW Police Force, Central Darling Shire, Department of Planning and Environment, Environmental Protection Authority, Essential Water, Department of Primary Industries (Fisheries), Local Land Services, Reconstruction Authority, Water NSW, Murray Darling Basin Authority, Aboriginal Affairs, NSW Health, Fire and Rescue NSE, Wentworth Shire Council LEMC, Department of Communities and Justice (Welfare) and National Parks and Wildlife.



Samara Anderson/AAP
PHOTOS

Annabelle Watson
0419 412 228
Central West (North)
REMO
20 April 2023

MOVED Watson/Byles that the information be received and noted.

Carried

WARREN LOCAL EMERGENCY MANAGEMENT
COMMITTEE

**Minutes of Warren Local Emergency Management Committee Meeting
held in the Community Room 115 Dubbo Street, Warren on
Tuesday 9th May 2023 commencing at 9.35am**

ITEM 6 LOCAL EMERGENCY MANAGEMENT PLAN

1. That the Committee endorses the draft Local emergency Management Plan (LEMP) including revised and new Consequences Management Guides (CMG), and audited Evacuation Centre details as amended;
2. Utility CMG be added;
3. That the Committee authorises the LEOCON and the LEMO to sign the endorsed LEMP; and
4. That the LEMO submits the signed LEMP to REMC for review and approval.

MOVED Byles/Burns that the updated Annexure B Hazards and Risk Summary be endorsed and incorporated into the Draft Local Emergency Management Plan.

Carried

ITEM 7 AGENCY REPORTS

- a) AASFA LEMC Report;
- b) NSW – CWOFW Report; and
- c) NSW SES – LEMC Agency Report NSW Reconstruction Authority.

MOVED Jones/Woodman that the information be received and noted.

Carried

ITEM 8 CONTACT LIST UPDATE

The contact list was circulated to the group for updating.

ITEM 9 MAJOR EVENTS

- Warren Show 3rd June 2023; and
 - Mara Field Day 22nd July 2023.
-

ITEM 10 GENERAL BUSINESS

- Request height gauges be replaced on Ellengerah Road
-

ITEM 11 NEXT MEETING

8th August 2023.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 10.45AM.

MANEX MINUTES

Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 16th May 2023.

RECOMMENDATION:

That the Minutes of the Meeting of Manex Committee held on Tuesday, 16th May 2023 be received and noted.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 16th May 2023 commencing at 3.05 pm

PRESENT:

Gary Woodman	General Manager (Chair)
Bradley Pascoe	Divisional Manager Finance & Administration
Sylvester Otieno	Divisional Manager Engineering Services
Maryanne Stephens	Manager Health and Development Services
Joe Joseph	Infrastructure and Projects Manager
Raymond Burns	Town Services Manager
Pamela Kelly	Librarian
Susan Balogh	Economic Development and Visitation Manager
Jody Burtenshaw	EA to the Mayor and General Manager

1 APOLOGIES

An apology was received from Jillian Murray who were absent due to external commitments and it was **MOVED** Burns/Joseph that a leave of absence be granted for this meeting.

Carried

2 BUSINESS ARISING FROM MINUTES

Changes to the flood damage sections to be provided by the Divisional Manager Engineering Services for this meeting.

3 ACTION CHECKLIST

MOVED Burns/Stephens that the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

4.1 EXECUTIVE OFFICE MATTERS

4.1.1 WOW Agency – Communications and Content (GM)

MOVED Burns/Pascoe that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
 Tuesday 16th May 2023 commencing at 3.05 pm

4.1 EXECUTIVE OFFICE MATTERS

4.1.2 Preparation of the June 2023 Council Newsletter (GM)

Item	Responsible Officer
Road Maintenance Construction Program for May/June 2023	DMES
Registration of Local Contractors on VendorPanel	DMFA, CC
Women of Warren Shire	GM
Staff Profile	GM
Collie-Trangie Road Construction Works	DMES
VIC Volunteer Advertising	EDVM
Project upgrade updates	GM/IPM/DMES/TSM
Successful Grants	GM/IPM/DMES
Vacant Positions	Finance Officer – Payroll/HR Officer
CMCC Weed Awareness Section	CMCC
CBD Toilet Amenities	TSM
Lions Park Toilet Amenities	TSM
Local Roads and Community Infrastructure Grant Program	GM
Burrima Boardwalk Access Road Construction	GM
Warren Show	GM
Paint the Town REaD	Librarian

MOVED Stephens/Burns that the information be received and noted.

Carried

4.1.3 Suggestions in the Council Suggestion Box (GM)

Nil signed suggestions.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 16th May 2023 commencing at 3.05 pm

4.1 EXECUTIVE OFFICE MATTERS

4.1.4 Warren Star (GM)

- Advertisements to be organised by Friday mornings; and
- Any advert is to be proofed and approved by the relevant Manager.

MOVED Stephens/Pascoe that the information be received and noted.

Carried

4.1.5 Local Government Procurement Networking Meeting (GM)

The Infrastructure Projects Manager advised that he has registered for this meeting.

MOVED Burns/Pascoe that the information be received and noted.

Carried

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

Nil.

4.3 ENGINEERING DEPARTMENT MATTERS

4.3.1 Warren Shire Council March 2021 Flood and Storm Damage Claim (AGRN 960) (DMES/FRSPM)

- Approximately \$462,000 including Council contribution for Emergency Works undertaken and paid for;
- Package 1 for Essential Public Asset Reconstruction Works amounting to approximately \$1.871 million approved;
- Package 2 for Essential Public Asset Reconstruction Works amounting to approximately \$350,000 approved (Dragon Cowal – Merrigal Road culverts);
- Other restoration works transferred to November/ December 2021 Flood and Storm Damage Claim (AGRN 987) which will allow further time for the eventual undertaking of restoration work, most will probably be eventually transferred to September to December 2022 Flood and Storm Damage Claim (ARGN 1034);
- The Divisional Manager Engineering Services advised that a Works Program has been formulated;
- The Divisional Manager Engineering Services advised that five (5) roads have been completed; SR25 Cullemburrawang Road, SR24 Hatton Road. SR31 Pigeonbah Lane, SR30 Wonbobbie Lane and SR10 Killaloo Lane; and
- The Divisional Manager Engineering Services advised that Council has a time extension to March 2024 for restoration works to be completed.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 16th May 2023 commencing at 3.05 pm

4.3 ENGINEERING DEPARTMENT MATTERS

CONTINUED

4.3.2 Warren Shire Council November 2021 to December 2022 Flood and Storm Damage Claim (ARGN 987 / 1025 / 1030 / 1034) (DMES/FRSPM)

- The Town Services Manager has provided the State Emergency Service (SES) a further copy of Council's Claim for Emergency Levee Operations (\$757,745.33) requesting payment. Advice will also be provided to the Member for Barwon requesting help for full reimbursement of Council's costs;
- \$2,337,685 Immediate Restoration Works (IRW) approved, work involves reconstruction work on RR202 Marthaguy Road, SR73 Udora Road, SR66 Wambianna Road, RR333 Carinda Road and RR347 Collie-Trangie Road. Engineering Services Department are now formulating the required works program.
- BEC has prepared Form 306, accompanying letter and pre-condition letter for AGRN 987. The documents are undergoing final checks.
- AGRN 1034 Emergency Works – Payment Claim to be prepared.
- AGRN 1034 Essential Public Asset – Restoration Works – BEC has substantially completed sorting and analysis.

MOVED Otieno/Burns that the information be received and noted.

Carried

4.3.3 2023 Calendar of Events at the Showground/Racecourse (TSM/IPM)

MOVED Burns/Otieno that the information be received and noted.

Carried

4.3.4 Confirm Asset Management System Implementation Timetable and Status (DMES)

Nil to report.

4.3.5 Section 138 Application Form (DMES)

4.3.6 Section 138 Consent Form (DMES)

MOVED Otieno/Stephens that:

1. The Section 138 Consent Form be amended to reflect that a minimum \$20M Certificate of Currency for Public Liability is required;
2. Council to forward the Section 138 Consent Form to its insurer for comment and review any feedback received and adjust as required; and
3. Distribute as necessary (e.g. Council's website etc).

Carried

4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS

Nil.

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
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4.5 WORK HEALTH SAFETY MATTERS

4.5.1 Safety Records

MOVED Otieno/Burns that the information be received and noted.

Carried

4.5.2 Fire Audit Report

MOVED Woodman/Stephens that:

1. The Manager Health and Development Services, Town Services Manager and the Work Health & Safety/Risk Officer to meet for future directions; and
2. Check if an audit is required for the Warren and Macquarie Marshes Visitor Information Centre, Warren Sporting and Cultural Centre, Library, Showground/Racecourse buildings and new Sewage Treatment Plant Building (check if needed).

Carried

4.6 HUMAN RESOURCES

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Responsible Officer	Status
Accountant	DMFA	No action to be taken at present due to budget.
Finance Clerk – Debtors/Relief Service NSW	DMFA	Recent resignation. Advertising needs to be organised.
Library Officer - Casual	DMFA	To be advertised.
Casual Admin Officer - Temporary	DMFA	Position filled.
Water & Sewer Team Leader	DMES	DMES and TSM looking at options.
Water and Sewer Attendant	DMES	Waiting on pre-employment results
Roads Infrastructure Manager	DMES	DMES/GM looking at options.
Assets & Projects Manager	DMES	DMES/GM looking at options.
Asset Technical Officer – Roads	DMES	DMES/GM looking at options.
Light Plant Operator – Relief - Permanent	DMES	Interviews being arranged.
Light Plant Operator (Roller) – Permanent	DMES	Interviews being arranged.

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in Council's Community Room on
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4.6 HUMAN RESOURCES

CONTINUED

Position	Responsible Officer	Status
Flood Restoration and Special Projects Manager – Temporary	DMES	DMES/GM looking at options.
Pavement Maintenance Team Leader - Permanent	DMES	Advertising – open closing date.
Roadside Maintenance Team Operator - Permanent	DMES	Advertising – open closing date.

Due to not being able to secure a suitably skilled NWL Technical Officer, it is proposed that the position be removed from structure and an additional Library Officer position be added. Noting that this would allow for four (4) Library Officer positions.

MOVED Kelly/Woodman that the information be received and noted.

Carried

5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS

(L5-3)

Date	Circular No.	Description	Comment/Action
19.04.23	23-01	<i>Public Spaces (Unattended Property) Act 2021</i> – Conclusion of the Grace Period and updated guidance	The Ranger and the Relief Ranger have attended a webinar. A formal procedure to follow.
08.05.23	23-02	Information about Ratings 2023-24	Booklet to be arranged/updated by Finance Officer/Rates Clerk and Executive Assistant.
10.05.23	23.03	2023/24 Determination of the Local Government Remuneration Tribunal	Noted, will be reported to the 25 May 2023 Council Meeting

MOVED Woodman/Pascoe that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting held in Council's Community Room on
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5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

(L5-3)

MAY 2023	STATUS	JUNE 2023	STATUS
1st: Low Cost Loan Initiative Interim Progress Report due	N/A	1st: Objections to the inclusion of land to be vested in public bodies must be served within two (2) months after the list is furnished (LGA s 600(6))	N/A
4th: Local Infrastructure Renewals Scheme (LIRS) portal opens for claims for the month	DMFA to investigate	15th: Income Adjustments for Newly Rateable Crown Land due	N/A
17th: Expected fourth instalment of 2022-23 Financial Assistance Grants.	Noted	30th: Valuer General to provide estimates of changes in the value of land for which supplementary valuations are required within one (1) month of date of request [LGA s513(2)]	N/A
31st: Last day for Responsible Accounting Officer to submit quarterly budget review statement to council [LGReg cl 203(1)]	Rates Clerk/DMFA/Treasurer-reported to May 2023 Council Meeting	30th: Last day for adopting Operational Plan 2022-23 and updating Long Term Financial Plan updated [LGA s 405(1)]	Noted, Long Term Financial Plan to be updated by end 30 June 2023 (DMFA).
31st: Last day for requests to Valuer General for estimates of changes in the value of land for which supplementary valuations are required to be furnished [LGA s513]	Noted	30th: Delivery Program Progress reports provided to council at least every six (6) months.	Noted, expected to be reported to the 22 June 2023 Council Meeting (GM).
31st: Fourth quarterly rates instalment due [LGA s562(3)(b)]	Noted		
Local Infrastructure Renewal Scheme (LIRS) - Progress/Final Report Due	Noted		

MOVED Woodman/Pascoe that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
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- 6 OPERATIONAL PROCEDURES (I2-11.1)**
Nil.
-

7 APRIL 2023 DRAFT MINUTES AND MAY 2023 BUSINESS PAPER

The Committee previewed the May 2023 Business Paper and the April 2023 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

8 CORRESPONDENCE AND COMPLAINTS/ACTION REQUESTS STATUS

The correspondence list and the outstanding complaints/actions list were circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

9 GENERAL BUSINESS WITHOUT NOTICE

- The Manager Health and Development Services raised the use of verbal reports. Written reports should be encouraged as it gives those attending the meeting information prior to making any decisions or recommendations. These reports should be submitted in a timely manner.
- The Manager Health and Development Services advised that from the recent Fire Awareness Training, the use of the mobile emergency number 112 should be widely publicised within Council. Council officers will need to amend procedures and contractual documents with the 112 emergency mobile number.
- The Economic Development and Visitation Manager advised safety concerns at working at the Warren and Macquarie Marshes Visitor Information Centre after hours in the dark by herself. It is a secluded area, with people having open access to the surrounding area.

The Town Services Manager and the Economic Development and Visitation Manager are to liaise to arrange for the 'spare' solar lighting bollards and lights to be installed to help assist with this issue. The Economic Development and Visitation Manager was advised to not work there by herself after dark if she didn't feel safe.

- The Economic Development and Visitation Manager enquired on the proposed Tourism Officer position. The General Manager asked if she could start to prepare the Position Description, so that if the Council Estimates are approved at the June 2023 Council Meeting, the position will be ready to be advertised.
- The Librarian advised that on Wednesday, 24th May 2023 the Paint the Town REaD and the National Simultaneous Story Time will be held at the Warren Sporting and Cultural Centre. The Speedy Sloth is this year's book and will be read by Chris Crisp at 11am. The street flags are up and the Beanies are coming to perform.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in Council's Community Room on
Tuesday 16th May 2023 commencing at 3.05 pm

9 GENERAL BUSINESS WITHOUT NOTICE

CONTINUED

- The Town Services Manager attended a webinar with Telstra on the Whispir system. Another system was also investigated. It is overstretched and is only allowing emergency services to utilise the system.

The Town Services Manager has had access with the Whispir system and is in the process of being sent out a contract.
- The Town Services Manager gave an update on the CASYS system for capturing water meter readings. Training for the July read is expected to be delivered on the 14th-15th June 2023.

There being no further business the meeting closed at 4.43 pm.



OUTBACK ARTS INCORPORATED
ANNUAL GENERAL MEETING - MINUTES
Outback Arts Creative Arts Centre, 3rd April 2023, 10:10 am

WELCOME: Meeting was opened, and attendees were welcomed by Jamie-Lea Trindall, acknowledging the Traditional Owners of the land on which we meet across the Outback Arts region.

ATTENDANCE:

Ros Jackson, Catherine Goldsmith, Barbara Deans, Casey Marshall-Siemer, Kylie Harvey, Lillian Simpson, Donna Jefferies

Staff: Jamie-Lea Trindall

Apologies: Greg Deacon, Sally Torr, George McCormick,

Motion: that the attendance and apologies be accepted.

Moved: Kylie Harvey

Seconded: Ros Jackson

1. MINUTES OF LAST AGM HELD ON 29th March 2021

Minutes of the last Annual General Meeting held on 28th March 2022 were circulated to all members.

Motion: That the minutes of the Annual General Meeting of 29th March 2022 be accepted.

Moved: Casey Marshall-Siemer

Seconded: Kylie Harvey

CARRIED

2. CHAIRPERSON REPORT – Casey Marshall-Siemer

Presented by outgoing Chair Casey Marshall-Siemer

The chairs report highlighted the exhibitions program alongside the deliver of programming has been at capacity for Outback Arts this past year.

It also brought attention to the recent appointment of the Executive Director to the prestigious position of Chairperson of the Create NSW Aboriginal Arts and Culture Artform Board, appointed by the Minister. The employment of our Aboriginal Arts Officer Rainy King with the successful two year funding from the federal govt IVAIS fund.

She expressed her pride of what she has been involved in across her years on the Board and wish the organisation every success in the future.

Motion: Chair report be accepted.

Moved: Casey Marshall-Siemer

Seconded: Catherine Goldsmith

CARRIED

3. FINANCIAL REPORT

3.1 TREASURERS REPORT – Ros Jackson

Recommendations from the Auditor include:

1. Trade receivables (cash vs accruals) - EO has already implemented system to ensure unpaid invoices are included in the Trade Receivables ledger at year end.
- 2 & 3. Asset additions / write offs - purchase of items on a by project basis are monitored to allow for necessary adjustments to be made at EOFY.
7. Land & Buildings - EO has obtained a current valuation for the property at Coonamble. Depreciation to be in terms of policy.
9. Time Of In Lieu (TOIL) policy - EO is attending to policy update.
10. Stock (gallery shop) record keeping - EO to implement system to count stock on hand for EOFY reporting purposes (ie: inventory is to be captured in EOFY Balance Sheet).

Motion: that the Treasurer's report be accepted.

Moved: Ros Jackson

Seconded: Catherine Goldsmith

CARRIED

3.2 Auditors report

Notes: as per treasurers response to the Auditors recommendation above.

Motion: that the Auditor's report be accepted.

Moved: Ros Jackson

Seconded: Barbara Deans

CARRIED

4. ELECTION OF THE BOARD OF OUTBACK ARTS FOR 2023

(Jamie-Lea Trindall chaired the election)

4.1 Confirmation of Nomination for Council Representatives

- Outback Arts Inc constitution rule 27.1 regarding the appointment of local government representatives as follows: "Each Council contributing financially to the organisation has the option to appoint one delegate directly to the board".
- According to the Outback Arts Inc. Constitution rule 27.6 each member elected to the board will, subject to these rules, hold office until the conclusion of the annual general meeting one year following the date of the member's election or co-option but is eligible for re-election or re-co-option provided the member has not held that position for more than two consecutive terms.
- According to the constitution Council Board delegates are exempt from written nomination forms and hold their nomination to their board unless otherwise noted, due to this clause the representatives of each local government area within the Outback Arts region are:

Bourke Shire Council - Sally Torr,
Bogan Shire Council – Greg Deacon, alternate Tony Elias
Brewarrina Shire Council - Donna Jeffries, alternate Vivian Slacksmith
Cobar Shire Council – Lillian Simpson,
Coonamble Shire Council – Barbara Deans, alternate Brian Sommerville
Walgett Shire Council – George McCormick, alternate Daniel Walford
Warren Shire Council – Ros Jackson, alternate Katrina Walker

4.2 Nomination for Community Representative Members

The ED confirmed that there are three delegate positions available for community organisations or independent members on the Outback Arts Board. There have been three nominations received.

1. Kylie Harvey
2. Catherine Goldsmith
3. Vacant

Motion: That Kylie Harvey, Catherine Goldsmith be elected as Community Representative Members.

Moved: Donna Jefferies

Seconded: Barbara Deans

CARRIED

5. Vote for
All positions were open for nominations.

Chairperson

Nomination received: Kylie Harvey

Motion: That Kylie Harvey, as the only nominee, is elected to the position of Chair for 2023.

Moved: Catherine Goldsmith

Seconded: Lillian Simpson

CARRIED

Vice-Chairperson

Nominations received: Donna Jefferies

Motion: That Donna Jefferies, as the only nominee, is elected to the position of Vice-Chair for 2023.

Moved: Catherine Goldsmith

Seconded: Lillian Simpson

CARRIED

Treasurer

Nomination received: Ros Jackson

Motion: That Ros Jackson, as the only nominee, be appointed as Treasurer of Outback Arts for 2023.

Moved: Kylie Harvey

Seconded: Ros Jackson

CARRIED

Appointment of the Auditor for 2023 financial year being 1 January 2023 to 31 December 2023

Motion: That the appointed auditor for the 2023 financial period be Thomas McCarthy.

Moved: Kylie Harvey

Seconded: Ros Jackson

CARRIED

Appointment of the 2023 Public Fund Sub Committee

Public Fund (Sub Committee to the Board)

The Fund will be administered by a management committee or a subcommittee of the management, a majority of who, because of their tenure of some public office or their professional standing, have an underlying community responsibility, as distinct from obligations solely in regard to the cultural objectives of Outback Arts Inc.

Motion: That the 2023 Public Fund Committee members are Kylie Harvey, Jamie-Lea Trindall, Ros Jackson and Barbara Deans

Moved: Barbara Deans

Seconded: Lillian Simpson

CARRIED

Appointment of the 2023 signatories

Motion: That Casey Marshall Seimer be removed as signatory on all Outback Arts accounts. Kylie Harvey, Jamie-Lea Trindall, Ros Jackson and Barbara Deans to be signatories of all Outback Arts accounts and Greg Vaughn as bookkeeper including online banking access with the removal of Casey Marshall Seimer

Moved: Catherine Goldsmith

Second: Lillian Simpson

CARRIED

Appointment of the 2024 CASP board representatives

Motion: That Catherine Goldsmith and Kylie Harvey are the 2024 CASP Board representatives.

Moved: Barbara Deans

Second: Lillian Simpson

CARRIED

Appointment of the Constitutional Sub Committee

Motion: That Kylie Harvey and Ros Jackson are the Constitutional Sub Committee members.

Moved: Catherine Goldsmith

Second: Donna Jefferies

CARRIED

Date for the next Annual General Meeting to be held 25th March 2024

Meeting closed at 10:40 am

CLOSE

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT COONAMBLE SHIRE COUNCIL CHAMBERS ON MONDAY 24th APRIL 2023 COMMENCING AT 10:30AM.

PRESENT: Clr D. Batten, B. Fisher, Clr D Todd, Clr I Woodcock, Clr M Cooke, N Kinsey, P Cullen and Clr Z Holcombe

ABSENT: Clr G Peart and Clr G Whiteley

STAFF MEMBERS: M. Urquhart (General Manager), A. Fletcher (Senior Biosecurity Officer), and R Wilson (Minute Secretary).

WELCOME: Meeting was opened at 10:30am and Chairman Clr D Batten welcomed all councillors and staff to the meeting.

04/23/01 Leave of Absence

Resolved:

That the leave of absence received from Councillors G Peart and G Whiteley is accepted and a leave of absence granted.

Moved: Clr Kinsey

Seconded: Clr Fisher

Carried

DECLARATIONS OF INTEREST- Nil

04/23/02 Minutes of Ordinary Council Meeting – 6th March 2023

Resolved:

That the minutes of the ordinary Council meeting held 6th March 2023, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Clr Fisher

Seconded: Clr Todd

Carried

04/23/03 Council's Decision Action Report – April 2023**Resolved:**

That the Resolution Register for April 2023 be received and noted

Moved: Clr Todd

Seconded: Clr Cullen

Carried

04/23/04 Circulars Received From the NSW Office of Local Government**Resolved:**

That the information contained in the following Departmental circulars 23-01 to 23-01 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Clr Woodcock

Seconded: Clr Cooke

Carried

04/23/05 Cash and Investment Report – 28th February 2023 & 31st March 2023**Resolved:**

That the investment report for 28th February 2023 and 31st March 2023 received and noted.

Moved: Clr Fisher

Seconded: Clr Holcombe

Carried

04/23/06 Third Quarter Operational Plan 2022/2023**Resolved:**

Council accepts the progress made on the 2022/2023 Operational Plan as at 31st March 2023.

Moved: Clr Holcombe

Seconded: Clr Cullen

Carried

04/23/07 Quarterly Budget Review Statement – March 2023**Resolved:**

1. That Council adopt the attached Quarterly Budget Review Statement for 31st March 2023 as tabled.
2. That the General Manager provide a report to the May 2023 council meeting

Moved: Clr Fisher**Seconded:** Clr Woodcock**Carried****04/23/08 Motion – Report to Council – Viability of Vehicle Turnover****Resolved:**

1. That the General Manager provide a report to the June 2023 council meeting on a strategy for future vehicle changeover.

Moved: Clr Kinsey**Seconded:** Clr Cullen**Carried****04/23/09 Draft Operational Plan 2023/2024****Resolved:**

That the Draft Operational Plan for 2023/2024, Statement of Revenue Policy, Long Term Financial Plan, Asset Plan and Workforce Plan be placed on the public exhibition for a period of 28 days from the 3 May 2023 until 4:30pm on 30th May 2023, inviting submissions from the public during this time.

Moved: Clr Todd**Seconded:** Clr Fisher**Carried**

04/23/10 Important Dates for Councillors – Upcoming Meetings and Events**Resolved:**

That Council receive and note the list of upcoming meetings and events and note the change of dates for the Hudson Pear Taskforce Meeting now scheduled for 30th May 2023.

Moved: Clr Woodcock

Seconded: Clr Holcombe

Carried**04/23/11 Moved Into Closed Session****Time:** 10:51am**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) of the Local Government Act 1993 on the basis that the items deal with:

(a) personnel matters concerning particular individuals (other than councillors)

Moved: Clr Todd

Seconded: Clr Kinsey

Carried

The General Manager, Senior Bio Security Officer and Minute Secretary left the Chamber at 10:51am

04/23/13 Return to Open Session**Time:** 10:53am**Resolved:**

That Council return to open session.

Moved: Clr Fisher

Seconded: Clr Cullen

Carried

The General Manager, Senior Bio Security Officer and Minute Secretary returned to the meeting at 10:53am

04/23/12 Position of Part Time General Manager**Resolved:**

1. That the report be noted
2. The delegates provide, by way of writing, any matters they wish to have addressed in relation to Mr Urquhart's performance review, no later than 4th May 2023.

Moved: Clr Kinsey

Seconded: Clr Cullen

Carried

04/23/14 Adoption Of Closed Session Reports**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports

Moved: Clr Kinsey

Seconded: Clr Cullen

Carried**04/23/15 Quarterly Biosecurity Report****Resolved:**

That the report be received and noted.

Moved: Clr Holcombe

Seconded: Clr Cooke

Carried**04/23/16 Motion – General Manager to Contact Local Member Roy Butler – Hudson Pear Program****Resolved:**

1. That the General Manager write to the Local Member for Barwon, Mr Roy Butler in relation to;

(a) Inviting the Local Member to the next Council meeting to seek his support from the Judicial system with prosecution against landholders who fail to comply with the Bio Security Act 2015 for not controlling noxious weeds.

(b) providing support for the LLS Hudson Pear Program through encouragement of landholders to participate in Hudson Pear Containment Program.

Moved: Clr Kinsey

Seconded: Clr Cullen

Carried

Date of the next CMCC Council Meeting to be Monday 26th June 2023 at Coonamble Shire Council Chambers.

Close of Meeting

The meeting closed at 11:36am

Chairman

General Manager

DRAFT

WARREN SHIRE COUNCIL
 Report of the General Manager
 to the Ordinary Meeting of Council to be held in the
 Council Community Room, Warren on Thursday, 25th May 2023

ITEM 1 OUTSTANDING REPORTS CHECKLIST (C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
25.2.21	41.2.21	Mobile and Internet Coverage in Nevertire	GM	Monthly advice requests to Telstra being undertaken.
22.7.21	153.7.21	Customer Service Policy	GM	Over the next 12 months detail a Warren Shire Council Service Ethos or similar to ensure there is an appropriate customer service culture throughout the organisation, expect reporting in mid-2023.
28.10.21	240.10.21	Proposed Sale of Lot 2 DP1104089 and Licence of Lot 7007 DP1120699 (Crown Reserve)	GM	Arrange sale and licence in accordance with Council's resolution – Sale matter in progress through purchaser's Solicitor. Crown Reserve matter delayed due to an Aboriginal Lands Claim on the Reserve. Purchasing arrangements delayed due to practicality of not being able to currently lease and use the associated Crown land.
28.10.21	241.10.21	Completion of Infrastructure Projects – Warren Airport, Warren CBD Toilet Facility and Lions Park Toilet Facility	DMFA/ GM/IPM	<p><u>Warren Airport</u></p> <p>Warren Aerodrome Terminal Building. Consultant preparing slab design and technical specification for the construction of the Terminal Building. Airport Operations Committee are in agreement with proposed single storey building that addresses the access compliance issues.</p> <p>Custom steel frames (original building structure supplier has completed plan modification to suit single storey building.</p> <p>Tender for Airport Terminal Building called on 30 March</p>

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General Manager				
				<p>2023, with the tender closing on 4 May 2023.</p> <p>Three (3) complying tenders received and are being evaluated. A report will be presented to the May 2023 Council Meeting.</p> <p><u>Warren CBD Toilet Facility</u></p> <p>Council has accepted a quotation from Exeloo P/L. Project timeline is 22 weeks, buildings on track for delivery to Warren late March 2023. Installation is progressing, expected to finish in late May/early June 2023.</p> <p><u>Lions Park Toilet Facility</u></p> <p>Council has accepted a quotation from Exeloo P/L. Project timeline is 22 weeks, buildings delivered to Warren late March 2023. Installation is progressing, expected to finish in late May/early June 2023.</p>
*2.12.21	269.12.21	Proposed Sale of Warren Airport Land to MVAS	GM	<ol style="list-style-type: none"> 1. Arrange sale of land as detailed within the report – in progress through purchasers' solicitor. 2. Arrange for the signing of any associated documents under the Seal of Council if required. <p>Sale complete.</p>
28.4.22	101.4.22	Public Art on Private Property Murals	GM/TSM	Arrange for a Macquarie River theme collage to be incorporated on the Lions Park Toilet/Amenities

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General Manager				
				<p>outside wall – in progress, further advertising for quality photographs arranged.</p> <p>Concept design presented to the Warren Public Arts Committee meeting 7th March 2023. Final check of photos carried out and final concept design recirculated to Committee and Councillors.</p> <p>Final design complete and endorsed at March 2023 Council Meeting. Delivery and installation expected to be completed by late May/ early June 2023.</p>
28.4.22	101.4.22	Public Art on Private Property Murals	GM/TSM	<p>Arrange for historical photographs of a Warren themed collage to be incorporated on the Warren CBD Toilet/Amenities Dubbo Street Wall – in progress, advertising for quality photographs completed. Expected to be completed March/April 2023.</p> <p>Concept design presented to the Warren Public Arts Committee meeting 7th March 2023. Final check of photos carried out and final concept design recirculated to Committee and Councillors.</p> <p>Final design complete and endorsed at March 2023 Council Meeting. Delivery and installation expected to</p>

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General Manager				
				be completed by late May/ early June 2023.
23.6.22	158.6.22	Tender C13-73 – Design, Deliver and Construct a Prefabricated or Modular Sports Amenities Building for Carter Oval Youth Sports Precinct	GM/IPM	<p>Awarded to Landmark Products Pty Ltd. Design and construction works have commenced;</p> <p>Building plan signed and finalised on 6th September 2022. Landmark completed Geotech testing to complete foundation design. 22 weeks completion period from drawing sign off. Landmark submitted an extension of time for practical completion to 31st May 2023.</p> <p>Landmark commenced construction in February 2023, post foundation concreting completed, however subject to engineering assessment. Superstructure frames delivered on site, installation commenced early March 2023. Installation is progressing.</p> <p>Nonconformance on the foundation concreting and building alignment being taken with Contractor and their Engineer.</p> <p>Project on hold until issues are sorted out. In addressing the issues, it is expected that 2-3 months delay to completion on the project.</p>
25.8.22	214.8.22	Reactivation of Visitor Services Volunteers During Peak Periods	GM/EDVM	All volunteer interest has now been followed up and available volunteers started.

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General Manager				
				Registration of Interest recruitment remains ongoing.
25.8.22	214.8.22	Reactivation of Visitor Services Volunteers During Peak Periods	GM/EDVM	<p>The reactivation of Visitor Services Volunteers During Peak Periods for the Visitor Information Centre in progress by the Economic Development and Visitation Manager who is ensuring lists, position requirements, expectations, rosters and actions are appropriately managed.</p> <p>A comprehensive Volunteer Onboarding Package is complete. The package has been put together primarily for initial use by the VIC volunteer recruitment needs but with adjustments could be adapted as a format for paid employment recruitment as well.</p> <p>The package could also be offered to businesses and community groups as well.</p>
*1.12.22	296.12.22	Economic Development Strategy and Action Plan	GM/BDF	<ol style="list-style-type: none"> 1. That the document be progressed as the Warren Shire Economic Development Strategy and Action Plan; 2. Key stakeholders be engaged to ascertain their commitment to support responsibilities in the Draft Plan; and 3. The next draft document be completed following a workshop with the Economic Development and Promotions

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General Manager				
				<p>Committee that determines actions, timing, goals/measures, lead matters, who supports on matters, status and supporting documentation, taking on board previous documents, Workshop undertaken on 1st March 2023 - in progress, nearing final draft. Final draft has been reviewed and adopted by the Economic Development and Promotions Committee at the meeting held May 2, 2023.</p> <p>Recommendation to full Council at the May 2023 meeting:</p> <p>“The draft Economic Development Strategy and Action Plan be placed on public exhibition for a minimum of 28 days to obtain comment and feedback before being reconsidered by the Committee and Council”</p>
1.12.22	297.12.22	Public Art on Private Property Murals	GM/TSM	Horse Committee is prepared to donate \$10,000 to be used in conjunction with the left over MDB Economic Development Round 3 Funding for a horse/campdraft themed mural to be installed on 2 walls of the new toilet building at the Showground/ Racecourse Complex. Paint the Town Murals are

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				<p>preparing a concept design for consideration. The draft design submitted to the Showground/Racecourse Committee on the 14th February 2023. A further revised draft reviewed by the Warren Public Arts Committee on the 7th March 2023.</p> <p>Order raised for Paint the Town Murals to commence works. Delivery of completed panels expected in May 2023.</p>
25.1.23	3.1.23	Public Art on Private Property	GM/TSM	<p>Consult with the Showground/Racecourse Committee and the Horse Committee members for an appropriate Campdraft, horse, rodeo themed mural on the outside of the proposed new toilet block at the Showground/Racecourse Complex. A further revised draft reviewed by the Warren Public Arts Committee on the 7th March 2023.</p> <p>Order raised for Paint the Town Murals to commence works. Delivery of completed panels expected in May 2023.</p>
25.1.23	12.1.23	Affordable Housing Opportunity – Housing Plus	GM/DMES	<p>Make arrangements to negotiate and finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year</p>

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General Manager				
				<p>period but, also on the basis that investigations be commenced and reported to Council in the near future on progressing Stage 3 of Gunningba Estate including estimated costs and how Stage 3 would be funded.</p> <p>Advice provided to Housing Plus – in progress.</p>
25.1.23	13.1.23	Warren and the Visitor Economy Community Consultation Report August 2022 - Executive Summary	GM	<p>Council communicate to the community about the importance of visitors to the region – Action Plan being formulated.</p> <p>Following the initial workshops, further consultation with the community should be sought through the holding of a follow up forum in order to further refine the document into Action Plan steps.</p> <p>A commitment has been solicited and received from the team at Destination Country and Outback to a visit to Warren the to discuss the Shire’s visitation program and vision and the community forum be held over until after the DNCO visit and workshop, at this stage planned for early May, 2023.</p> <p>Lucy White, GM of Destination Macquarie and Outback visited Warren on 2nd and 3rd May including attending and addressing the Economic Development and</p>

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General Manager				
				<p>Promotions Committee meeting on 2nd May.</p> <p>During her visit, Lucy worked closely with the EDVM and met with many local businesses including RiverSmart, Warren Chamber Music Festival, Warren Museum and Art Gallery, Warren Chamber of Music and Macquarie Wetlands Association. Lucy's visit was concluded with a tour of the Macquarie Marshes and a visit to the Burrima Boardwalk.</p> <p>Council reform and facilitate the Destination Macquarie Marshes Taskforce and review the past Action Plan expanding the coverage and leverage of current and future resources with more collaboration through the Economic Development and Promotions Committee – in progress.</p> <p>The Inaugural Meeting was held on April 12, 2023.</p> <p>Next meeting has been set for June 7, 2023.</p> <p>Council ensures that the reformed Destination Macquarie Marshes Taskforce has representation from every local government area that sees the Macquarie Marshes as an asset to their visitation, form a Memorandum of Understanding with each Council to support the</p>

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General Manager				
				<p>Economic Development of the region with this Taskforce having the potential to drive the regional destination promotion with consistent messaging, a reflection of values and increased engagement with the communities – in progress.</p> <p>Council collaborate on increasing the access to the Macquarie Marshes by commercial providers and free-independent travellers (FITs) whilst working towards providing a diverse offering to the access and experience that the Macquarie Marshes can offer a variety of markets – Action Plan being formulated.</p>
23.3.23	64.3.23	Public Art on Private Property Murals	GM/TSM	<p>Council proceed with the concept design for the Showground/ Racecourse mural subject to the Showground Racecourse Committee and Horse Committee endorsement.</p> <p>Production in progress, delivery expected May/June 2023.</p>
23.3.23	64.3.23	Warren CBD Toilet/Amenities	GM/TSM	<p>Council proceed with the final concept design after the check of approved photographs particularly of people is undertaken.</p> <p>Production in progress, delivery expected May/June 2023.</p>

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General Manager				
23.3.23	64.3.23	Lions Park Toilet/Amenities	GM/TSM	Council proceed with the final concept design. Production in progress, delivery expected late May/early June 2023.
*23.3.23	72.3.23	Media Policy	GM	1. Media Policy has been placed on public exhibition until 4pm 27th April 2023. 2. Subject to no adverse submissions being received, the Media Policy as amended be adopted – completed.
*27.4.23	91.4.23	Secondary Employment Policy	GM	Secondary Employment Policy adopted.
*27.4.23	95.4.23	Local Roads and Community Infrastructure Program – Phase 3 Extension and Phase 4 – Local Roads and Community Infrastructure Projects	GM	Arrange for the funding allocation as per Council resolution – in progress subject to final advice from Commonwealth on funding allocation – further report provided to May 2023 Council Meeting.
*27.4.23	96.4.23	2023 Local Roads Congress – IPWEA (NSW) Monday, 5th June 2023	GM	Attendees have been registered for the Congress and appropriate travel plans are in place.
*27.4.23	97.4.23	Land Allocation for NSW Rural Fire Service – New Station for Central Warren Brigade	GM	Advice provided to the NSW Rural Fire Service.
*27.4.23	98.4.23	Draft 2023/2024 Operational Plan	GM	Draft 2023/2024 Operational Plan advertised and uploaded to Council's website in conjunction with the Draft 2023/2024 Estimates.

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Divisional Manager Finance and Administration				
*27.4.23	102.4.23	Draft 2023/2024 Estimates	DMFA	Draft 2023/2024 Estimates advertised and uploaded to Council's website in conjunction with the Draft 2023/2024 Operational Plan.
*27.4.23	103.4.23	Council Bank Account Signatories	DMFA	Arrange for the authorised signatories for Council's General Fund to be amended as resolved - complete.
*27.4.23	114.4.23	Recovery and Write Off Rates – Assessment 1384	DMFA	Offer has been accepted for payment from Mr PJ Hamilton on the sale of the vacant lot at 17 Johns Avenue, Ravenswood for \$8,200 as full payment on the outstanding rates owing on the assessment, with the outstanding amount of \$1,242.26 (as at 16th April 2023) plus any additional accrued interest to be written off – in progress.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed and a report is to be presented to Council. This project is currently on hold. Waiting on land boundary adjustments between RFS and Local Hotel. Re-investigation commenced by new DMES. Hotel owner has been contacted via phone. He will meet DMES for further discussion.

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Divisional Manager Engineering Services				
27.6.19 3.12.20	129.6.19 256.12.20	Warren Levee Rehabilitation	DMES	<p>Application under the National Flood Mitigation Infrastructure 2021-2022 arranged and has been successful (\$5.325M).</p> <p>Further application under the 2022-2023 NSW Government's Floodplain Management Program arranged, however unsuccessful.</p> <p>Resilience NSW has committed \$887,500 which is half of the required \$1.775M co-contribution. Investigations are continuing on how Council will fund the remaining \$887,500. See report to October 2022 Council Meeting.</p> <p>Engagement with funding administrator ongoing.</p> <p>Design of alternative has been finalised.</p> <p>Scope Variation and Revised Work Plan has been submitted.</p>
26.9.19	204.9.19	Bundemar Street Warren Proposed Centre Median Alteration	DMES	<ol style="list-style-type: none"> 1. Provide a detailed budget for works. Submit plans and documents to Council for consideration and approval. 2. Further investigations are to be undertaken. Ongoing.
24.9.20	214.9.20	New Sewage Treatment Works	TSM	EPA have issued an interim licence for commissioning. All sewage flow is going to

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Divisional Manager Engineering Services				
				<p>the new plant as at 5pm Friday 11th November 2022. In discussions with EPA regarding commissioning date.</p> <p>Meeting with EPA Officers 15th March 2023 to negotiate final licence for new plant.</p> <p>Meeting with NSW EPA in March 2023 was productive and licence is progressing. NSW EPA have required additional groundwater monitoring wells be constructed. Awaiting determination about changes to concentration limits within Licence and when the NSW EPA will issue Licence.</p>
27.5.21	95.5.21	Upgrade of Chlorination system improvements	DMES/ TSM	<p>Council apply for grant funding for Nevertire and Collie chlorination system improvement to best practices level and to include appropriate building facilities at Collie; and</p> <p>Scope change for Bore Flat and Ellengerah Chlorination Works approved by DPE.</p> <p>Equipment for Bore Flat and Ellengerah have been ordered.</p> <p>Works to be completed by 30 June 2023.</p> <p>Chlorination systems ordered, ETA late May/June. Building constructed.</p> <p>Ongoing.</p>

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Divisional Manager Engineering Services				
27.5.21	95.5.21	River Water Pumps at Ellengerah and Oxley Park Reservoirs	DMES/ TSM	River level too high to proceed at present (Oxley Park). Ellengerah pumps installed. Works ongoing. Late May/early June.
27.5.21	95.5.21	Spare pumps – water and sewage	DMES/ TSM	Gunningba and Nevertire to be upgraded. Spare pump for Wilson Street. Xylem Water started on site mid-November 2022. Wilson Street switchboard being designed and materials being ordered. Works subject to weather. Nevertire and Wilson Street have now been upgraded. Telemetry works to be completed. Gunningba waiting on new cabinet. Expected mid-March 2023. Sewer upgrades still expected to be complete May/June 2023. Request to March 2023 Water and Sewerage Committee Meeting for funding to purchase spare water pumps and motors. Spare bore pumps and motors have been ordered.
27.5.21	95.5.21	Water and Sewerage Telemetry System	DMES/ TSM	Sewer telemetry to be improved as part of the Sewer Pump Station Upgrade. Awaiting funding from Briefing Notes and Applications. Report to Council's March 2023 Water and Sewerage

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Divisional Manager Engineering Services				
				<p>Committee Meeting for funds from Water and Sewer reserves to replace Telemetry System.</p> <p>Drafting of RFT documents in progress.</p>
24.6.21	143.6.21	Ewenmar Waste Management Facility	DMES/ MHD/ TSM	<p>Budget amended by a further \$100,000 using the Domestic Waste Restricted funds. Civil works utilising Council day labour and engage local contractors to carry out the other components of the project as required. Stormwater pipes/pits installed. Concreting works listed on VendorPanel closed 3rd March 2022. Initial Civil works and concreting works to commence mid-June. MLB Concrete and Construction are the successful contractor. Weather and contractor staffing issues have delayed the works. Surveyor onsite week of 13th March 2023 to repeg works. Works expected to commence late May 2023.</p>
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	<p>Develop a Community Consultation Program and commence obtaining feedback from business houses and the community – in progress.</p> <p>Discussions with WOW Agency to be commenced in regard to Community Consultation Program.</p>

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Divisional Manager Engineering Services				
2.12.21	257.12.21	Town Centre Upgrade	DMES	Arrange for the amended proposal to go to Community Consultation when completed.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Determine an estimated cost for the complete project in conjunction with feedback and negotiated positions for land purchases and report back to a Closed Council Meeting – in progress.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Seek necessary grants for this extensive 10 year project – ongoing.
26.8.21	174.8.21	2021/2022 Plant Replacement Program	DMES/ WC	Arrange for the replacement of light vehicles as per recommendation - Plant 3503 – Toyota Kluger Wagon (estimated change-over cost – \$20,000) replacement has been ordered and should arrive in six months. To replace Plant 3606.
28.10.21	231.10.21	Village Enhancement Plans Works – Extra Projects for Collie, Nevertire, Warren Finalisation (Murray-Darling Basin Economic Development – Improvement of Regional Structures Grant)	DMES/ GM/IPM/ TSM/ RIM	That the \$424,288 budget available for further project works be allocated to the list of works presented to the Town Improvement Committee on the 14th October 2021. Review meeting undertaken and works programming commenced. Works ongoing.
23.6.22	156.6.22	Road Safety Plan	DMES/ RIM	Progress the development and adoption of a Warren Shire Council Road Safety Plan in 2022/2023.

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Divisional Manager Engineering Services				
				Stakeholder consultation in progress.
1.12.22	299.12.22	Showground/ Racecourse Toilet Amenity Progress Report	DMES/ TSM	<p>Progress the proposal to demolish both the ladies and male toilets and construct a joint toilet/shower facility at the location of the ladies toilet – ongoing.</p> <p>Demolition awarded to BD Brouff Earthmoving.</p> <p>Shed to be constructed by Ryan Mason Engineering and Adam Mayne.</p> <p>Demolition commenced 17th April 2023.</p> <p>Portable ladies toilet building will be put in place for the Warren Show.</p> <p>Ongoing.</p>
23.2.23	33.2.23	Proposed Hale Street Crossing and Chester Street Crossing's No Stopping Zone	DMES/ RIM	<ol style="list-style-type: none"> 1.The installation of a new children's (school) crossing on Hale Street, west of the Chester Street intersection be approved. The required undertaking has been obtained from the Principal of Warren Central School; 2.The existing No Stopping zone for the pedestrian crossing on Chester Street be adjusted to comply with the recommended standards; and 3.Funding be sought from Transport for New South Wales to implement the recommendations.

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Divisional Manager Engineering Services				
				Design will be completed and sent to TfNSW.
23.2.23	37.3.23	Upgrade/Replacement of Play Equipment	DMES/ TSM	Arrange a new Ext 1002 piper playground equipment setup and install the equipment in house if possible. Ordered, waiting on delivery.
*23.2.23	59.2.23	Review of Avgas Supply and Pricing Options, Warren Airport	TSM	<p>2. Continue to purchase Avgas from IOR Aviation until the Regional Procurement Bulk Fuel Tender has been reviewed; and</p> <p>3. Review the Regional Procurement Bulk Fuel Tender submissions for the Supply and Delivery of Avgas to determine if Council changes fuel supplier.</p> <p>Tenders and existing contract arrangements being reviewed.</p> <p>Current Avgas supplier has two (2) years remaining on a supply agreement (September 2025).</p>
23.3.23	65.3.23	Warren Central Business District Upgrade Project	DMES	<p>1. The roundabout central island be constructed of an outer circle external ring of coloured concrete and an internal ring of low maintenance shrubs with colour to enhance the centre of town;</p> <p>2. Option 2 as outlined in this report be adopted for the</p>

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Divisional Manager Engineering Services				
				<p>pedestrian refuge islands on the median islands.</p> <p>3. Information on planned pavement work on Dubbo Street and the Roundabout be received and noted.</p> <p>4. The suggestions as amended contained in Other Feedback in this report be adopted as designed and be included in the Masterplan.</p> <p>Feedback has been emailed to Consultant for incorporation in the Masterplan.</p>
23.3.23	66.3.23	Plant Committee – Financial Statement	DMES	<p>An individual plant income and cost report to be provided to the first Plant Committee Meeting in 2023/2024 detailing information for the 2022/2023 year result on all plant items.</p> <p>That the final 2022/2023 Plant Replacement Program be approved with the Fertiliser Spreader being the lowest priority/contingency for any over expenditure to allow the local purchase of an appropriate minimum 3.6m folding slasher – in progress.</p> <p>That the 2023/2024 Plant Replacement Program be approved in principle but, not including Plant 111 replacement, the sale only of Plant 300, not including Plant 43 replacement and</p>

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Divisional Manager Engineering Services				
				the addition of \$133,622.70 to be allocated to the replacement of Plant 104 to an appropriate Telehandler – in progress to arrange missing tender/quotes.
23.3.23	66.3.23	Management and operation of Mt Foster Quarry	DMES	<p>1.*Accepted the expression of Interest from Neill Earthmoving Pty Ltd.;</p> <p>2.*Lovett and Green Solicitors engaged to draft a lease agreement of Mt Foster Quarry, between Council and Neill Earthmoving Pty Ltd; and</p> <p>3.Make arrangements for the negotiation of an agreement with Neill Earthmoving Pty Ltd for the Management and Operation of Mount Foster Quarry for reporting to Council through the Plant Committee for final approval.</p> <p>Initial meeting with Neil Earthmoving held on the 29th March 2023.</p>
23.3.23	67.3.23	Water and Sewerage Telemetry and Pump Funding Request	DMES/ DMFA	Arrange for the immediate appropriation of \$320,000 from the Water Fund (\$200,000 for Water Telemetry System and \$120,000 for pump replacement) and \$150,000 from the Sewer Fund to upgrade the Sewer Telemetry systems for Warren and Nevertire – RFT being arranged – ongoing.

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services				
23.3.23	67.3.23	Warren Shire Council Water Supply Bore Inspection Program	DMES/ DMFA	Arrange for the immediate appropriation of \$160,000 from the Water Fund for refurbishment of the old Bore at Nevertire, new Nevertire Bore, new Ellengerah Bore and inspection of the new Collie Bore – order for works arranged – ongoing.
27.4.23	107.4.23	Proposed Land Acquisition at Marthaguy Bridge, Warren Road	DMES	<ol style="list-style-type: none"> 1. Arrange for the compulsory acquisition of portions of land through Lot 7300 DP 1156254 and Lot 7300 DP 1159594; 2. Make an application to the Minister for approval to acquire portions of land in Lot 7300 DP 1156254 and Lot 7300 DP 1159594 by compulsory process under section 177(2)(b) of the Roads Act 1993; and 3. Arrange for the use of Council Seal for any required correspondence relating to the compulsory acquisition process. <p>Ongoing.</p>
27.4.23	113.4.23	Tender No. RFT C13-79 Construction of Birdviewing Platform at Monkeygar Creek, Gibson's Way	DMES	<ol style="list-style-type: none"> 1. Council, in accordance with the <i>Local Government (General) Regulation 2005</i>, formally agree to accept the analysis of the tender evaluation, for the Contract C13-79 Construction of Bird Viewing Platform at Monkeygar Creek – in progress subject to Part 2 of the resolution; and

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Divisional Manager Engineering Services				
				2. The Council subject to the Development Application approval, accepts the tender from Central Industries Pty Limited and authorises the General Manager to enter the contract C13-79 Construction of Bird Viewing Platform at Monkeygar Creek, with Central Industries Pty Limited for the contract sum of \$382,270 (ex GST) – in progress.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
27.2.20	36.2.20	Draft Plans of Management	MHD	1. Categories assigned as detailed in report. 2. Crown Reserves classified identified as operational land. 3. Draft Plans of Management nearing completion. The Victoria Oval and Oxley Park Plan complete.
26.8.21	172.8.21	Future Grant Projects at the Warren Sporting & Cultural Centre	MHD/CM	Pursue funding for: 1. Heating & cooling of the indoor court and gym area.
24.2.22	74.2.22	Deacon Drive Homes Status and Progress Matters	MHD	1. Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court (in progress)

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Manager Health and Development Services				
				<p>NCAT hearing set for Thursday 8th September 2022;</p> <p>Solicitor coming to Warren 26/10/22 Meeting scheduled with the Mayor, General Manager and Manager Health and Development Services. Matter to progress in District Court; and</p> <p>2. Council authorises the Mayor, the General Manager, and the Manager Health and Development Services to formulate settlement terms if required.</p> <p>Solicitor inspected dwellings 8th and 9th December 2022.</p> <p>Court orders received 26th February 2023. Dwellings inspected in March 2023 by expert as requested by defendant.</p>
26.5.22	132.5.22	Flood Impact on the Ewenmar Waste Depot	MHD	<p>Develop a contingency plan for flood events at the Ewenmar Waste Depot.</p> <p>Alternative arrangements have been made with Bogan and Narromine Shire for a temporary disposal solution, Contact has been made with the EPA.</p>
25.8.22	211.8.22	CCTV Options at the Ewenmar Waste Facility	MHD	Investigate better CCTV options and locations.
21.9.22	240.9.22	Shade Sails – Warren War Memorial Swimming Pool	MHD	Reported to the Sporting Facilities Committee

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Manager Health and Development Services				
				Meeting held September 7/09/2022. Grant funding be sourced for the purchase and installation of shade sails on the western side of the wading pool to improve shading of the supervision area for parents/guardians.
27.4.23	112.4.23	Warren War Memorial Swimming Pool	MHD	<ol style="list-style-type: none"> 1. Council allocate \$405,454.55 from the restricted funds from Infrastructure Improvement /Replacement Reserve for the installation of a membrane liner at the Warren War Memorial Swimming Pool; and 2. Council subject to successful and suitable agreement finalisation for the final specific details and scope of work engage Beaucorp Projects Pty Ltd for the installation of a membrane liner at the Warren War Memorial Swimming Pool in accordance with the formal quotation Version 3 dated 12th April, 2023 BCP216 V3 as a variation to the current contract under Project BCP145 for a total amount of \$350,000 inclusive of GST with appropriate negotiated variations for the pool gutters where practical to be fully lined with the same lining material and

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health and Development Services				
				the balance tank to be appropriately lined. In progress.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

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ITEM 2 COMMITTEE/DELEGATES MEETINGS

(C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

Date	Committee / Meeting	Location
28.04.2023	Regional Housing Delivery Plan – Department of Regional NSW	Warren
28.04.2023	Showground/Racecourse Sub-Committee Meeting - Equestrian Arena Management, Operations and Maintenance	Warren
02.05.2023	IPWEA Roads and Transport Directorate Management Committee Meeting	Online
02.05.2023	Economic Development and Promotions Committee Meeting	Warren
03.05.2023	Plant Committee Meeting	Warren
05.05.2023	NSW Reconstruction Authority	Warren
08.05.2023	Keith Coates – Internal Auditor	Online
08.05.2023	Representatives from the Central West Adult Riding Club	Warren
09.05.2023	Local Emergency Management Committee Meeting	Warren
09.05.2023	Airport Operations Committee Meeting	Warren
09.05.2023	IPWEA NSW & Act Road Safety Panel Meeting	Online
09.05.2023	Warren Public Arts Committee Meeting	Warren
09.05.2023	Warren Showground/Racecourse Committee	Warren
10.05.2023	Roads Committee Meeting	Warren
10.05.2023	Sporting Facilities Committee Meeting	Warren
11.05.2023	WOW Agency Monthly Meeting	Online
11.05.2023	IPWEA Special Board Meeting – Forward Planning	Online
11.05.2023	Traffic Committee Meeting	Warren
15.05.2023	Rod Bloomfield - The National Rural & Remote Suicide Prevention Program	Phone Meeting
16.05.2023	Manex Committee Meeting	Warren
17.05.2023	IPWEA Roads and Transport Directorate Working Group Meeting	Online
19.05.2023	Alliance of Western Councils Board Meeting	Dubbo

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ITEM 2 COMMITTEE/DELEGATES MEETINGS

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FUTURE MEETINGS NOT ON MEETING SCHEDULE

DATE	COMMITTEE / MEETING	LOCATION
5.6.2023	2023 Local Roads Congress - IPWEA (NSW)	Sydney
6-9.06.2023	Mining and Energy Related Councils Mini Conference	Dubbo
12-14.11.2023	2023 Local Government Annual Conference	Rosehill Gardens Racecourse
25.03.2024	Outback Arts AGM	Coonamble

RECOMMENDATION:

That the information be received and noted.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS (C14-7.2, G4-1)

RECOMMENDATION:
That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 13th April 2023 to 10th May 2023:

Project	Budget	Expend	Resp	Comment
General				
Warren Airport Upgrade (Drought Stimulus Package Funding – RNIG2-004-NSW DPIE) Includes \$60,000 allocated from restricted funds for infrastructure improvement/ replacement.	185,240	15,360	IPM	Works for the upgrade of Runway 03/ 21 (Clay, unsurfaced runway), all Aprons and Taxiways, including the sealing of the Taxiway between the sealed runway 09/ 27 and the unsealed runway 03/ 21, drainage works on Taxiways, Aprons and Runway 03/ 21 and line marking as required by the Civil Aviation Safety Authority, (CASA). Works are now completed. Further drainage work proposed in Whiteley’s property area may improve drainage on the site. Scope revisiting is required and works to be scheduled for later 2023. Airport Operations Committee(AOC) in its meeting on 13/09/22 identified the need of extra drainage works on 03/21 runway, for consideration in the future funding. Aircraft refuelling system is complete since June 2021. Recent operational training conducted by IOR identified a number of non-compliant matters for Council’s attention. Matters prioritised for addressing. Terminal building frame delivered to site, old Terminal building demolished and removed. Foundation to use

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Project	Budget	Expend	Resp	Comment
				<p>screw piers or bored piers; Engineer recommends using bored piers.</p> <p>Original building frame supplier contacted to provide required modifications – that it is a single story building with all access compliance.</p> <p>Revised drawings received from building component supplier. Specification and foundation drawings expected from design consultant by end of March, to call a tender in early April.</p> <p>Tender closed on 4th May 2023. Three (3) conforming tenders received. Tender evaluations in progress. A report to May 2023 Council Meeting presented with tender recommendations to consider.</p>
<p>Village Enhancements for Warren, Nevertire and Collie (currently does not include \$395,800 budget provision for Warren Roundabout Reconstruction)</p> <p>(MDB Economic Development Program - Improvement of Regional Structures Grant)</p>	547,659	290,460	GM IPM DMES TSM RIM	<p>Rescoping has commenced in relation to planting of the final street and park trees in Nevertire and Collie.</p> <p>Works in Warren subject to funding by others of the Warren roundabout reconstruction.</p> <p>Works Program for Project rescoped and programmed by GM, DMES, IPM, TSM and RIM.</p> <p>Reports provided to the Town Improvement Committee 14th October 2021 to finalise Works Program.</p> <p>Kerb, gutter and footpath works in Nevertire 98% complete.</p> <p>New Toilet Block for Noel Waters Oval construction is complete.</p> <p>New seating and bin enclosures have been delivered.</p> <p>New electric BBQ for Nevertire Community Park delivered.</p>

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Project	Budget	Expend	Resp	Comment
				<p>Survey completed for new access ramp at Lawson/Readford Streets. Construction of ramp is complete.</p> <p>Concrete pathways and BBQ slab works at Nevertire are complete.</p> <p>New fencing at Nevertire Community Park completed.</p> <p>Status and programming meeting undertaken and works program instigated to complete work.</p> <p>Some of the identified works are progressing and on track.</p>
<p>Carter Oval and the Development of the Surrounds Carry Over (MDB Economic Development Program - Improvement of Regional Structures Grant) (Includes \$460,000 allocated from Council's Infrastructure Improvement Replacement Reserve)</p>	952,253	672,097	IPM	<p>Concept Plan - Draft Concept Plan complete – Grant has been approved.</p> <p>Public Liaison – complete with user groups and the Sporting Facilities Committee.</p> <p>Design Plan – complete, 28-day public exhibition.</p> <p>Skate Park – complete. Sports Committee on their recent site visit (on 20.7.22 with landscape architect) suggested inclusion of additional seating on the western side of the skate park, close to existing Ironbark tree. Installation is complete.</p> <p>Irrigation installed on Carter Oval. Sprinkler irrigation heads will be marked with tags on the ground to minimise any damage when ground/outfield remediation happens.</p> <p>Soccer field works will commence following the cricket pitch field works, subject to weather conditions. If conditions are ideal, the Carter Oval field rejuvenation is expected to finish by the end of May. Decompaction and aeration and 1st stage top dressing is completed in cricket field.</p> <p>Soil and sand analysis are completed for soccer field redevelopment. Soccer</p>

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Project	Budget	Expend	Resp	Comment
				<p>field redevelopment and cricket field 2nd stage dressings works in progress.</p> <p>Stage 2 top dressing and cricket pitch turfing completed.</p> <p>Irrigation system being installed and tested for soccer field and cricket pitch areas.</p> <p>Irrigation system to landscaped area for tree planting being installed.</p> <p>More pathways between sports fields will be constructed once the construction of the soccer fields and junior cricket field are complete.</p> <p>Carpark excavations and topsoil removal is currently progressing.</p> <p>Final funding report provided to January 2023 Council Meeting has been accepted.</p>
Stronger Country Communities Round 3 Splash Park	5,763	5,763	IPM	<p>Splash Park Complete. Has been commissioned by contractor, Pool Manager has been given an operations handover.</p> <p>Stone seats rearrangements completed to alleviate water splashing onto nearby ground.</p>
Swim & Shade Sails (Splash Park) (Drought Communities Extension Program)	86,992	84,240	IPM	<p>Splash Park contractors were on site 1 February 2023, looking at defects. Stone seating re-arranged to address the spilling of water into grassed area.</p> <p>Defects associated with swinging/ splashing bucket rectified. Meeting with contractor on site held, contractor advised that a local contractor has been engaged to complete works - sealing of drainage pit.</p>
Carter Oval Lighting Project (Drought Communities Extension Program)	127,151	127,151	IPM	Carter Oval Sporting Lighting (Cricket and Soccer Fields) complete subject to

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Project	Budget	Expend	Resp	Comment
				<p>acceptance of final quality assurance and testing report.</p> <p>Additional lighting installation at the Little athletics and mustering areas completed 1 December 2022. E switch system access for the Little athletics and mustering areas yet to be completed.</p> <p>REEs to do final quality assurance, testing report once fields (soccer and cricket) remediation is complete.</p>
<p>Change Rooms and Amenities Block at Carter Oval (Stronger Country Communities Round 4)</p>	669,497	651,257	IPM	<p>Little A's, Cricket and Soccer storage facilities have joined as part of new Amenities block, originally scheduled for completion in January 2023. Change rooms, toilets (male & female), canteen are included in the amenities building for Carter Oval Sports Precinct with a focus on female competitors. Tender called in May 2022; Report provided to June 2022 Council Meeting through the Sporting Facilities Committee. A contract awarded in June 2022 for design, deliver and construction of building. Preliminary drawings submitted for review and comments. Final design was approved on 6/9/22, 22 weeks for procurement and construction of project. Contractor completed Geotech inspection. Contractor asked to revisit the draft foundation design submitted in order to comply with soil conditions and Geotech recommendations. Contractors presented two (2) options for foundation design. Stiffened raft design and screw piers design. Contractors proceeding with stiffened raft foundation option.</p> <p>Foundation works commenced in February. Superstructure frames and</p>

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Project	Budget	Expend	Resp	Comment
				<p>components delivery received onsite on 6th March 2023.</p> <p>Installation of superstructure commenced from 4th March 2023. Defects and quality non-conformances identified are being dealt with the contractor. Addressing issues to the satisfaction of Council could delay the project for a further 2 months. Expected completion forecasted for end of July 2023.</p>
Carter Oval Cricket Pitch	5,845	217	IPM	<p>Construction of cricket field / turf wicket commenced; Cricket Pitch reassessed on 6 July for further development. Cricket pitch turf did not grow as envisaged. Round of negotiations with Contractor Green Horticultural Group (GHG) occurred to understand the reasons and possible reinstatement of the wicket turf. A quote for reinstatement of a turf pitch and outfield redevelopment accepted from GHG. Work on ground likely to commence in November 2022, subject to favourable weather conditions and level of ground saturation and suitability for machinery to work on.</p> <p>GHG commenced cricket oval pitch and outfield works from 13/02/2023.</p> <p>Cricket out field remediation (decompaction, aeration, fertilising and topsoil dressing) completed in February 2023.</p> <p>Stage 2 top dressing and cricket pitch turfing completed in April 2023.</p>
Cricket Practice Nets (Cricket Legacy Fund)	15,000	Nil	IPM	<p>Cricket practice net set out completed, work expected to commence once field remediation is completed April 2023.</p>

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Project	Budget	Expend	Resp	Comment
				Quotation for net being sought from fencing contractor.
Pathway Sculptures/Art (Drought Communities Extension Program)	5,750	5,614	GM TSM	Sculptures have been constructed; most have been erected. First structure completed and located in Victoria Park (Table Tennis Sculpture). Four (4) sculptures in total installed along Victoria Park River walk. Football, Gym and Gymnastic sculptures have been installed in Victoria Oval Precinct. Five (5) cockatoo sculptures have been installed.
Warren Showground/ Racecourse Upgrade Project (Regional Sports Infrastructure Fund and \$10,182 from sale of old McCalman Pavilion) • Equestrian Arena	555,701	387,517	IPM	<p>Equestrian Arena area completed in February 2023 with the installation of 500 tonnes of selected sand.</p> <p>Works already completed:</p> <ul style="list-style-type: none"> - Kick rail installation; - Path around area and access gate ways (3 x vehicle and 1 x pedestrian) into arena; - Sprinkler irrigation; - Gravelling skillion side of 2 coat sealing; - Stormwater drainage around arena; and - Swale drains and levelling nearby areas to divert runoff to SW pits. <p>Southern side annex floor sealing completed in March 2023.</p> <p>Irrigation pump shed installation is progressing. On 26th February 2023 trial run of arena was successfully completed with the clubs events.</p> <p>Adult riding Club and Pony Club requested the thickness of sand footing be reduced to 50mm; sand removal and levelling completed for the next event held 16-19th April 2023.</p>

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				E-Switch control for lighting completed. Works still to be completed are: - Additional warning signs; - Automatic irrigation; and - Bore water connection to Arena irrigation storage tanks is being considered to drought proof the systems.
<ul style="list-style-type: none"> • Pony Club Cross Country Facilities 	4,606	Nil	IPM	<p>Contractor engaged to complete improvement works for the Pony Club Cross Country facilities which have been delayed due to Covid and illness of the Contractor. Works practically completed March 2022 but are subject to a quality check and required improvements by the contractor.</p> <p>An inspection completed revealed that some activity area and works need some rectification and improvements. Contractor asked to provide a consultant report and requested to liaise with Council and Pony Club to address the concerns and for any additional works that may need to be completed.</p>
<ul style="list-style-type: none"> • GBS Falkiner Lounge and Viewing Area 		102,979	IPM	<p>Disabled toilet has been constructed and male & female toilets upgrade including ambulant toilet painting, new carpet & tiles and are now complete. Air conditioning installed and commissioned.</p> <p>Seating in viewing area completed, painting of the grandstand flooring has been completed, re walling and painting is complete.</p> <p>Access stairs to grandstand reoriented with new hardwood planks. A quotation accepted from Western Plains Glass and Windows for door/sliding door, windows replacement – installation completed in December 2022.</p>

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				<p>Works outstanding are:</p> <ul style="list-style-type: none"> - Concourse to GBS Falkiner Lounge with disabled access – Outstanding works are scheduled to commence in May 2023. <p>Quotation sought from contractors to carry out concrete pavement works in the concourse to make it access compliant. Old concrete pavements removed.</p> <ul style="list-style-type: none"> - Disability complying ramp from lower bar/ground level to lounge level progressing.
<ul style="list-style-type: none"> • Replacement of the Showground Ladies Toilets 	54,545	Nil	IPM/ TSM	<p>Rescoping of Concept Design being completed. Alternative design tabled at the Showground/Racecourse Committee on 2.8.22 with proposed jointed male & female toilet as one block attached to switch room.</p> <p>Works on alternative designs is progressing for the proposed option.</p> <p>Demolition of existing ladies toilets completed with construction and building to start in May 2023 with completion by mid-July 2023.</p>
<ul style="list-style-type: none"> • Relocation of Cattle Yards (NSW Showgrounds Stimulus Program Phase 2B) 	60,000	Nil	IPM	<p>Advice from P & A (Justin Sanderson). Showground Racecourse Committee Members would like to see the yards refurbished and made suitable for both cattle and horses by making the relocated pens approximately 4mx4m in size. Need to investigate further and obtain advice. Stockpro to do a design – organised by P&A.</p> <p>(\$140k) Quote received from Stockpro is over budget and other grant funds to be sourced. Additional funding is required to move forward.</p>
<ul style="list-style-type: none"> • Upgrade electrical Cattleman’s Camping Area 	8,082	Nil	IPM	<p>Works complete, balance of unspent funds to be used elsewhere in project.</p>

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Project	Budget	Expend	Resp	Comment
<p>Warren Showground/ Racecourse Upgrade Project (Showground Stimulus Funding Program Phase 2C) including:</p> <ul style="list-style-type: none"> • Update/Renovate Male & Female Amenities in Cattleman’s & Horse Sports Camping Area 	87,735	5,755	IPM/ TSM	<p>Works program finalised following consultation with User Groups at the Showground/Racecourse Committee Meeting held on the 2nd August 2022.</p> <p>Joint male and female toilet facility in one location.</p> <p>Balance of unspent funds to be used elsewhere in project - other sewer/toilet works. (Joint male & female toilet facilities).</p>
<ul style="list-style-type: none"> • Renovate Male Toilet @ Main Pavilion 	100,000	Nil	IPM/ TSM	<p>Contractor has rectified the defects in the floor to Council’s satisfaction. Concept Design changed due to condition of infrastructure. Scope of Works completed and now project is replacement of the male toilet.</p> <p>Alternative design considered with male and female toilet in one area has been given the go ahead at the Showground Racecourse Committee meeting held 15 November 2022.</p> <p>Contactore engaged for demolition works of male and female toilets.</p> <p>Negotiations with building contractors is advancing on the proposed designs of new combined toilet block.</p> <p>Work progressing on the joint male and female toilet facilities to be located at existing Ladies toilet, which demolition has been completed.</p>
<ul style="list-style-type: none"> • Install New Septic Receival Tank for Main Pavilion Toilets 	45,000	6,120	IPM/ TSM	<p>Scope of works being reassessed to complete the works within the budget as part of alternative combined male and female toilet facility in one location.</p>

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<ul style="list-style-type: none"> Renovate Centre Arena Toilets 	102,888	57,112	IPM/ TSM	Works Complete, balance of unspent funds which will be allocated to other sewer/sewerage works. (Joint male and female toilet facilities).
<ul style="list-style-type: none"> Refence Showground Perimeter with Exclusion Fencing 	105,000	47,212	IPM	<p>Scope/area determined by Showground/ Racecourse Committee on 7th October 2021 being revised. (Quotes to be requested from local suppliers and rural fencing contractors). Length 4,100m and 3 double gates & 2 single gates. RFQ document being prepared to call for quotations.</p> <p>Exclusion fence like airport exclusion fence being considered. Other grant funds required.</p> <p>Options and estimate prepared for 1.8m and 2.1m high fencing for Racing NSW considerations and funding supplement.</p> <p>Details on proposed option being considered (2.1m high) is sent to Warren Jockey Club for sourcing additional funding.</p> <p>Liaising with Matt Colwell/ Nicole McKay on this possible funding support from Racing NSW.</p> <p>Quotation for exclusion fencing will be called in May 2023. Racing NSW is looking for firm quotes to ascertain the amount of financial support.</p>
<ul style="list-style-type: none"> New Septic Centre Arena 	3,150	Nil	IPM TSM	Works Complete, balance of unspent funds which will be allocated to other works.
<ul style="list-style-type: none"> Re-level Pavilion Floors 	8,908	Nil	IPM TSM	Works Complete, balance of unspent funds which will be allocated to other works.

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Project	Budget	Expend	Resp	Comment
Local Roads & Community Infrastructure Program Phase 3 – Equestrian Arena	94,545	84,286	IPM	<p>Warren Showground/Racecourse Complex Equestrian Arena with a focus on female participants. (Annex pavement, sealing and concrete path construction).</p> <p>Equestrian Arena area completed in February 2023 with the respreading of sand media.</p> <p>Works already completed are:</p> <ul style="list-style-type: none"> - Kick rail installation; - Path around area and access gate ways (3 x vehicle and 1 x pedestrian) into arena; - Sprinkler irrigation; - Gravelling skillion side; - Stormwater drainage around arena; and - Swale drains and levelling nearby areas to divert runoff to SW pits. <p>Skillion area sealing is completed. Mist irrigation pump shed installation is progressing.</p> <p>Expected completion – end of May 2023.</p>
Crown Reserves Improvement Fund Program Disabled (all access) toilet block Warren Pony Club	79,705	46,465	IPM/ TSM	<p>Construction of a toilet facility in the Warren Pony Club Facility. Scope of works and design complete. Single ambulant toilet will be built.</p> <p>Location has been finalised with Warren Pony Club, on the western side of Pony Club shed.</p> <p>Contractor (SPLAT Plumbing) has been engaged in September 2022 to do the works.</p> <p>Base/foundation concrete works completed.</p> <p>Completion expected June 2023.</p>

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CONTINUED

Project	Budget	Expend	Resp	Comment
Regional Racecourse Stimulus Funding Program 2022 – ‘Irrigation System’ Drought Proofing project and Public Area Fencing	272,727	Nil	IPM/ TSM	<p>Funding has been granted by the NSW Government towards drought proofing project and public area fencing.</p> <p>Rescoping in progress for an appropriate irrigation system and project may need further grants for the full scope of works.</p> <p>A concept and report was received from the consultant in April 2023.</p>
Crown Reserves Improvement Fund Program Replacement of Showground Ladies Toilet Part 2	54,545	Nil	IPM/ TSM	<p>Option for the replacement /refurbishments of the female toilets to an appropriate standard is in its final stage.</p> <p>Alternative design being considered with male and female toilet in one area. Draft layout plan tabled at Showground Racecourse Committee meeting on 2/8/22.</p> <p>Proposed to construct a joint toilet/shower facility at the location of ladies toilet agreed at the Showground Racecourse Meeting 15 November 2022.</p> <p>Works onsite commenced in April 2023 and expected to be completed by July 2023.</p>
Murray-Darling Basin Economic Development Program – Round 3 – Warren Showground/Racecourse Complex Improvement Program	130,591	96,416	IPM	<p>Project involves: Showground/Racecourse facilities. i.e.</p> <ol style="list-style-type: none"> 1. Disabled toilets GBS Falkiner Memorial Lounge; completed December 2021. 2. Replace windows and doors GBS Falkiner Memorial Lounge; Quote accepted for windows and doors replacements. Window and door installation works completed in December 2022; 3. Paint on the GBS Falkiner Lounge and grandstand, now complete.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expend	Resp	Comment
				4. Entry area concreting to comply with disabled access is planned for April/May 2023. 5. Quotation called to carry out the works. Existing concrete pavements removed for new pavement construction.
Murray-Darling Basin Economic Development Program – Round 3 – Warren Shire Tourism, Business Development and Macquarie Marshes Signage and Shire Mural Program <ul style="list-style-type: none"> Stafford Street Water Tower Mural 	For Mural Program Only 125,914	121,590	GM IPM TSM	Rescoping for revised budget arranged. See Warren Public Arts Committee Minutes reported to July 2021 Council Meeting. Stafford Street Water Tower Mural Design Concept reported to August 2021 Warren Public Arts Committee. Advertised to the Community on Council media resources and the Warren Weekly in September 2021. Mural complete and unveiling undertaken on 2nd December 2021.
<ul style="list-style-type: none"> Nevertire Water Tower Mural 			GM IPM TSM	Community Engagement Plan finalised. Community consultation completed and reported to the November 2021 Warren Public Arts Committee Meeting. Theme finalised, artist quotations finalised and works completed in July 2022.
<ul style="list-style-type: none"> Warren Town Murals on Private Property 			GM IPM TSM	Community Engagement Plan finalised. Community consultation completed and report provided to November 2021 Warren Public Arts Committee Meeting. Themes, locations finalised; artist quotations finalised. Work commenced in July and was completed in August 2022. Works commenced on the mural for the new toilet block at the Showground Racecourse Complex.

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Project	Budget	Expend	Resp	Comment
Murray-Darling Basin Economic Development Program – Round 3 – Carter Oval Lighting Project	53,773	53,773	IPM	<p>Project involves Stage 2 of the Sports Lighting at Carter Oval including the installation of 4 lighting towers and LED lights.</p> <p>Onsite installation commenced 4th April 2022. All 4 main light towers have been installed, including 4 secondary towers on soccer field. Electrical switchboard and lighting testing and commissioning commenced on 1st week of August 2022.</p> <p>CT (Current transformer) metering installation at the switchboard and final commissioning completed in August 2022.</p> <p>WAE information/test reports, O & M manual and remote access for operation training is expected in November 2022.</p> <p>Final tests and Lighting Certification will be carried out once Oval ground remediation works are complete. E-switch for Little Athletics and mustering area to be finalised.</p>
Murray-Darling Basin Economic Development Program – Round 3 – Monkeygar Creek Macquarie Marshes Bird Viewing Platform and Parking Project	499,608	148,792	IPM DMES	<p>Project involves the construction of the Bird viewing Platform, toilet and construction of the parking area suitable for buses and recreational vehicles (RV's).</p> <p>DMES is scoping and programming works. Concept Design for Bird Viewing Platform submitted to structural engineer for construction design. Roadworks and earthworks being scoped by DMES. Statement of Environmental Effects (SEE) completed. DA to be lodged. Toilet RFQ has been evaluated and ordered. Cost estimate for all works to be finalised once indicative cost of construction of the platform is</p>

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CONTINUED

Project	Budget	Expend	Resp	Comment
				<p>obtained. Additional grant funding may be required or a scope reduction which will affect parking area.</p> <p>Wet weather has prevented any access to site since November 2021.</p> <p>Additional funding sought through Regional Tourism Activation fund grant was not successful. Scope will now be revised.</p> <p>Contractor engaged for the construction of the bird viewing platform subject to Development Consent.</p>
Drought Relief Events (Drought Communities Extension Program)	3,480	3,480	GM	Used for the Warren Street Christmas Party 2022.
Warren Tennis Court Upgrade (Drought Communities Extension Program)	29,036	23,180	GM IPM	<p>Classic Sports Facilities have upgraded the two concrete courts to artificial turf cost \$48,254. Tennis Club costing new lights for these courts to complete the project. Order issued for supply of lights. Lights have arrived.</p> <p>Installation by local contractor (electrician) arranged. Electrician organising resources to complete the installation. Installation and tested – completed in May 2023.</p>
Reconnecting Regional NSW – Community Events Program	119,826	55,068	GM PAO	<p>Application submitted 30 June 2022.</p> <p>5 Events hosted by Community Organisations; these are as follows:</p> <ul style="list-style-type: none"> - Burrima Walkway Grand Opening - Macquarie Wetlands Association (variation submitted for event & date change to October 2023). - Far West Schools Ramsay Championship – NSW Rugby Union- Event complete.

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CONTINUED

Project	Budget	Expend	Resp	Comment
				<ul style="list-style-type: none"> - Celebration of Warren Youth Festival – Warren Youth Support Group Incorporated. - Sing Warren – Warren Chamber Music Festival – (variation submitted for event & date change to March 2023, now complete). - Golden Oldies Game Day – Gilgandra Cricket Association (variation submitted for event & date change to October 2023). - Christmas Street Party Celebrations 2022 – Warren Shire Council - Event complete and a good party with winning the Community Event of the Year in the 2023 Australia Day Awards.
Water Supplies				
Groundwater Augmentation (Critical Drought Initiative Administered by – DPIE Safe and Secure Program)	245,616	200,085	TSM	All 3 cross connections are complete. Tanks have been constructed. Tank connections installed. Installed power supply to pumps. Pumps tested ok. Approximately 2,400m, of pipe has been laid. Manifolds for Bore Flat & Ellengerah have been installed. Flow meters and level sensors installed. System has been tested with gravity flow to Bore Flat from Ellengerah complete and System pumping from Bore Flat to Ellengerah testing complete. Approval from DPIE to purchase and install chlorination equipment at Bore Flat and Ellengerah given and now arranged. Chlorine equipment ordered; new chlorine shed built.
Sewerage Services				
Restart NSW Warren (STP) Upgrade	61,878	829	IPM/ TSM	Contractor (Gongues Construction) started working on the project in early November 2020, following the award of a tender.

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Project	Budget	Expend	Resp	Comment
				<p>Ponds: (Oxidation, maturation and evaporation) were built in early 2021. Construction in STP inlet works commenced in October 2021, with the operation of inlet screens ready for use. SPS and overflow storage facility was complete and commissioned.</p> <p>Intermittent and sporadic wet weather events during 2021 have delayed the progress of work considerably.</p> <p>Electrical Supply to STP installed with the installation of poles and a 63KVA Transformer and commissioned.</p> <p>EPA issued an advice/ provisional licence on 21 July 2022 on the condition that the EPA require a commissioning certificate from the contractor prior to issuing the final licence for the new Warren STP. Commissioning of the plant automation (SCADA & Telemetry) completed in September 2022. Ongoing wet weather and major flooding around the town caused issues with accessing STP. Sewage diversion from old SPS to new SPS storage and then to STP arranged 11th November 2022.</p> <p>Start-up of the new STP, now commenced with final commissioning in December 2022.</p> <p>STP is in operation since December 2022 waiting on Licence approval by EPA.</p>
<p>Warren Central Business District Toilet Installation (Drought Communities Extension Program)</p> <p>Includes \$140,000 allocated from restricted funds for</p>	269,789	140,044	IPM/ TSM	<p>The land has been subdivided and purchased. Necessary services have been connected including the required grease trap facilities.</p> <p>Although Council has funding to install a basic toilet block, the Scope was changed to a 'self-cleansing' or better-quality facility toilet costing more than</p>

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CONTINUED

Project	Budget	Expend	Resp	Comment
infrastructure improvement/ replacement.				the budget available. Report provided to the October 2021 Council Meeting for consideration for Council funding to the project if grant funds are not forthcoming. Work in progress based on Council funding the project. RFQ advertised on VenderPanel closed 14 July 2022. Contract awarded to Exeloo Pty Ltd, expect 22 weeks construction period. Fabrication completed; installation commenced in April and expected to be completed in late May/early June 2023.
Lions Park Toilet Installation	144,730	118,258	IPM/ TSM	<p>Project is using the following funding:</p> <ul style="list-style-type: none"> • Includes \$52,000 allocated from restricted funds for infrastructure improvement/replacement; • Aubrey Dinsdale’s bequeath to Council (\$52,813.78); • Murray Darling Basin Economic Development – Improvement of Regional Structures Grant (\$24,500); and • Contribution from the Warren Lions Club \$16,000. <p>Final scoping of works complete, however was reassessed by the Infrastructure Projects Control Group.</p> <p>RFQ advertised on VenderPanel closed 14 July 2022. Contract awarded to Exeloo Pty Ltd, expect 22 weeks construction period. Fabrication completed; installation commenced in April and expected to be completed in late May/early June 2023.</p>
Stronger Country Communities Fund Round 5 (SCCFR5) – Upgrading of Amenities, Change rooms, Canteen and Club House Facilities at the Warren Memorial Pool.	856,903	Nil	IPM	<p>This project will replace the existing Male & Female with "All Access" modern facilities. Include Disabled and Ambulant toilets in the amenities.</p> <p>Replace the existing entry, office and kiosk adding in a club house room with a modern compliant, fit for purpose fit out.</p>

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expend	Resp	Comment
				<p>Construction work expected April-September 2024.</p> <p>Surveyor engaged to carry out site survey works. Concept design and development works to commence from June/July 2023.</p>
<p>NSW Severe Weather & Flood Grant (\$1,000,000) for AGRN 1025</p> <p>Warren Town Levee Remediation</p>	887,500	Nil	GM IPM DMES TSM	<p>This project once implemented will ensure that the Warren town is prepared for major flooding and potentially immune from future natural disasters. This project will enable the resilience of the Warren Community as it equips the town with the mechanisms necessary to deal with future adverse environmental conditions.</p> <p>Funds have been paid however, works program yet to be approved.</p>
<p>Macquarie Park Restoration</p>	112,500	Nil	GM IPM DMES TSM	<p>This project once implemented will ensure that the Warren town is prepared for major flooding and potentially immune from future natural disasters. This project will enable the resilience of the Warren Community as it equips the town with the mechanisms necessary to deal with future adverse environmental conditions.</p> <p>Funds have been paid however, works program yet to be approved.</p>
<p>Office of Sport - Female Friendly Community Sport Facilities and Lighting Upgrades Grant Program</p> <p>Victoria Park Precinct New Female Amenities.</p>	500,000	Nil	IPM WSCCM	<p>This project involves construction of new amenities building including two separate changerooms and public access toilets will be constructed to provide safe, equitable and accessible facilities for female participants within Victoria Park Precinct.</p> <p>Planning and project initiations are progressing.</p>

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expend	Resp	Comment
				<ul style="list-style-type: none"> - Geotechnical investigations initiated; Site exploration likely to commence in May 2023. - Final location determined.
Office of Sport - Local Sport Defibrillator Grant Program 2022/23	7,335	7,335	IPM MHD	<p>Three (3) AED units for 3 locations, they are as follows:</p> <ul style="list-style-type: none"> - Carter Oval Youth Sports Precinct New Amenities Building; - Victoria Park Precinct - Warren Tennis Club; and - Collie Recreation Reserve - Collie Tennis Club. <p>Defibrillators have been purchased and delivered.</p> <p>Defibrillators installed at Warren Tennis Club and Carter Oval, one temporarily installed at the Council's Administration Building.</p>
Office of Regional Youth - Children and Young People Wellbeing Recovery Initiative - Large Grants Get Fit Get Strong Healthy Minds	49,062	Nil	IPM	<p>Get Fit Get Strong Healthy Minds will be delivered at the Sporting Complex, Warren Memorial Pool and has been a Joint submission with Warren Youth Support Centre.</p> <p>Funding body granted an extension till 31 August 2023.</p> <p>Program has commenced and will run until 21 July 2023.</p>

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expend	Resp	Comment
Grant Applications				
NSW Social Cohesion Grants for local Government – Unsung Heroes, Innovation in Volunteering	99,575	Nil	IPM EDVM	Application was submitted on 6 February 2023, seeking to recognise and appreciate the volunteers of rural and regional communities. The program seeks to create a comprehensive scoping study to uncover the challenges associated with maintaining a dedicated rural volunteer workforce. Awaiting Outcome Notification
LGP Procurement Capability Grant Fund	17,345	Nil	IPM GM	EOI application was submitted on 20 April 2023, seeking Professional Procurement Training for staff. Awaiting Outcome Notification

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

DMES - Divisional Manager Engineering Services

MHD - Manager Health and Development Services

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

IPM - Infrastructure Projects Manager

PAO - Projects Administration Officer

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ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS (G4-1.70, G4-1.84)

RECOMMENDATION:

That Council allocate funding under the Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B to the following projects:

Engineering Services Department Projects

▪ Generator and Transfer Switch Warren Airport	\$31,710
▪ Library Irrigation System Outdoor Area	\$12,709
▪ Macquarie Park Flying Fox and Playground Equipment Softfall Further Contribution	\$89,625
▪ Warren Cemetery Entrance Gates Refurbishment	\$21,000
▪ Warren Cemetery Seating Covering	\$15,750
▪ Nevertire Cemetery Seating Covering	\$10,500
▪ Warren Parks and Gardens CCTV System	\$100,000
▪ Oxley Park Electric Barbeques (2)	\$19,950
▪ Victoria Oval and Park Roadway Bitumen Reseal	\$69,930
▪ Macquarie Park Roadway Bitumen Reseal	\$12,285
▪ Warren Walkway Bitumen Reseals	\$170,100
▪ Tiger Bay Signage Refurbishment	\$5,000
▪ Ravenswood Park Softfall Installation	\$89,145
▪ Bore Flat/Depot Parking Area Reseal	\$18,900
▪ Oxley Park Drive Through Area Reseal	\$8,505
▪ Ebert Park U-Turn Bay Area Reseal	\$5,670
▪ Warren Cemetery Access Road Reseal	\$9,450
▪ Monkeygar Creek Birdviewing Platform Contribution	\$65,000

Health and Development Services Department Projects

▪ Solar Panel Installation Warren Swimming Pool	\$40,000
▪ Victoria Oval Park Permanent Scoreboard Contribution	¹ \$20,000
▪ Trailer Mounted Scoreboard (2) Contribution	\$45,000
▪ Warren Sporting and Cultural Centre Retaining Wall (Stage 2)	\$30,000
▪ Windows on the Wetlands Centre Precinct EV Charging Station (up to 3) and Power Upgrade Contribution	\$37,996

Infrastructure Projects Management Office Projects

▪ Carter Oval Carpark Refurbishment Works for Reseals	\$60,000
▪ Carter Oval EV Charging Station (up to 3) Contribution	\$45,000

Total Phase 4A and 4B	\$1,033,225
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¹ In addition to a \$15,000 contribution from the Warren Rugby Club. Total Cost \$35,000

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**ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL
ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED**

PURPOSE

For Council to reconsider and determine projects to be undertaken under the Commonwealth Government Local Roads and Community Infrastructure Program following the announcement by the Commonwealth Government of only having a Phase 4A and Phase 4B Grant for Local Roads and Community Infrastructure Projects amounting to \$1,033,225 instead of a total of \$1,310,516 over Phase 3 Extension (no longer exists) and Phase 4.

BACKGROUND

Attached is a copy of the report provided to the Council Meeting of 27th April 2023. Council subsequently resolved as follows:

“Council allocate funding under the Local Roads and Community Infrastructure Grant Programs for Phase 3 Extension and Phase 4 to the following projects:

Engineering Services Department Projects

▪ Generator and Transfer Switch Warren Airport	\$31,710
▪ Parks and Facilities Irrigation Controller Systems Upgrades	\$105,000
▪ Macquarie Park Flying Fox and Playground Equipment Softfall Further Contribution	\$89,625
▪ Warren Cemetery Entrance Gates Refurbishment	\$21,000
▪ Warren Cemetery Seating Covering	\$15,750
▪ Nevertire Cemetery Seating Covering	\$10,500
▪ Warren Parks and Gardens CCTV System	\$100,000
▪ Oxley Park Electric Barbeques (2)	\$19,950
▪ Victoria Oval and Park Roadway Bitumen Reseal	\$69,930
▪ Macquarie Park Roadway Bitumen Reseal	\$12,285
▪ Warren Walkway Bitumen Reseals	\$170,100
▪ Tiger Bay Signage Refurbishment	\$5,000
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▪ Ebert Park U-Turn Bay Area Reseal	\$5,670
▪ Warren Cemetery Access Road Reseal	\$9,450
▪ Monkeygar Creek Birdviewing Platform Contribution	\$65,000

Health and Development Services Department Projects

▪ Solar Panel Locations Battery Installation	\$145,000
▪ Solar Panel Installation Warren Swimming Pool	\$40,000
▪ Solar Panel Installation Warren Showground/Racecourse Complex	\$40,000
▪ Victoria Oval Park Permanent Scoreboard Contribution	¹ \$20,000
▪ Trailer Mounted Scoreboard (2) Contribution	\$45,000
▪ Warren Sporting and Cultural Centre Retaining Wall (Stage 2)	\$30,000
▪ Windows on the Wetlands Centre Precinct EV Charging Station (up to 3) and Power Upgrade Contribution	\$37,996

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**ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL
ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED**

Infrastructure Projects Management Office Projects

▪ Carter Oval Carpark Refurbishment Works for Reseals	\$60,000
▪ Carter Oval EV Charging Station (up to 3) Contribution	\$45,000
	<hr/>
Total Phase 3 Extension and Phase 4	\$1,310,516

¹ In addition to a \$15,000 contribution from the Warren Rugby Club. Total Cost \$35,000”

Unfortunately, advice has now been received that Council will be receiving the following amounts under the Local Roads and Community Infrastructure Program:

▪ Phase 4A Extension	\$655,258
▪ Phase 4B	\$377,967
	Total \$1,033,225

There is now a need for Council to reconsider the projects to reduce the program by \$277,291.

It is also assumed that the grant conditions will be similar.

REPORT

Management Executive Staff believe that the following projects need to be curtailed waiting for other funding with an additional project of a similar nature:

▪ Parks and Facilities Irrigation Controller Systems Upgrades	-\$105,000
▪ Solar Panel Locations Battery Installation	-\$145,000
▪ Solar Panel Installation Warren Showground/Racecourse Complex	-\$40,000
▪ Library Irrigation System Outdoor Area	+\$12,709
	Total -\$277,291

It is believed that an extension program for the Parks and Facilities Irrigation Controller Systems is currently not warranted, the Solar Panel Locations Battery Installation is a lower priority for consideration in the future, similarly with the Solar Panel Installation at the Warren Showground/Racecourse Complex as most of the electricity is used in the evening and an irrigation system is required at the rear of the Library.

FINANCIAL AND RESOURCE IMPLICATIONS

The total amount of funding under Phase 4A is \$655,258 and Phase 4B is \$377,967 allowing a total of \$1,033,225 to be allocated to relevant local roads and community infrastructure projects.

Relevant projects will be managed by the Asset Manager within the Engineering Services Department, the Manager Health and Development Services and the Infrastructure Projects Manager, subject to Council’s final determination of projects.

LEGAL IMPLICATIONS

Arrangements will be made for the completion and signing of the relevant Local Roads and Community Infrastructure Phase 4A and Phase 4B Grant Agreements as soon as Council has

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**ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL
ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED**

finalised determination of the eligible projects. The Agreements have such requirements as determination of approved work schedules etc over a period to 30th June 2025 for both Phase 4A and Phase 4B.

RISK IMPLICATIONS

Council officers will need to ensure that projects are undertaken in accordance with the Local Roads and Community Infrastructure Grant Agreement.

STAKEHOLDER CONSULTATION

Many of Council's Committees have been requested to provide lists of proposed projects and where possible these have been included in the list.

Consultation has been undertaken with the Warren Rugby Club in relation to a \$15,000 contribution to the Victoria Oval Scoreboard Project.

OPTIONS

There are many options, however any final resolution needs to have a split up of the funds available to relevant projects close to the available budget of \$1,033,225.

CONCLUSION

It is believed that the following projects should be allocated funding under the two (2) Programs amounting to \$1,033,225:

Engineering Services Department Projects

▪ Generator and Transfer Switch Warren Airport	\$31,710
▪ Library Irrigation System Outdoor Area	\$12,709
▪ Macquarie Park Flying Fox and Playground Equipment Softfall Further Contribution	\$89,625
▪ Warren Cemetery Entrance Gates Refurbishment	\$21,000
▪ Warren Cemetery Seating Covering	\$15,750
▪ Nevertire Cemetery Seating Covering	\$10,500
▪ Warren Parks and Gardens CCTV System	\$100,000
▪ Oxley Park Electric Barbeques (2)	\$19,950
▪ Victoria Oval and Park Roadway Bitumen Reseal	\$69,930
▪ Macquarie Park Roadway Bitumen Reseal	\$12,285
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▪ Warren Cemetery Access Road Reseal	\$9,450
▪ Monkeygar Creek Birdviewing Platform Contribution	\$65,000

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ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED

Health and Development Services Department Projects

▪ Solar Panel Installation Warren Swimming Pool	\$40,000
▪ Victoria Oval Park Permanent Scoreboard Contribution	² \$20,000
▪ Trailer Mounted Scoreboard (2) Contribution	\$45,000
▪ Warren Sporting and Cultural Centre Retaining Wall (Stage 2)	\$30,000
▪ Windows on the Wetlands Centre Precinct EV Charging Station (up to 3) and Power Upgrade Contribution	\$37,996

Infrastructure Projects Management Office Projects

▪ Carter Oval Carpark Refurbishment Works for Reseals	\$60,000
▪ Carter Oval EV Charging Station (up to 3) Contribution	\$45,000

Total Phase 4A and Phase 4B \$1,033,225

Comments on each of the listed projects if required will be made at the Council Meeting. If Councillors have queries or require further clarification of why a project has been or has not been listed and/or recommended, it would be appreciated if contact is made with the General Manager before the Council Meeting.

It also should be noted that the programs budget totals \$1,033,225 and any change of proposed included project(s) need to remain within this budget.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.1 Improve ageing, youth and disability services within the community;
- 1.1.5 Work with local Police and the community to ensure that our community is safe;
- 3.1.1 Ensure that the road network is maintained to acceptable community standards;
- 3.2.1 Maintain community assets (swimming pools, library, Council buildings, parks, gardens, reserves, cemeteries, aerodrome, stormwater, water and sewer infrastructure) to acceptable community standards;
- 3.4.1 Continually upgrade streetscapes in Warren, Nevertire and Collie to create attractive places to live and to visit;
- 4.1.1 Work with appropriate agencies to proactively address the local impacts of climate change;
- 5.2.3 Seek new sources of income for Council;
- 5.2.4 Explore partnerships with others to share costs; and
- 5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

SUPPORTING INFORMATION /ATTACHMENTS

1. General Manager's Report Item 4, 27th April 2023.

² In addition to a \$15,000 contribution from the Warren Rugby Club. Total Cost \$35,000

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ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED

Attachment 1 - General Manager's Report Item 4, 27th April 2023

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ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 3 EXTENSION AND PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS (G4-1.70, G4-1.84)

RECOMMENDATION:

That Council allocate funding under the Local Roads and Community Infrastructure Grant Programs for Phase 3 Extension and Phase 4 to the following projects:

Engineering Services Department Projects

▪ Generator and Transfer Switch Warren Airport	\$31,710
▪ Parks and Facilities Irrigation Controller Systems Upgrades	\$105,000
▪ Macquarie Park Flying Fox and Playground Equipment Softfall Further Contribution	\$89,625
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▪ Ravenswood Park Softfall Installation	\$89,145
▪ Bore Flat/Depot Parking Area Reseal	\$18,900
▪ Oxley Park Drive Through Area Reseal	\$8,505
▪ Ebert Park U-Turn Bay Area Reseal	\$5,670
▪ Warren Cemetery Access Road Reseal	\$9,450
▪ Monkeygar Creek Birdviewing Platform Contribution	\$65,000

Health and Development Services Department Projects

▪ Solar Panel Locations Battery Installation	\$145,000
▪ Solar Panel Installation Warren Swimming Pool	\$40,000
▪ Solar Panel Installation Warren Showground/Racecourse Complex	\$40,000
▪ Victoria Oval Park Permanent Scoreboard Contribution	¹ \$20,000
▪ Trailer Mounted Scoreboard (2) Contribution	\$45,000
▪ Warren Sporting and Cultural Centre Retaining Wall (Stage 2)	\$30,000
▪ Windows on the Wetlands Centre Precinct EV Charging Station (up to 3) and Power Upgrade Contribution	\$37,996

Infrastructure Projects Management Office Projects

▪ Carter Oval Carpark Refurbishment Works for Reseals	\$60,000
▪ Carter Oval EV Charging Station (up to 3) Contribution	\$45,000

Total Phase 3 Extension and Phase 4 **\$1,310,516**

¹ In addition to a \$15,000 contribution from the Warren Rugby Club. Total Cost \$35,000

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**ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL
ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED**

WARREN SHIRE COUNCIL
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**ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 3
EXTENSION AND PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE
PROJECTS CONTINUED**

PURPOSE

For Council to consider and determine projects to be undertaken under the Commonwealth Government Local Roads and Community Infrastructure Program – Phase 3 Extension Grant and Phase 4 Grant for Local Roads and Community Infrastructure Projects.

BACKGROUND

Council will be receiving the following amounts under the Local Roads and Community Infrastructure Program:

- | | |
|--|-----------|
| ▪ Phase 3 Extension (originally available 1st July 2023 and Projects to be delivered by June 2024) | \$655,258 |
| ▪ Phase 4 (Projects to be delivered by June 2025) | \$655,258 |

With the commencement of the processes for the finalisation of the 2023/2024 Estimates, there is a need for the determination of the projects to be undertaken, particularly where the draft Estimates have considered other funding such as Internally Restricted Funds, other projects not able to be funded and other grant funded projects.

Due to almost up to \$29 million of recent expected future funding for the road network being possible over the next few years and most of Phase 1, Phase 2 and Phase 3 of the Local Roads and Community Infrastructure Grant Programs being allocated to roads, community infrastructure projects have been prioritised for consideration for Phase 3 Extension and Phase 4. There are still a number of ‘road’ related projects, particularly in the parks and community infrastructure areas.

REPORT

Over the past several years, most of Council’s Committees have been requested to advise of suitable projects that could be considered for future works and grant funding. Manex over time have considered these requests together with the success or unsuccess of other grant applications over time in preparation for determination of the proposed split up of the \$1,310,516 available from these two (2) grant programs.

A brief summary of the relevant sections of the program guidelines (Phase 3) are as follows:

5.1 ELIGIBLE GRANT ACTIVITY

Local Roads Projects

Eligible Local Road Projects are projects that involve the construction or maintenance of roads managed by local governments. Local governments are encouraged to consider works that support improved road safety outcomes.

This could include projects involving any of the following associated with a road:

- Traffic signs;
- Traffic control equipment;
- Street lighting equipment;
- A bridge or tunnel;

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**ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL
ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED**

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**ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 3
EXTENSION AND PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE
PROJECTS CONTINUED**

- A facility off the road used by heavy vehicles in connection with travel on the road (for example, a rest area or weigh station);
- Facilities off the road that support the visitor economy; and
- Road and sidewalk maintenance, where additional to normal capital works schedules.

Community Infrastructure Projects

Eligible Community Infrastructure Projects are projects that involve the construction, maintenance and/or improvements to Council-owned assets (including natural assets) that are generally accessible to the public.

'Generally accessible to the public' means that the project, or the amenity provided by the project, is generally accessible to the public at large. Some areas are clearly publicly accessible as they are areas that are open to all members of the public such as parks, playgrounds, footpaths and roads.

Projects will also be considered generally publicly accessible if they are in a location that is:

- Generally publicly accessible to the wider public undertaking a specific activity (for example Council operated sporting fields); or
- Generally publicly accessible for a limited age group of the community as a whole i.e. a kindergarten building; or
- Used for the provision of an essential service or community service, as determined by the Department, and the amenity of the asset is publicly accessible and benefits the community.

All projects whether carried out on Council owned land, or another type of public land, must deliver benefits to the community, such as improved accessibility, visual amenity, and/or safety.

Examples of eligible works include:

- Closed Circuit TV (CCTV);
- Bicycle and walking paths;
- Painting or improvements to community facilities;
- Repairing and replacing fencing;
- Improved accessibility of community facilities and areas;
- Landscaping improvements, such as tree planting and beautification of roundabouts;
- Picnic shelters or barbeque facilities at community parks;
- Community/public art associated with an Eligible Project (Eligible Funding Recipients will need to provide a clear description of the conceptual basis of the artwork);
- Playgrounds and skate parks (including all ability playgrounds);
- Noise and vibration mitigation measures; and
- Off-road car parks (such as those at sporting grounds or parks).

Other Public Land

Projects that involve the construction, maintenance and/or improvements to state/territory and Crown owned land/assets, and Commonwealth owned land/assets, can also be eligible projects

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**ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL
ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED**

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**ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 3
EXTENSION AND PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE
PROJECTS CONTINUED**

where the Council can confirm that they have the authority of the land or asset owner to undertake the project at the nominated site(s) and the site(s) are accessible to the public (including natural assets).

PART 5.2 MAINTAINING OVERALL CAPITAL EXPENDITURE

As an economic stimulus measure, the intent is that Eligible Funding Recipients undertake infrastructure projects which are additional to projects that they had planned to undertake using either their own funds or funds already available to the Eligible Funding Recipients by another opportunity. The funding is not intended to replace existing expenditure commitments but rather to enable further, additional expenditure as economic stimulus.

5.3 CO-CONTRIBUTIONS

Co-contributions are not required under the LRCI Program, but are allowed to be used for projects. A project can be funded by a combination of LRCI Program funds, the Eligible Funding Recipient's funds, and other government program funds (including state government programs), as long as the combined funding for the project does not exceed the estimated cost of a project.

An Eligible Funding Recipient using co-contributions for a project also needs to meet the conditions of other funding programs from which funds are sourced. Eligible Funding Recipients are responsible for determining if the funding conditions of another program would permit the use of LRCI Program funding towards that project.

5.6 WHAT THE GRANT MONEY CANNOT BE USED FOR

Eligible Funding Recipients cannot use grant money to pay for business as usual activities and costs, or any other activities and costs not associated with Eligible Projects. These activities are Ineligible Projects or Ineligible Expenditures.

The following are examples of Ineligible Projects and Ineligible Expenditures:

- Costs incurred in the preparation of a Work Schedule or related documentation;
- Costs incurred in the preparation of reporting documentation including Audit requirements;
- General administrative overheads and staff salaries not connected with Eligible Projects funded under the Program;
- Subsidy of general ongoing administration of an organisation such as electricity, phone, rent, or costs incurred by the Council as a Landlord in the general course of a lease;
- Commencement ceremonies, opening ceremonies or any other event associated with Eligible Projects;
- Transport planning studies;
- Road rehabilitation studies (if not part of an Eligible Project);
- Road building plant or other capital equipment especially moveable equipment (e.g. graders or trailers);
- Land;
- Purchase of or improvement to assets that will be 'handed-off' to ineligible funding recipients under a cost sharing or minimisation strategy, or similar;

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ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED

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ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 3 EXTENSION AND PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED

- Training (if not part of an Eligible Project);
- Public liability insurance;
- Fringe benefits tax;
- GST payable component of a supply;
- Finance leases on equipment;
- Depreciation, except for depreciation of plant and equipment directly attributable to a grant funded Eligible Project;
- Preliminary planning and stand-alone design that do not relate to an Eligible Project;
- Operating lease charges where the rental expense cannot be directly linked to the grant project (e.g. a grader may be hired for a period for a variety of tasks, only charges that specifically relate to the funded Eligible Project can be charged against the grant funds);
- Overseas travel; and
- The covering of retrospective project costs undertaken prior to work schedule approval.

Projects being considered are:

Engineering Services Department Projects

▪ Generator and Transfer Switch Warren Airport	\$31,710
▪ Parks and Facilities Irrigation Controller Systems Upgrades	\$105,000
▪ Macquarie Park Flying Fox and Playground Equipment Softfall Further Contribution	\$89,625
▪ Warren Cemetery Entrance Gates Refurbishment	\$21,000
▪ Warren Cemetery Seating Covering	\$15,750
▪ Nevertire Cemetery Seating Covering	\$10,500
▪ Warren Parks and Gardens CCTV System	\$100,000
▪ Oxley Park Electric Barbeques (2)	\$19,950
▪ Victoria Oval and Park Roadway Bitumen Reseal	\$69,930
▪ Macquarie Park Roadway Bitumen Reseal	\$12,285
▪ Victoria Oval LED Lights Conversion	\$265,650*
▪ Warren Walkway Bitumen Reseals	\$170,100
▪ Tiger Bay Signage Refurbishment	\$5,000
▪ Monkeygar Birdviewing Platform Parking and Pathways Contribution	\$150,000*
▪ Ravenswood Park Softfall Installation	\$89,145
▪ Medical Centre Carpark Reconstruction	\$60,900*
▪ Bore Flat/Depot Parking Area Reseal	\$18,900
▪ Oxley Park Drive Through Area Reseal	\$8,505
▪ Ebert Park U-Turn Bay Area Reseal	\$5,670
▪ Warren Cemetery Access Road Reseal	\$9,450
▪ Monkeygar Creek Birdviewing Platform Contribution	\$65,000

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ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED

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ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 3 EXTENSION AND PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED

Health and Development Services Department Projects

▪ Solar Panel Locations Battery Installation	\$145,000
▪ Solar Panel Installation Warren Swimming Pool	\$40,000
▪ Solar Panel Installation Warren Showground/Racecourse Complex	\$40,000
▪ Victoria Oval Park Permanent Scoreboard Contribution	² \$20,000
▪ Trailer Mounted Scoreboard (2) Contribution	\$45,000
▪ Warren Sporting and Cultural Centre Retaining Wall (Stage 2)	\$30,000
▪ Bob Christenson Reserve Signage	\$5,000*
▪ Airconditioning System (Heating/Cooling) Warren Sporting and Cultural Centre	\$165,000*
▪ Windows on the Wetlands Centre Precinct EV Charging Station (up to 3) and Power Upgrade Contribution	\$37,996

Infrastructure Projects Management Office Projects

▪ Outer Ring Warren Showground/Racecourse Irrigation Contribution	\$200,000*
▪ Exclusion Fencing Warren Showground/Racecourse Contribution	\$100,000*
▪ Cattle Horse Yards Warren Showground/Racecourse Contribution	\$90,000*
▪ Carter Oval Carpark Refurbishment Works for Reseals	\$60,000
▪ Carter Oval Landscaping Plan Stage 2	\$75,000*
▪ Carter Oval Table Chairs Shade Structures	\$125,000*
▪ Carter Oval EV Charging Station (up to 3) Contribution	\$45,000

* Project not recommended for funding under these programs.

Councillors need to be aware that the following projects have not been listed or considered as they are either funded in the Draft 2023/2024 Estimates with funding from elsewhere now or at another time or are not fundable in accordance with the Guidelines under the Grant Programs:

▪ RNAV Warren Airport	\$50,000
▪ Roundabout Island Reconstruction	To be funded by Transport for NSW
▪ Pound Construction Further Funding	\$80,000
▪ Thornton Avenue Pumping Station Screening (Hedging)	\$10,000
▪ Ellengerah Road/Rifle Road Intersection	\$100,000
▪ Old Warren Road Gravel Resheeting	\$200,000
▪ Tiger Bay Culvert Walkway Installation	\$30,000
▪ Defibrillators with Cabinets	\$12,000
▪ Nevertire Community Park Playground Equipment	\$10,080
▪ Nevertire Community Park Irrigation System	\$10,000
▪ Saunders Park Table and Chairs and Shade Structure Replacement	\$25,200

² In addition to a \$15,000 contribution from the Warren Rugby Club. Total Cost \$35,000

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ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED

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ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 3 EXTENSION AND PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED

Currently there are also a number of grant applications that Council is yet to be advised of success or not. Please refer to the relevant Progress Reports in relation to these grants projects. If any of these projects are funded and are also listed as successfully determined projects under the Local Roads and Community Infrastructure Grant Programs further reporting would be undertaken to change Works Programs/Projects.

FINANCIAL AND RESOURCE IMPLICATIONS

The total amount of funding under Phase 3 Extension is \$655,258 and Phase 4 \$655,258 allowing a total of \$1,310,516 to be allocated to relevant local roads and community infrastructure projects.

Relevant projects will be managed by the Asset Manager within the Engineering Services Department, the Manager Health and Development Services and the Infrastructure Projects Manager, subject to Council's final determination of projects.

LEGAL IMPLICATIONS

Arrangements will be made for the completion and signing of the relevant Local Roads and Community Infrastructure Phase 3 Extension and Phase 4 Grant Agreements as soon as Council has finalised determination of the eligible projects. The Agreements have such requirements as determination of approved work schedules etc over a period to 30th June 2024 (Phase 3 Extension) and another to 30th June 2025 (Phase 4).

RISK IMPLICATIONS

Council officers will need to ensure that projects are undertaken in accordance with the Local Roads and Community Infrastructure Grant Agreement.

STAKEHOLDER CONSULTATION

Many of Council's Committees have been requested to provide lists of proposed projects and where possible these have been included in the list.

Consultation has been undertaken with the Warren Rugby Club in relation to a \$15,000 contribution to the Victoria Oval Scoreboard Project.

OPTIONS

There are many options, however any final resolution needs to have a split up of the funds available to relevant projects close to the available budgets of \$655,258 for the Phase 3 Extension and \$655,258 for Phase 4.

CONCLUSION

It is believed that the following projects should be allocated funding under the two (2) Programs amounting to \$1,310,516:

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ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED

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ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 3 EXTENSION AND PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED

Engineering Services Department Projects

▪ Generator and Transfer Switch Warren Airport	\$31,710
▪ Parks and Facilities Irrigation Controller Systems Upgrades	\$105,000
▪ Macquarie Park Flying Fox and Playground Equipment Softfall Further Contribution	\$89,625
▪ Warren Cemetery Entrance Gates Refurbishment	\$21,000
▪ Warren Cemetery Seating Covering	\$15,750
▪ Nevertire Cemetery Seating Covering	\$10,500
▪ Warren Parks and Gardens CCTV System	\$100,000
▪ Oxley Park Electric Barbeques (2)	\$19,950
▪ Victoria Oval and Park Roadway Bitumen Reseal	\$69,930
▪ Macquarie Park Roadway Bitumen Reseal	\$12,285
▪ Warren Walkway Bitumen Reseals	\$170,100
▪ Tiger Bay Signage Refurbishment	\$5,000
▪ Ravenswood Park Softfall Installation	\$89,145
▪ Bore Flat/Depot Parking Area Reseal	\$18,900
▪ Oxley Park Drive Through Area Reseal	\$8,505
▪ Ebert Park U-Turn Bay Area Reseal	\$5,670
▪ Warren Cemetery Access Road Reseal	\$9,450
▪ Monkeygar Creek Birdviewing Platform Contribution	\$65,000

Health and Development Services Department Projects

▪ Solar Panel Locations Battery Installation	\$145,000
▪ Solar Panel Installation Warren Swimming Pool	\$40,000
▪ Solar Panel Installation Warren Showground/Racecourse Complex	\$40,000
▪ Victoria Oval Park Permanent Scoreboard Contribution	³ \$20,000
▪ Trailer Mounted Scoreboard (2) Contribution	\$45,000
▪ Warren Sporting and Cultural Centre Retaining Wall (Stage 2)	\$30,000
▪ Windows on the Wetlands Centre Precinct EV Charging Station (up to 3) and Power Upgrade Contribution	\$37,996

Infrastructure Projects Management Office Projects

▪ Carter Oval Carpark Refurbishment Works for Reseals	\$60,000
▪ Carter Oval EV Charging Station (up to 3) Contribution	\$45,000

Total Phase 3 Extension and Phase 4 \$1,310,516

³ In addition to a \$15,000 contribution from the Warren Rugby Club. Total Cost \$35,000

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**ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL
ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS CONTINUED**

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**ITEM 4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 3
EXTENSION AND PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE
PROJECTS CONTINUED**

Comments on each of the listed projects if required will be made at the Council Meeting. If Councillors have queries or require further clarification of why a project has been or has not been listed and/or recommended, it would be appreciated if contact is made with the General Manager before the Council Meeting.

It also should be noted that the programs budget totals \$1,310,516 and any change of proposed included project(s) need to remain within this budget.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.1 Improve ageing, youth and disability services within the community;
- 1.1.5 Work with local Police and the community to ensure that our community is safe;
- 3.1.1 Ensure that the road network is maintained to acceptable community standards;
- 3.2.1 Maintain community assets (swimming pools, library, Council buildings, parks, gardens, reserves, cemeteries, aerodrome, stormwater, water and sewer infrastructure) to acceptable community standards;
- 3.4.1 Continually upgrade streetscapes in Warren, Nevertire and Collie to create attractive places to live and to visit;
- 4.1.1 Work with appropriate agencies to proactively address the local impacts of climate change;
- 5.2.3 Seek new sources of income for Council;
- 5.2.4 Explore partnerships with others to share costs; and
- 5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

SUPPORTING INFORMATION /ATTACHMENTS

Nil.

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ITEM 5 DISCLOSURE OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS

(A7-9)

RECOMMENDATION:

That the tabled Disclosures of Interest Returns for Councillors and Designated Persons be received and noted.

PURPOSE

Under the Warren Shire Council's Code of Conduct (Code of Conduct) all Councillors and Designated Persons, must lodge a written return of interest with the General Manager within three (3) months of their election or appointment unless they have submitted a return within the previous three (3) months.

BACKGROUND

Returns of interests are an important accountability mechanism for promoting community confidence in decision making by Councillors and others and for ensuring that they disclose and appropriately manage conflicts of interest they may have in matters dealt with by the Council.

It is important that Councillors and others complete their returns of interests correctly and disclose all relevant interests.

REPORT

This report is presented to Council in accordance with Council's Code of Conduct requirements.

Council's newly appointed employees; Ms Susan-Gaye Teleki-Balogh, Economic Development and Visitation Manager and Mr Bradley Pascoe, Divisional Manager Finance & Administration are classified as designated persons and have completed and lodged their returns with the General Manager as required.

The General Manager is required to keep a register of returns, and these need to be tabled at the first meeting of the Council after the last day for lodgement.

These returns have been tabled for Council's information and have been uploaded to Council's website with relevant information redacted as determined by the General Manager.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Code of Conduct Section 4.21.

RISK IMPLICATIONS

Nil – returns have been completed and lodged with the General Manager and these are tabled at the meeting in accordance with legislative requirements.

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ITEM 5 DISCLOSURE OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS
CONTINUED

STAKEHOLDER CONSULTATION

Consultation with Councillors and Designated Persons.

OPTIONS

This is a requirement of Councillors and designated persons.

CONCLUSION

In accordance with Council's Code of Conduct, all Councillors and Designated Persons have completed and lodged their returns with the General Manager as required within the appropriate timeframe.

All returns have been uploaded to Council's website with appropriate redaction.

Accordingly, the returns are tabled for Council's information.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION /ATTACHMENTS

Tabled Disclosure of Interest Returns for Councillors and Designated Persons.

WARREN SHIRE COUNCIL
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ITEM 6

**DETERMINATION OF THE LOCAL GOVERNMENT REMUNERATION TRIBUNAL
2023/2024**

(C14-5.1)

RECOMMENDATION

That Council adopt the full 3.0% increase as determined by the Local Government Remuneration Tribunal making the Councillor fee \$10,420.71 and the Mayoral fee \$28,423.00 as of 1st July 2023.

PURPOSE

Section 239 of the Local Government Act 1993 (the LG Act) provides for the Tribunal to determine the categories of Councils and Mayoral Offices and to place each Council and Mayoral Office into one of those categories. The categories are to be determined at least once every three (3) years.

Section 241 of the LG Act provides for the Tribunal to determine for each of the categories determined under section 239, the maximum and minimum amount of fees to be paid to Mayors and Councillors of Councils, as well as Chairpersons and Members of County Councils.

BACKGROUND

The Tribunal is required to determine the remuneration categories of Councils and Mayoral offices at least once every three (3) years under Section 239 of the *Local Government Act 1993*. The Tribunal undertook a review of the categories as part of its 2023 determination.

The Tribunal has determined the creation of two (2) new remuneration categories, 'Metropolitan Major' and 'Rural Large'. The Tribunal has also varied the criteria of several existing categories.

As a result of the creation of the two (2) new categories and changes to the criteria of some of the existing categories, the Tribunal has re-categorised twenty-six (26) Councils into a higher existing category or into a new category.

In its determination, the Tribunal has acknowledged the issues raised in submissions about the remuneration received by Mayors and Councillors, including a lack of diversity in representation, the changing nature of work required to be undertaken and changed community expectations. The Tribunal has suggested there would be merit in a comprehensive review of the framework for Mayor and Councillor remuneration. This will be considered as part of the Government's examination of the broader issues facing Local Government.

Warren Shire Council is categorised as Rural.

REPORT

Sections 248 and 249 of the Local Government Act 1993 (the LG Act) require Councils to fix and pay an annual fee to Councillors and Mayors from 1 July 2023 based on the Tribunal's determination for the 2023/2024 financial year.

The 2023/2024 Determination of the Local Government Remuneration Tribunal has been received. The Local Government Remuneration Tribunal has determined an increase of 3.0% to Mayoral and Councillor fees for the 2023/2024 financial year, with effect from 1 July 2023.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 1 RECONCILIATION CERTIFICATE – APRIL 2023

(B1-10.16)

RECOMMENDATION

That the Statements of Bank and Investments Balances as at 30th April 2023 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 30th April 2023.

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 31-Mar-23	Transactions	Balance 30-Apr-23
General	12,841,822.66	(1,304,852.87)	11,536,969.79
Water Fund	954,026.14	(72,196.01)	881,830.13
Sewerage Fund	2,130,516.38	5,305.51	2,135,821.89
North Western Library	100,576.83	2,801.00	103,377.83
Trust Fund	138,094.56	0.00	138,094.56
Investment Bank Account	(10,231,009.33)	0.00	(10,231,009.33)
	5,934,027.24	(1,368,942.37)	4,565,084.87

WARREN SHIRE COUNCIL

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ITEM 1

RECONCILIATION CERTIFICATE APRIL 2023

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	4,565,084.87
Add: Outstanding Deposits for the Month	0.00
Less: Outstanding Cheques & Autopays	0.00
Balance as per Ledger Accounts less Investments =	4,565,084.87

INVESTMENTS RECONCILIATION

Investments as at 30th April 2023

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	221,619.67	Variable	On Call A/c
11	National Australia Bank	2,000,000.00	91 days @ 4.25%	5-Jun-23
12	National Australia Bank	3,000,000.00	92 days @ 4.35%	19-Jun-23
9	National Australia Bank	2,000,000.00	95 days @ 3.95%	8-May-23
10	National Australia Bank	3,000,000.00	95 days @ 4.20%	29-May-23
40	National Australia Bank	10,000.00	185 days @ 2.15%	20-Aug-23
TOTAL INVESTMENTS =		10,231,619.67		

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	7,425,660.00
Internally Restricted Funds Invested	2,812,190.00
2022/23 General Fund Operating Income & Grants	4,558,854.54
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	14,796,704.54

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 25th May 2023

ITEM 1 RECONCILIATION CERTIFICATE – APRIL 2023

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

N/A.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION / ATTACHMENTS

N/A.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 25th May 2023

ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 12th May 2023 including comparisons over the last four years.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges for the current financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

SUPPORTING INFORMATION / ATTACHMENTS

Statement of Rates and Annual Charges as at 12th May 2023.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday, 25th May 2023

ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES – 12TH MAY 2023

CONTINUED

Name of Rate	NETT			COLLECT		ARREARS	
	ARREARS	NETT LEVY	TOTAL	AMOUNT	AS % AGE	ARREARS	AS % AGE
	1st JULY		RECEIVABLE	COLLECTED	OF TOTAL	AMOUNT	OF TOTAL
	\$	\$	\$	\$	REC'ABLE	\$	REC'ABLE
General Fund Rates	160,175	5,258,888	5,419,063	4,237,691	78.20%	1,181,372	21.80%
Warren Water Fund	61,625	526,622	588,247	433,054	73.62%	155,192	26.38%
Warren Sewerage Fund	68,503	555,575	624,078	453,607	72.68%	170,471	27.32%
TOTAL 2022/2023	290,303	6,341,085	6,631,388	5,124,352	77.27%	1,507,036	22.73%
TOTAL 2021/2022	303,871	7,171,097	7,474,968	4,845,399	64.82%	2,629,569	35.18%
TOTAL 2020/2021	318,952	6,995,578	7,314,530	4,665,588	63.79%	2,648,942	36.21%
TOTAL 2019/2020	178,732	6,761,551	6,940,283	4,417,281	63.65%	2,523,002	36.35%
TOTAL 2018/2019	128,294	6,515,689	6,643,983	4,359,822	65.62%	2,284,161	34.38%
		10-May-19	08-May-20	14-May-21	12-May-22	12-May-23	
COLLECTION FIGURES AS \$		4,359,822	4,417,281	4,665,588	4,845,399	5,124,352	
COLLECTION FIGURE AS %		65.62%	63.65%	63.79%	64.82%	77.27%	

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th May 2023

ITEM 3 WORKS PROGRESS REPORT – FINANCE & ADMINISTRATION PROJECTS

(C14-7.1, C9-1)

The following are details of the projects undertaken by the Finance and Administration Department from with figures as at 30th April 2023.

Project	Budget	Expend	Resp	Comment
Public Library Infrastructure Grants – “Doorways to Open-Air Library”.	\$315,723 \$6,800	\$5,692	DMFA LIB IPM	Grant funds received 6/5/2022, the additional \$6,800 are Council funds carried over from 2021/2022 for the finalisation of concept plans and engineering specifications prior to work commencing. B Creative and Barnsons have been engaged to undertake these works.
Office Equipment Purchases – PC Purchases	\$15,000	\$8,821	DMFA	New PC’s Purchased

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

ICT – Finance Clerk – Rates & Water / Information Communication Technology

MHDS – Manager Health & Development Services

LIB – Librarian

IPM – Infrastructure Projects Manager

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th May 2023

ITEM 4

LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS

(L2-2)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To inform Council of the services the Warren Shire Library has been undertaking.

BACKGROUND

The Warren Library continues to supply a customer focused service which constantly meets the needs of the Warren community. In May we will be holding our first Paint the Town REaD event since 2020. Paint the Town REaD is an early literacy community scheme that encourages the whole community to read, talk, sing, and rhyme with children from birth, so that they will be ready for reading and writing at school. Research shows that the early literacy skills developed before starting school are the foundation and therefore vital for attaining competency in reading and writing at school – and future success and happiness in life.

This event will be held at the Warren Sporting & Cultural centre and will cater for 200 + children and community members with a highlight being a performance by children's musical group "The Beanies".

REPORT

The library had an extremely busy start to 2023 with school holiday activities being well attended. In February we hosted our annual Library Lovers Day movie with a viewing of "Ticket to Paradise" starring "Julia Roberts" and "George Clooney" which was well attended by library members.

April School holiday activities have just taken place with a wide range of activities being on offer from local presenters as well as staff run workshops. Our Dinosaur Dig has once again proven to be very popular.

We have recently enhanced our adult area with new fiction shelving and furniture, while deleting some outdated DVD shelving. This has led to a more spacious entry and seating area for our members and will be further enhanced once our grant project has commenced. This project was funded by the State Library of NSW Priority Grant.

STOCKTAKE

The North Western Library bi-annual stocktake is due to be held 13th-17th June. The library does a full stocktake of all branches as well as rotating a large amount of stock around the branches Bogan-Warren-Gilgandra-Coonamble this enables fresh stock to be held at all branches and meet the needs of the community.

OUTREACH

The Outreach Program continues to be a bonus for the Warren community. Outreach services are provided to St Mary's School, Warren Central School, Warren Pre School and Little Possums. Outreach services are provided on our Monday closure period. This closed period allows preparation time for the activities as well as the provision of the service. We have received positive feedback from all centres involved in this project as it helps children and families see the library as an accessible service available for everyone and builds awareness of the library's services.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 25th May 2023

ITEM 4 LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS CONTINUED

Specifically, the Outreach Program:

- Promotes the value of reading and literacy;
- Promotes the value and fun of books; and
- Promotes story time activities in the library and community.

Our outreach program also includes two pop-up libraries: one at the Warren Pre School and one at Calara House. Some of the recent and upcoming programs for outreach include:

- Dinosaurs;
- Library Lovers Day;
- Easter; and
- Mother's Day.

The library has recently commenced additional visits by Barnardos which include a story time followed by a craft activity. The benefits of these visits include:

- Building familiarity with staff;
- Awareness of the library's services and resources available for the community;
- Improving children's literacy skills; and
- Providing a space for parents to meet and enjoy activities with their children and connecting with other parents.

E-RESOURCES

The library continues to provide a large range of e-resources 24/7, including e-book, audio books, video streaming and music. All you need is a library card! Our e-magazines usage continues to grow and will be enhanced by the addition to our consortia agreement with the Central West Zone.

North Western Library Member Councils are continuing to support e-resources with all councils allocating an additional \$3,000 per annum from 2022/2023 State Library Priority Grant funding. This funding is placed into a value plan with Bolinda to add popular items to Borrow box.

GRANTS

The library is moving forward with our grant project with the tender currently being tidied up with a combined tender document for both parts of the project. It is expected that a tender will be called by the end of May 2023.

UPCOMING EVENTS

- May – Paint the Town REaD;
- July - School Holiday Program;
- August - Local History workshop; and
- December – Summer Reading Challenge.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th May 2023

ITEM 4 LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS CONTINUED

STAFF TRAINING

All permanent staff will be participating in specific targeted Spydus modules during 2023.

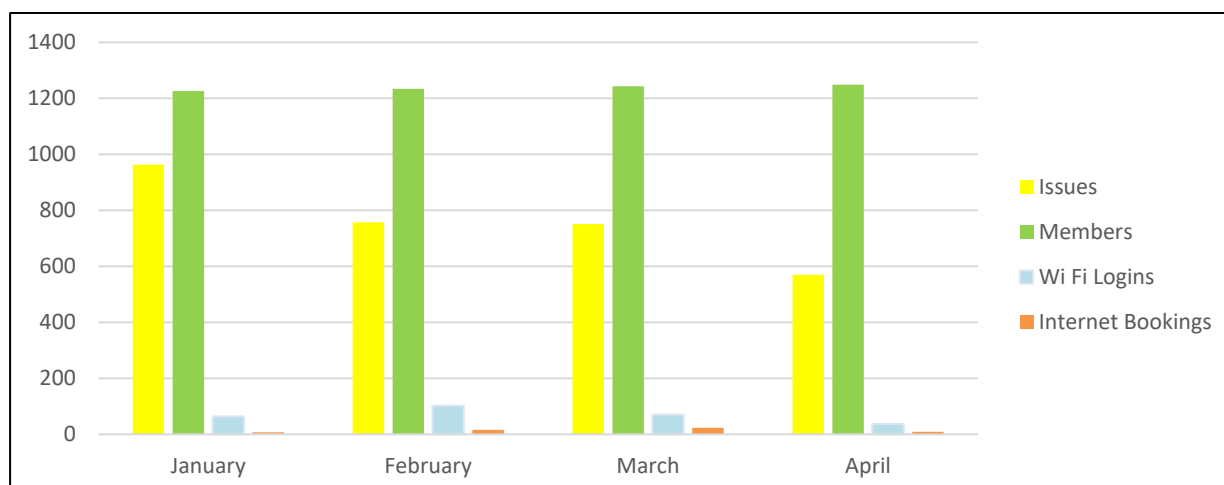
- The library has recently upgraded to Spydus 10.9 with all staff completing training;
- Central West Zone training was provided in Parkes on 9th March for two staff members by the Children's Discovery Centre. The training will allow staff to facilitate sessions of Little Bang Discovery and Big Bang Discovery for the Warren community;
- Library Manager to attend additional training in Boolean searching and queries;
- A staff member completed the ALIA cataloguing course; and
- A staff member has registered for Certificate IV in Library and Information Services with TAFE.

MEETINGS

- Librarians' Meeting to be held in August 2023; and
- Central West Zone Meeting to be held in October 2023.

STATISTICS FOR JANUARY 2023 – APRIL 2023

Month	Issues	Members	Wi Fi Logins	Internet Bookings
January	963	1226	64	7
February	757	1234	102	16
March	751	1243	70	23
April	570	1249	37	9

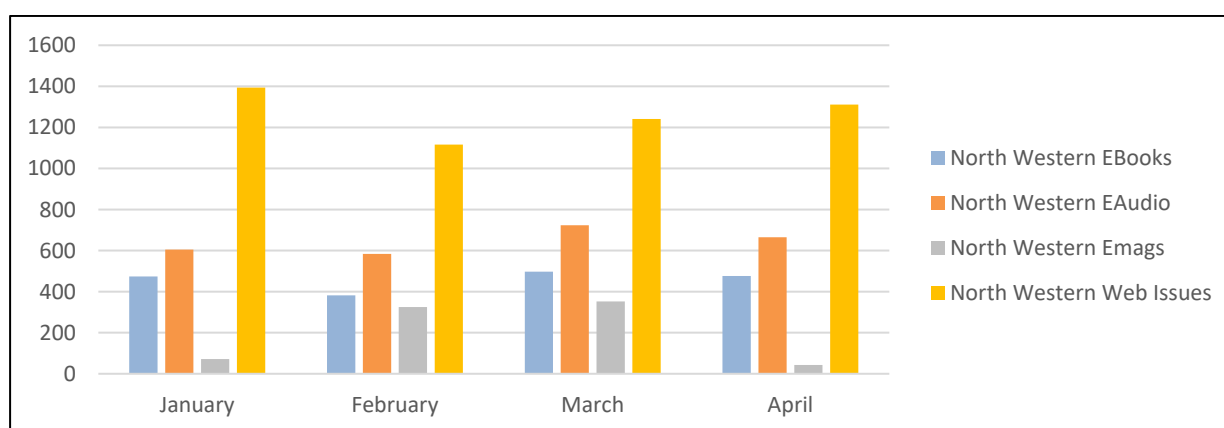


WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th May 2023

ITEM 4 LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS CONTINUED

Month	North Western EBooks	North Western EAudio	North Western Emags	North Western Web Issues
January	474	605	72	1394
February	382	584	325	1116
March	497	723	352	1241
April	476	665	43	1311



LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

N/A.

CONCLUSION

This report is to provide Council with an update of Council Library Services.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.3 Improve educational services within the community (Explore enhancements to our library services for our entire community); and
- 3.2.1 Maintain community assets (swimming pools, library, council buildings, parks, gardens, reserves, cemeteries, aerodrome, stormwater, water and sewer infrastructure) to acceptable community standards.

SUPPORTING INFORMATION / ATTACHMENTS

N/A.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th May 2023

ITEM 5 MARCH 2023 QUARTERLY BUDGET REVIEW

(A1-5.41)

RECOMMENDATION

That amendments to the itemised budgets as listed in the March 2023 Budget Review be authorised.

PURPOSE

To advise Council and make any necessary amendments to the adopted 2022/2023 Operational Plan that may be required throughout the financial year.

BACKGROUND

Clause 203 “Budget review statements and revision of estimates” of the Local Government (General) Regulation, 2005 requires Council to:

- 1) “Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council’s revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.
- 2) A budget review statement must include or be accompanied by:
 - a. a report as to whether the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and
 - b. if that position is unsatisfactory, recommendations for remedial action.
- 3) A budget review statement must also include any information required by the Code to be included in such a statement.”

REPORT

As Council’s responsible accounting officer, I have included in the attachments a balanced March 2023 Budget Review document covering the period 1st July 2022 to 31st March 2023.

The summarised March 2023 Budget Review document included in this report has a brief explanation in the “Comments on Adjustment” column of the reason for a required variation to the adopted 2022/2023 Operational Plan & Estimates.

Should any Councillor require further explanation on anything in the document prior to the Council Meeting, please contact the Divisional Manager of Finance & Administration.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

N/A.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th May 2023

ITEM 5

MARCH 2023 QUARTERLY BUDGET REVIEW

CONTINUED

OPTIONS

N/A.

CONCLUSION

The March 2023 Budget Review is to provide Council and the Community with an update on the progress of the adopted 2022/2023 Operational Plan incorporating any variances to the original document as required.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making.)

SUPPORTING INFORMATION / ATTACHMENTS

1. Responsible Accounting Officers Statement;
2. Summary of Income & Expenditure by Activity;
3. Summary of the Capital Budget; and
4. March 2023 Budget Document itemised.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 25th May 2023

ITEM 5 MARCH 2023 QUARTERLY BUDGET REVIEW

CONTINUED

Warren Shire Council

Quarterly Budget Review Statement

for the period 01/01/2023 to 31/03/2023

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2023

Income & Expenses - Council Consolidated

(\$000's)	Original	Carry Forwards	Sep QBRS	Dec QBRS	Variations for this		Projected Year End Result	Actual YTD figures
	Budget 2022/2023				Mar	Qtr		
Income								
General Purpose Revenues	(8,605)	0	(330)	(30)	(100)	(9,065)	(7,358)	
Administration	(256)	0	(14)	(9)		(279)	(96)	
Public Order & Safety	(116)	0	(220)	(1)		(337)	(128)	
Health	0	0	0	0		0	(1)	
Environment	(387)	(160)	(993)	(1)		(1,541)	(1,525)	
Community Services & Education	(95)	0	0	0	13	(82)	(78)	
Housing & Community Amenities	(151)	0	0	0		(151)	(85)	
Recreation & Culture	(589)	(2,229)	0	0		(2,818)	(2,889)	
Manufacturing & Construction	(5)	0	0	(1)		(6)	(15)	
Transport & Communication	(10,008)	(903)	(2,940)	(40)		(13,891)	(7,047)	
Economic Affairs	(201)	(2,270)	0	0		(2,471)	(1,089)	
Water Supplies	(1,332)	(246)	(28)	0		(1,606)	(726)	
Sewer Supplies	(755)	0	(24)	0		(779)	(627)	
Total Income from Continuing Operations	(22,500)	(5,808)	(4,549)	(82)	(87)	(33,026)	(21,666)	
Expenses								
Governance	749	0	4	0		753	479	
Administration	3,074	0	10	112		3,196	2,614	
Public Order & Safety	420	0	222	0		642	221	
Health	243	0	0	0		243	155	
Environment	921	0	1,003	18		1,942	1,248	
Community Services & Education	110	0	0	0	(25)	85	38	
Housing & Community Amenities	293	0	0	(3)		290	536	
Recreation & Culture	2,062	0	71	24		2,157	1,450	
Manufacturing & Construction	11	0	0	0		11	4	
Transport & Communication	6,998	0	862	(22)		7,838	4,650	
Economic Affairs	838	0	571	0		1,409	1,002	
Water Supplies	1,078	0	0	12		1,090	707	
Sewer Supplies	801	0	0	(79)	35	757	370	
Total Expenses from Continuing Operations	17,598	0	2,743	62	10	20,413	13,474	
Net Operating Result from All Operations	(4,902)	(5,808)	(1,806)	(20)	(77)	(12,613)	(8,192)	

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th May 2023

ITEM 5 MARCH 2023 QUARTERLY BUDGET REVIEW

CONTINUED

Warren Shire Council

Quarterly Budget Review Statement
for the period 01/01/2023 to 31/03/2023

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Removal of income and expense for discontinued vacation care service,
Approx 12k positive impact on budget.

Recognised additional income from investment interest 100k.

Increase of sewer fund expense 35k.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th May 2023

ITEM 5 MARCH 2023 QUARTERLY BUDGET REVIEW

CONTINUED

Warren Shire Council

Quarterly Budget Review Statement
for the period 01/01/2023 to 31/03/2023

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2023

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2022/2023	Carry Forwards	Sep QBRS	Variations for this Mar Qtr	Projected Year End Result	Actual YTD figures
Capital Expenditure						
Administration	144	0	0	0	144	1
Public Order & Safety	60	9	0	0	69	9
Health	0	0	0	0	0	0
Environment	0	271	0	0	271	107
Community Services & Education	0	0	0	0	0	37
Housing & Community Amenities	20	110	115	90	335	0
Recreation & Culture	567	3,276	0	350	4,193	1,863
Manufacturing & Construction	0	0	0	0	0	0
Transport & Communication	6,994	796	2,309	0	10,099	220
Plant Purchases	983	934	73	0	1,990	712
Economic Affairs	0	810	0	0	810	358
Water Supply	520	361	0	319	1,200	143
Sewerage Fund	150	520	0	9	679	220
Loan Repayments (Principal)	159	0	0	0	159	0
Total Capital Expenditure	9,597	7,087	2,497	768	19,949	3,670
Capital Funding						
Rates & Other Untied Funding	(1,314)	(9)	(115)	0	(1,438)	(750)
Capital Grants & Contributions	(7,880)	0	(2,309)	0	(10,189)	0
Reserves:						
- External Restrictions/Reserves	0	(4,970)	0	(328)	(5,298)	(2,392)
- Internal Restrictions/Reserves	(40)	(2,108)	(73)	(440)	(2,661)	(490)
New Loans	0	0	0	0	0	0
Receipts from Sale of Assets						
- Plant & Equipment	(363)	0	0	0	(363)	(38)
- Land & Buildings	0	0	0	0	0	0
Total Capital Funding	(9,597)	(7,087)	(2,497)	(768)	(19,949)	(3,670)
Net Capital Funding - Surplus/(Deficit)	0	0	0	0	0	0

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th May 2023

ITEM 5

MARCH 2023 QUARTERLY BUDGET REVIEW

CONTINUED

Warren Shire Council

Quarterly Budget Review Statement

for the period 01/01/2023 to 31/03/2023

Capital Budget Review Statement Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Sewer Fund capital grant not received 135k,
reflects in external reserve held at year end 30/06/2023.

Additional Water Fund capital expense per various Council resolution
Water Fund Grant not being received 468k
Overall funded from internal reserve.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 25th May 2023

ITEM 5

MARCH 2023 QUARTERLY BUDGET REVIEW

CONTINUED

Warren Shire Council

Quarterly Budget Review Statement
for the period 01/01/2023 to 31/03/2023

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2023

It is my opinion that the Quarterly Budget Review Statement for Warren Shire Council for the quarter ended 31/03/2023 indicates that Council's projected financial position at 30/6/2023 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



Date:

12/05/2023

Mr Bradley Pascoe

Responsible Accounting Officer

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 25th May 2023

ITEM 1

WORKS PROGRESS REPORTS – ROADS

(C14-7.2)

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services and the Roads Infrastructure Manager.

ACRONYMS

DMES	Divisional Manager Engineering Services	GR	Gravel Resheet
RIM	Roads Infrastructure Manager	BRL	Bitumen Reseal Local Road
RO	Roads Overseer	BRR	Bitumen Reseal Regional Road

**Roads M & R (Maintenance and Repair) Budget and Works from
17th April to 12th May 2023**

ACCOUNT	BUDGET	EXPENDITURE
Urban Sealed Roads	\$57,548	\$28,311
Parking Areas	\$5,306	Nil
Kerb and Guttering	\$27,191	Nil
Footpaths	\$37,139	\$5,625
Urban Unsealed Roads	\$27,528	\$2,937
Rural Sealed Roads	\$381,998	\$590,680*
Rural Unsealed Roads	\$1,061,106	\$1,105,831*
Rural Bridges	\$15,917	\$7,428
Regional Sealed Roads	\$703,640	\$501,240
Regional Unsealed Roads	\$108,415	\$1,338*
Regional Bridges	\$17,233	\$881
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	\$285,088	\$144,695
Fixing Local Roads Pothole Repair Round	\$454,883.53	\$164,005
Works - Shire Roads - Package 1		

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 25th May 2023

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

ACCOUNT	BUDGET	EXPENDITURE
March 2021 AGRN 960 Flood and Storm Damage Essential Public Asset Reconstruction	\$1,252,622.95	\$93,786
March 2021 AGRN 960 Flood and Storm Damage Essential Public Asset Reconstruction Works – Regional Roads – Package 1	\$619,162.88	\$4,150
March 2021 AGRN960 Flood and Storm Damage Essential Public Asset Reconstruction Works – Package 2 Merrigal Road (Dragon Cowal)	\$349,685.88	\$24,181
Disaster Risk Reduction Fund – Dragon Cowal Creek Culverts Merrigal Road.	\$300,000	\$25,133
June/July 2022 AGRN 1025 Flood and Storm Damage – Immediate Reconstruction Works – Ellengerah Road	\$323,610	\$181,850
Regional and Local Roads Repair Program	\$2,415,175	Nil
September, October, November, December 2022 ARGN 1034 Flood and Storm Damage – Immediate Reconstruction Works	\$2,337,685	Nil

* Includes approximately \$274,033 of emergency works for the June, July, August, September, October, November and December 2022 Flood and Storm Emergency Works on Roads.
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WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
 to the Ordinary Meeting of Council to be held in the
 Council Community Room on Thursday 25th May 2023

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

MAINTENANCE

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	SR61 Elsinore Road	Grading	17/4/23 to 27/4/23
	RR333 Carinda Road	Shoulders Grading	28/4/23 ongoing
Grader Crew 2 (Three-man crew)	SR38 Yungundi Road	Grading	17/4/23 to 19/4/23
	RR347 Collie / Trangie Road	Emergency Flood Rehabilitation Grading	24/4/23 ongoing
Grader Crew 3 (Three-man-crew)	SR40 Merrigal Road	Emergency Flood work Grading	24/4/23 ongoing
Grader Crew 4 (Three-man-crew)	SR 98 Colane Road	Grading	17/4/23 to 20/4/23
	RR424 Marra Road	Grading	21/4/23 ongoing
Grader Crew 5 (Three-man-crew)	Being Prepared		

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveline (Tar Patching)	RR333 Carinda Road	Patching	3200L	32tonne
	RR347 Collie/Trangie Road	Patching	2300L	23tonne

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WORKS PROGRESS REPORTS – ROADS

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WORK CREW	LOCATION	ACTIVITY	WORK UNDERTAKEN
Roadside Maintenance Team	RR347 Collie / Trangie	Slashing	18km
	SR37 Collie Road	Slashing	12km
	SR35 Bourbah Road	Slashing	20km
	SR64 Ellengerah Road	Slashing	52km
	SR65 Old Warren Road	Slashing	20km ongoing

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UPCOMING WORKS (MAY - JUNE 2023)

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (Three-man crew)	Burrima Boardwalk Access	Pavement Construction
	SR65 Old Warren Road	Gravel Resheet Seg 36/38
	RR333 Carinda Road	Heavy/Patching Floodways
Grader Crew 2 (Three-man crew)	RR347 Collie / Trangie Road	Pavement Rehabilitation/IRW AGRN 1034
	RR702 Marthaguy Road	IRW AGRN 1034/RLRP
	RR7515 Warren Road	Pavement Rehabilitation
Grader Crew 3 (Three-man crew)	SR34 Pleasant View Lane	Grade
	SR75 Pine Clump Soldiers Road	Grade
Grader Crew 4 (Three-man crew)	RR424 Marra Road	Flood Damage Works
	SR9 Booka Road	Flood Damage Works
	RR7516 Billybingbone Road Flood	Flood Damage Works
Grader Crew 5 (Three-man crew)	Being Arranged	

* Flood Damage Works Program being developed.

Project	Budget	Expend	Resp	Comment
Capital Works Bitumen Reseals (Regional Roads)				
Capital Works In Progress				
*Old Warren Road Segments 30 Construction	\$500,000	\$413,992	DMES/RIM	Variations of Fixing Local Roads Round 3 funding after cost savings. Completed.
CBD Improvements	\$52,732	\$3,650	DMES	Investigation and design work for CBD Improvement Program.

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Project	Budget	Expend	Resp	Comment
Warren Road Reconstruction	\$3,684,320	\$170,748	RIM	New culverts, widening of road, and pavement rehabilitation. Culverts ordered – expected delivery 2023. Culvert installation has commenced.
REPAIR Program 2022/2023 RR347 Collie – Trangie Road	\$800,000	\$284,356	RIM	Rehabilitation of Segment 18 on RR347 Collie – Trangie Road. Ongoing
Gravel Resheeting Priority Roads 1. Old Warren Road 2. Colane Road 3. Buddabadah Road 4. Gradgery Lane	\$400,000	\$100,637	RIM	Gravel resheeting of Old Warren Road and others as per priority.
Bridges Renewal Program Replacement of Newe Park Bridge and Marthaguy Creek Bridge	\$5,010,000	\$50,418	DMES/ RIM	\$3,883,200 and \$1,126,800 funded by Bridges Renewal Program and Fixing Country Roads respectively. Preliminary investigatory pde relocation and land acquisition being progressed.
Planned Future Capital Works				
Local Roads and Community Infrastructure Program Phase 3 (Commonwealth) and Fixing Local Roads Round 4 Nevertire – Bogan Road Segment 4, 6, 8 and 10 Rehabilitation	\$3,496,725 Made up of \$2,797,380 grant & \$699,345 Council	Nil	DMES	

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Project	Budget	Expend	Resp	Comment
Grant Applications				
Get NSW Active Program	\$1,779,441	Nil	DMES	Construction of footpaths on Readford Street, Udora Road, Dr Kater Drive, Glen Street, Wilson Street, Macquarie Drive, Oxley Parade, Sturt Street, Orchard, Street, Garden Avenue, Boston Street and Roland Street. Awaiting approval.
Infrastructure Betterment Fund (IBR) Carinda Road	\$9,180,124 Made up of \$9,107,218 IBR and \$72,906 DRRF AGRN960 Pk 1	Nil	DMES	Rehabilitation of Segments 64-76. Awaiting approval.
Infrastructure Betterment Program Gibson Way	\$3,116,431 Made up of \$3,048,746 IBR and \$67,685 DRRF AGRN 960 Pk 1	Nil	DMES	Upgrade of Gibson Way Segments 0-4. Awaiting approval.

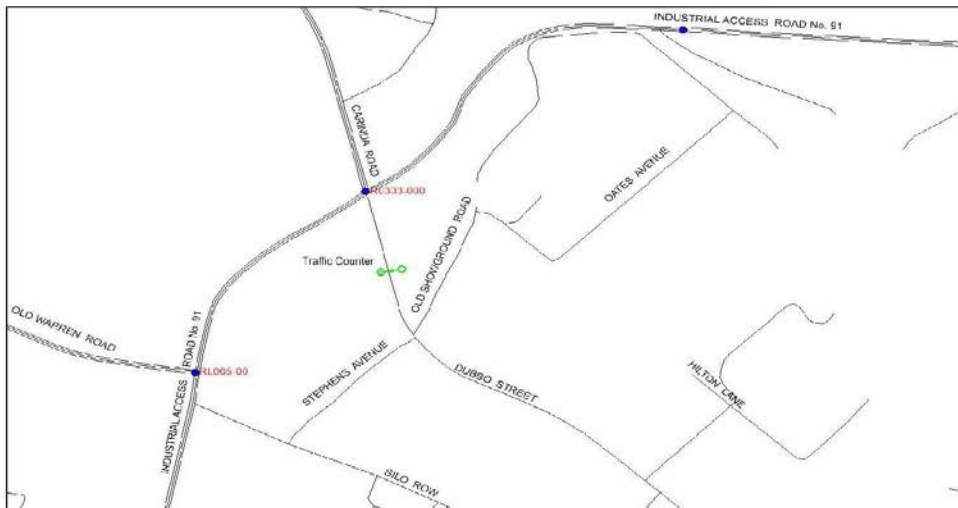
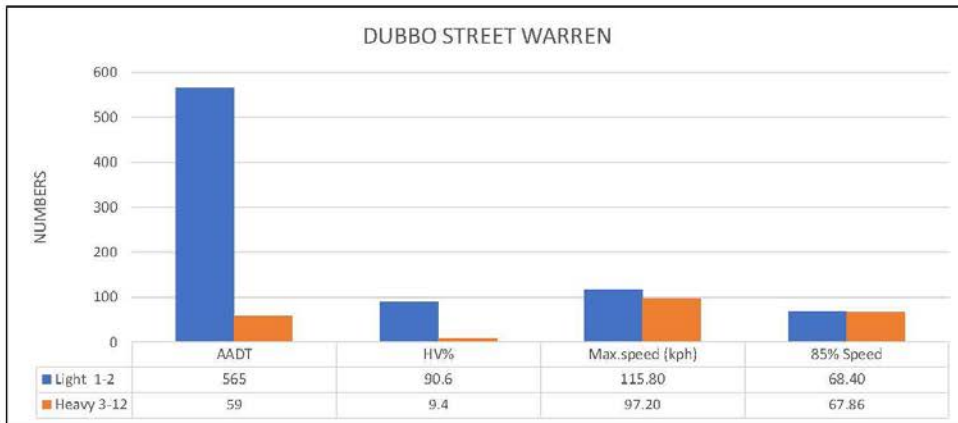
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TRAFFIC CLASSIFIER REPORT		DUBBO STREET WARREN			
Location		Segment 00			
Period of Operation (Days)		25	6/04/2023	to	1/05/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	565	90.6	115.80	68.40
Heavy	3-12	59	9.4	97.20	67.86
Total		624	100		
Average percentile across classes			68.1	Km/H	



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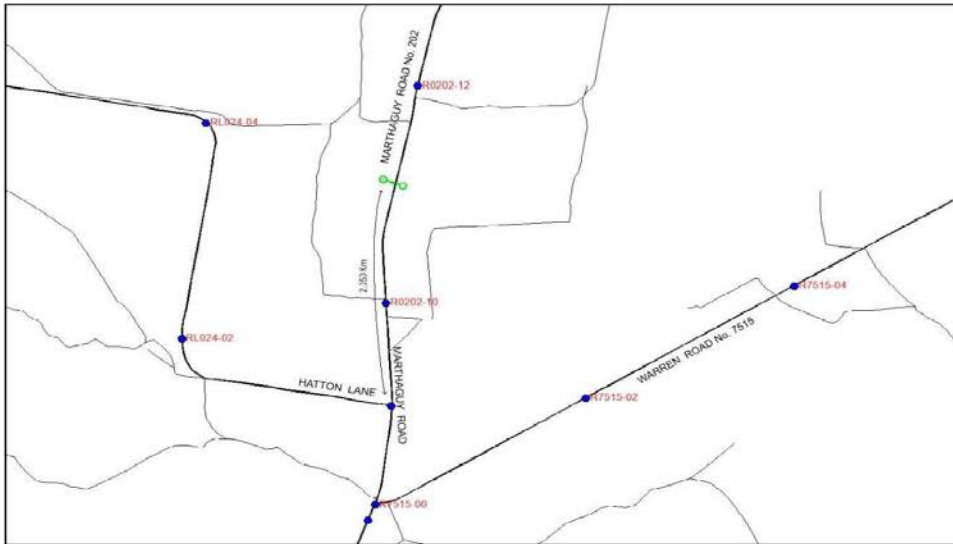
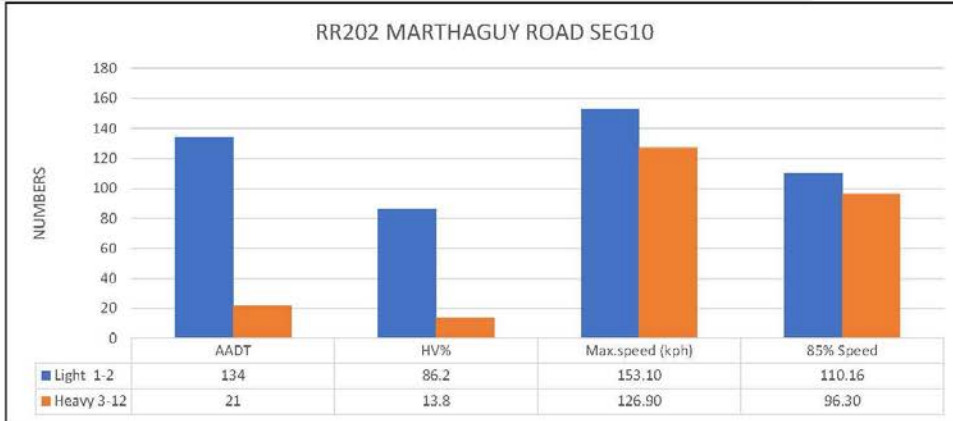
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TRAFFIC CLASSIFIER REPORT		RR202 MARTHAGUY ROAD			
Location		Segment 10			
Period of Operation (Days)		25	6/04/2023	to	1/05/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	134	86.2	153.10	110.16
Heavy	3-12	21	13.8	126.90	96.30
Total		156	100		
Average percentile across classes			103.2	Km/H	



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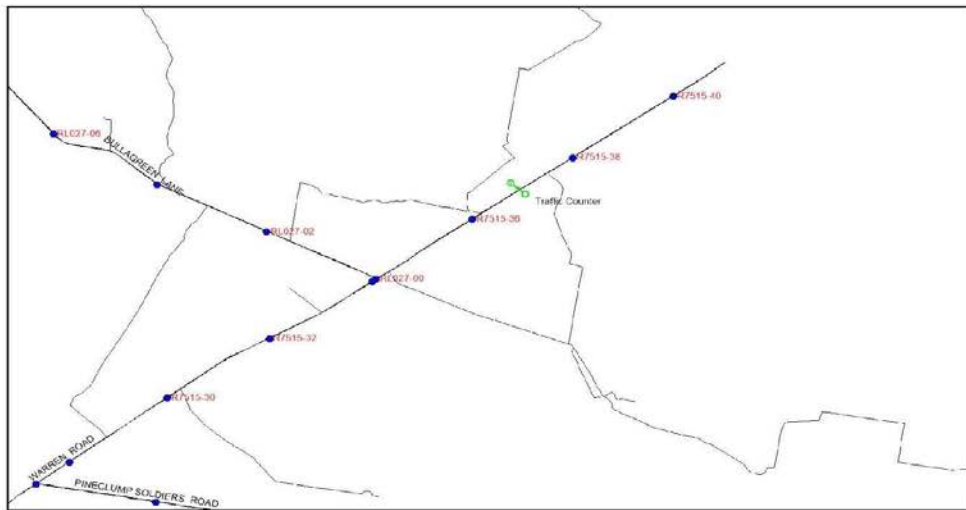
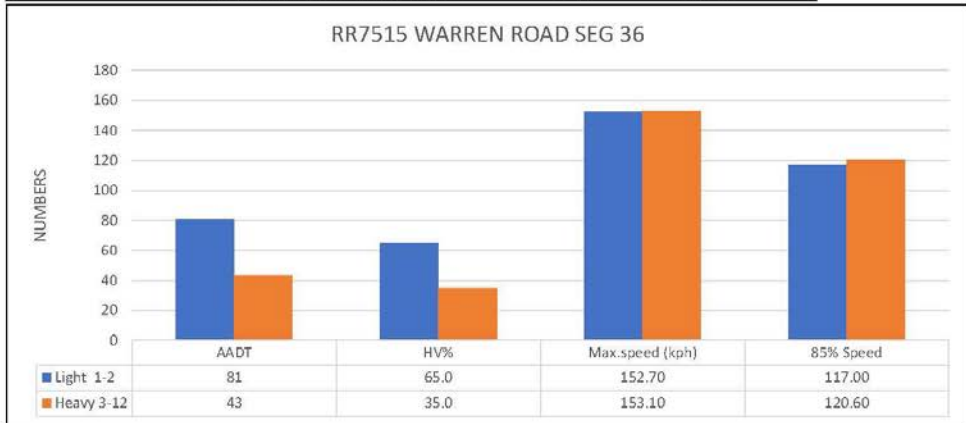
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TRAFFIC CLASSIFIER REPORT		RR7515 WARREN ROAD			
Location		Segment 36			
Period of Operation (Days)		25	6/04/2023	to	1/05/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	81	65.0	152.70	117.00
Heavy	3-12	43	35.0	153.10	120.60
Total		124	100		
Average percentile across classes			118.8	Km/H	



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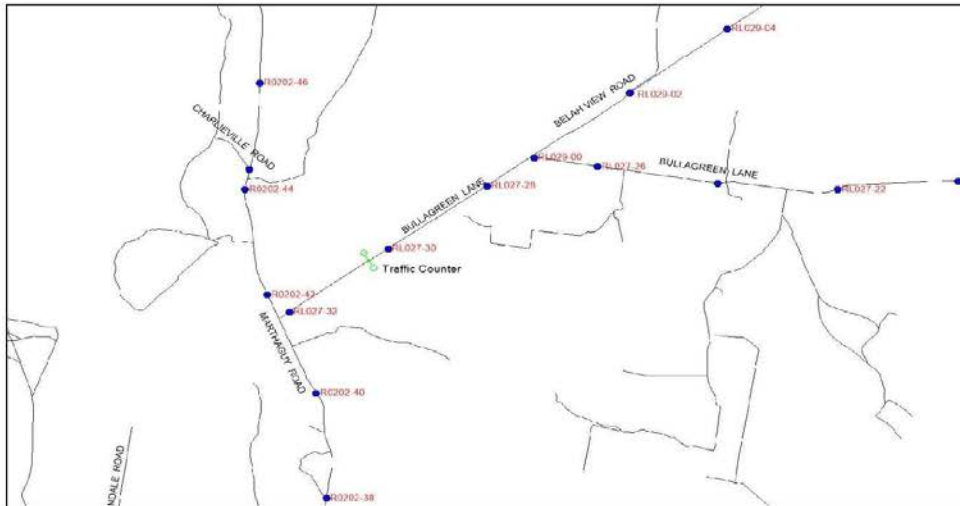
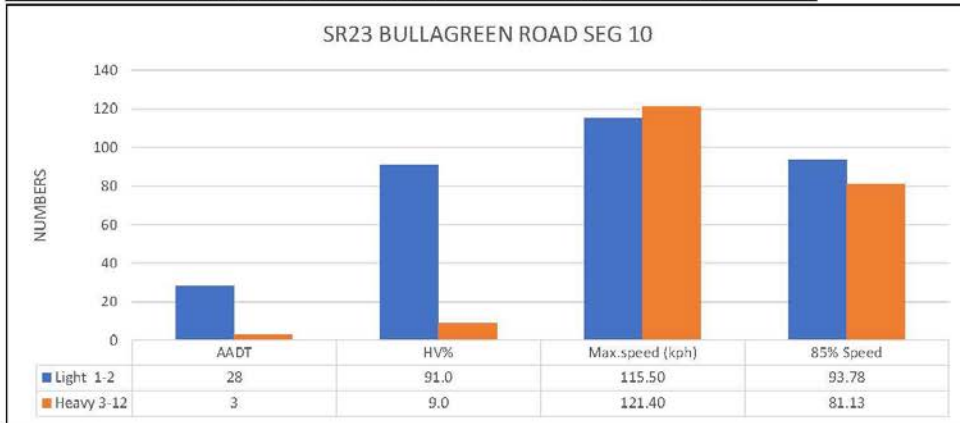
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TRAFFIC CLASSIFIER REPORT		SR23 BULLAGREEN ROAD			
Location		Segment 10			
Period of Operation (Days)		25	6/04/2023	to	1/05/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	28	91.0	115.50	93.78
Heavy	3-12	3	9.0	121.40	81.13
Total		31	100		
Average percentile across classes			87.5	Km/H	



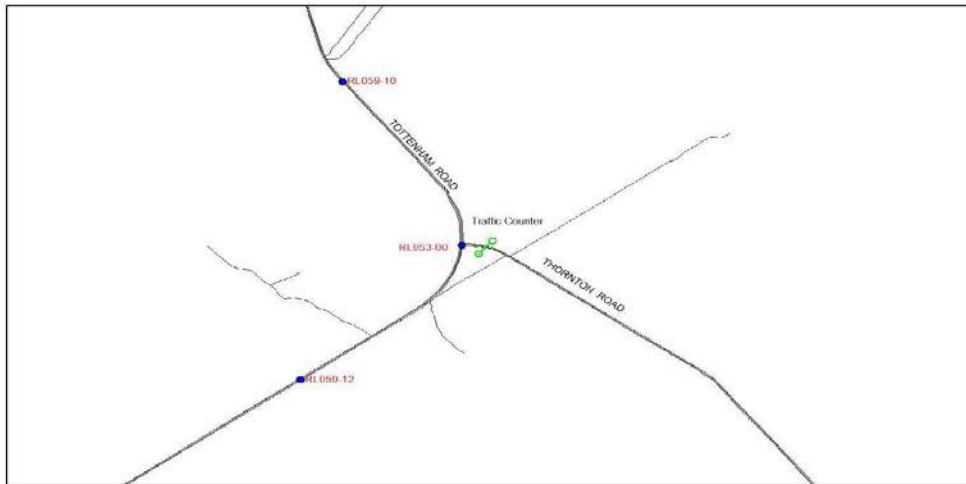
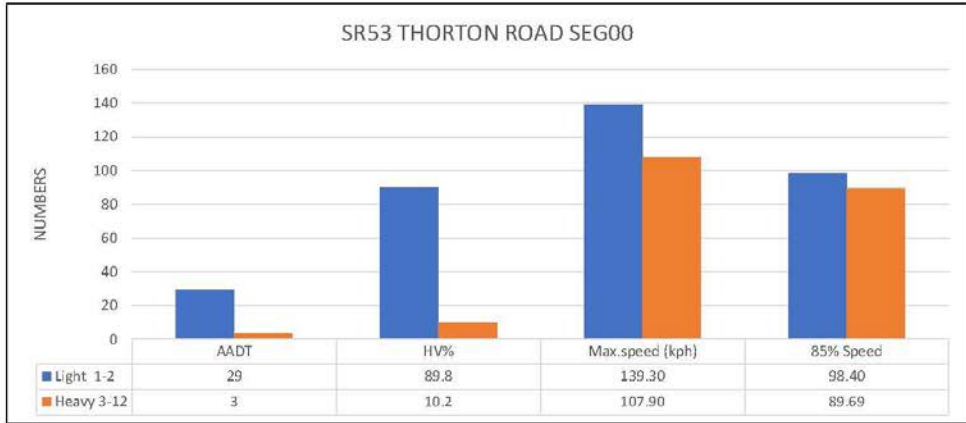
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TRAFFIC CLASSIFIER REPORT		SR53 THORTON ROAD			
Location		Segment 00			
Period of Operation (Days)		22	6/04/2023	to	28/04/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	29	89.8	139.30	98.40
Heavy	3-12	3	10.2	107.90	89.69
Total		33	100		
Average percentile across classes			94.0	Km/H	



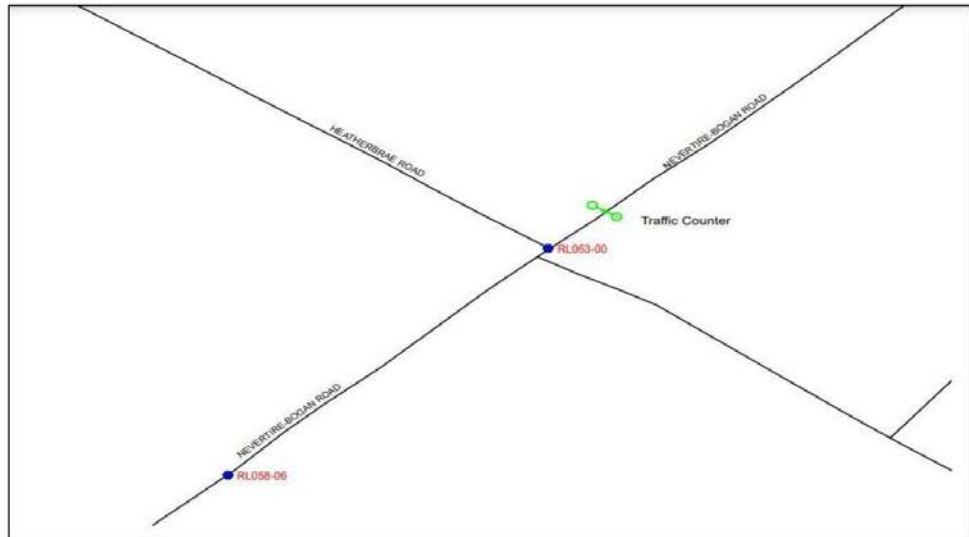
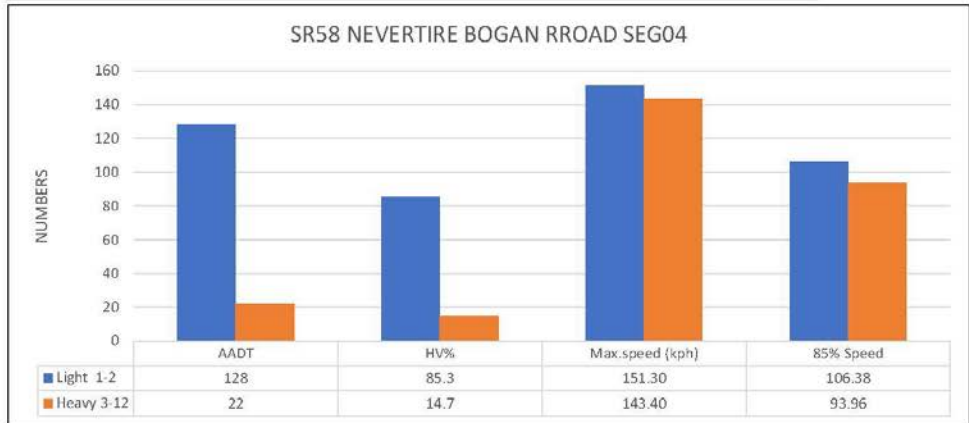
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TRAFFIC CLASSIFIER REPORT		SR58 NEVERTIRE BOGAN ROAD			
Location		Segment 4			
Period of Operation (Days)		25	6/04/2023	to	1/05/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	128	85.3	151.30	106.38
Heavy	3-12	22	14.7	143.40	93.96
Total		151	100		
Average percentile across classes			100.2	Km/H	



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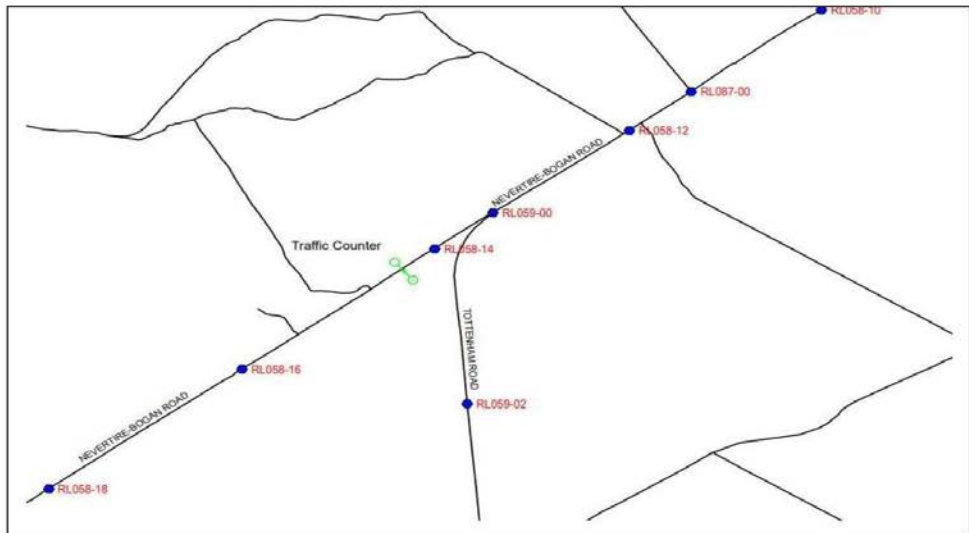
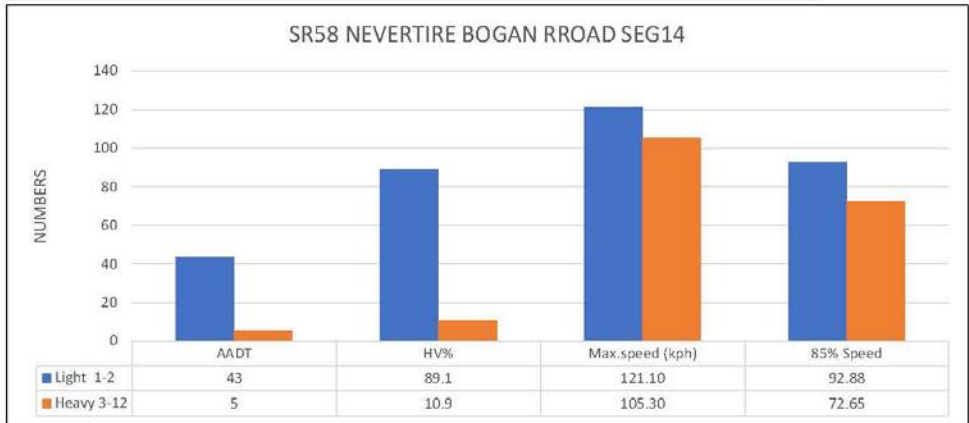
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TRAFFIC CLASSIFIER REPORT		SR58 NEVERTIRE BOGAN ROAD			
Location		Segment 14			
Period of Operation (Days)		22	6/04/2023	to	28/04/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	43	89.1	121.10	92.88
Heavy	3-12	5	10.9	105.30	72.65
Total		49	100		
Average percentile across classes			82.77	Km/H	



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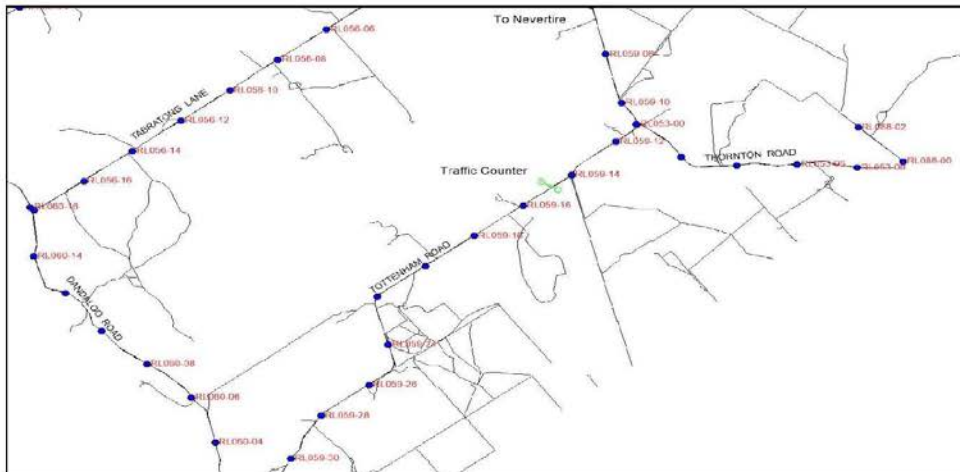
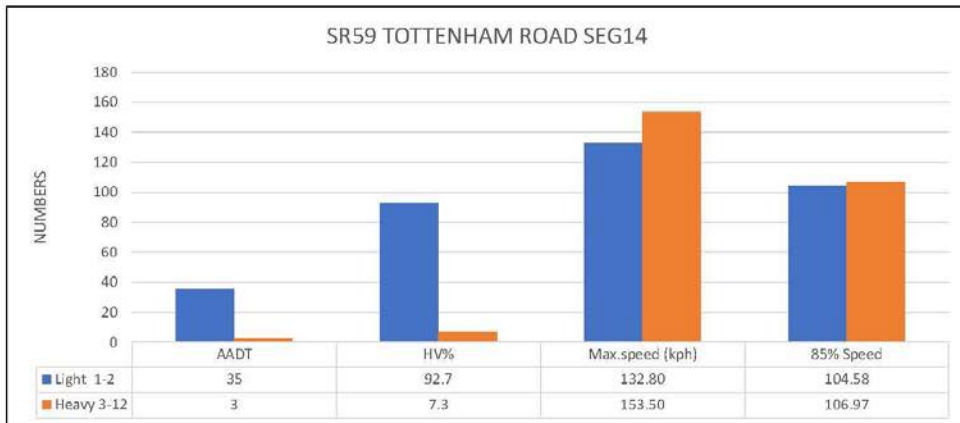
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TRAFFIC CLASSIFIER REPORT		SR59 TOTTENHAM ROAD			
Location		Segment 10			
Period of Operation (Days)		22	6/04/2023	to	28/04/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	35	92.7	132.80	104.58
Heavy	3-12	3	7.3	153.50	106.97
Total		38	100		
Average percentile across classes			105.8	Km/H	



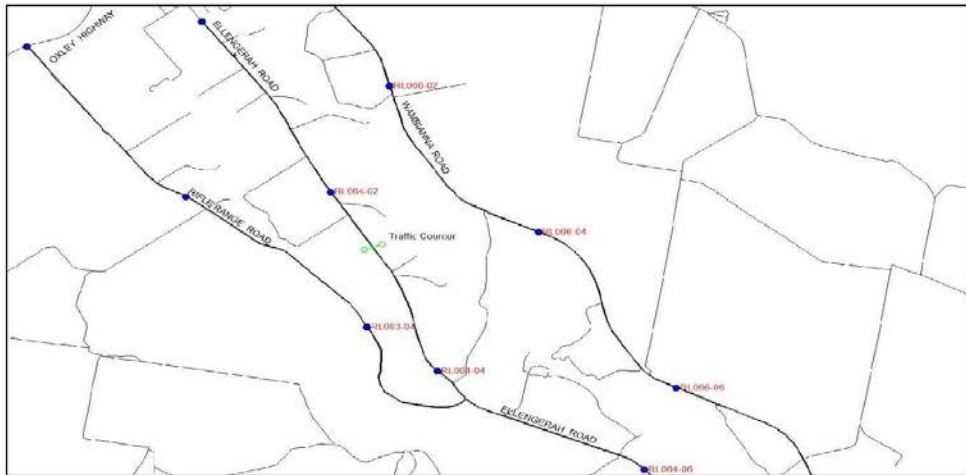
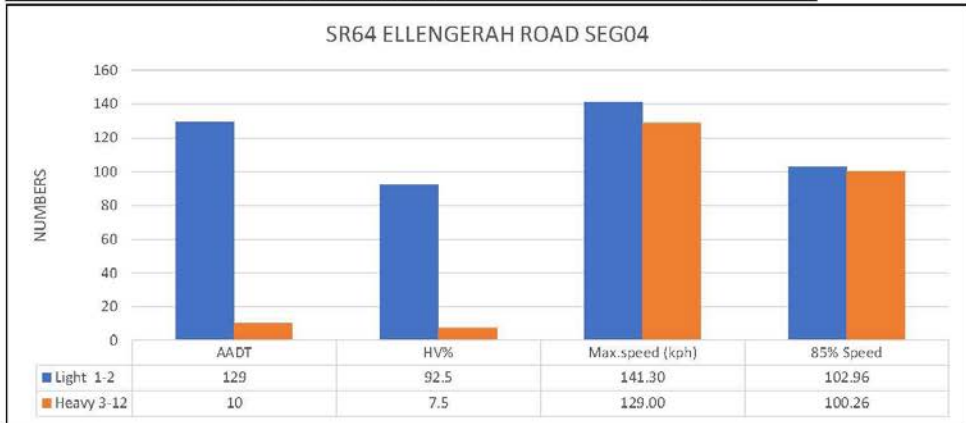
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TRAFFIC CLASSIFIER REPORT		SR64 ELLEGERAH ROAD			
Location		Segment 04			
Period of Operation (Days)		21	6/04/2023	to	27/04/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	129	92.5	141.30	102.96
Heavy	3-12	10	7.5	129.00	100.26
Total		140	100		
Average percentile across classes			101.6	Km/H	



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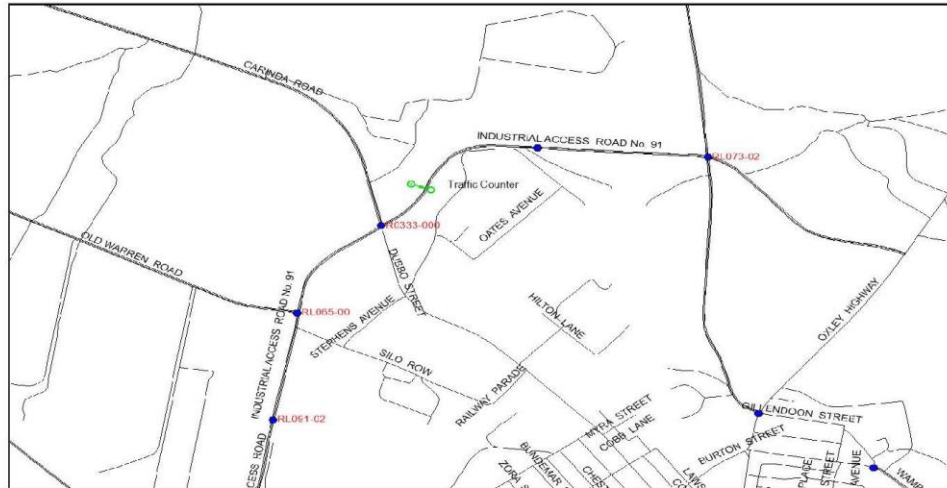
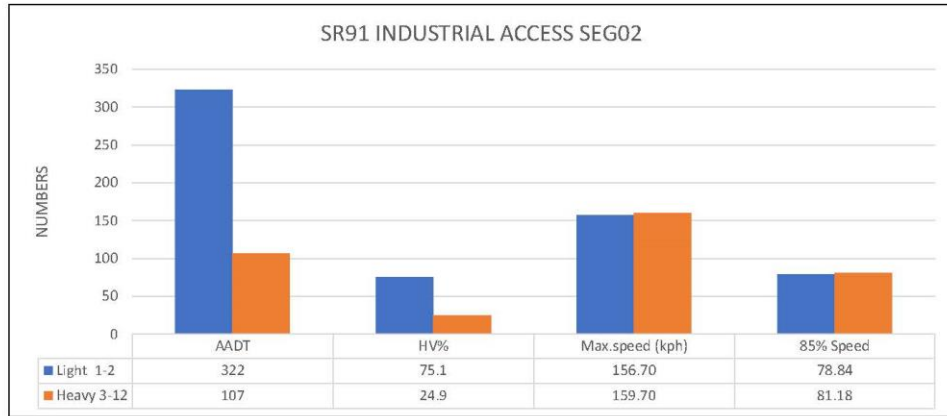
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TRAFFIC CLASSIFIER REPORT		SR91 INDUSTRIAL ACCESS			
Location ▶		Segment 02			
Period of Operation (Days)		25	6/04/2023	to	1/05/2023
Vehicle type	Class	AADT	HV%	Max.speed (kph)	85% Speed
Light	1-2	322	75.1	156.70	78.84
Heavy	3-12	107	24.9	159.70	81.18
Total		429	100		
Average percentile across classes			80.0	Km/H	



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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

RECOMMENDATION:

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period from 13th April 2023 to 12th May 2023.

ACRONYMS

- DMES Divisional Manager Engineering Services
- TSM Town Services Manager
- MHD Manager Health & Development Services
- IPM Infrastructure Projects Manager
- TSO Town Services Overseer

TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET FROM 13TH APRIL 2023 TO 12TH MAY 2023

Project	Budget	Expend	Resp	Comment
General				
Warren Lawn Cemetery Stage 3. 3330-4120-0100 JC: 3330-4120-0010 <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 10px auto;"> C/Over \$76,894 2021/2022 \$60,000 </div>	\$109,904	\$23,077	MHD / TSM	15/11/22 Expansion works and main extension works to commence as staff and contractors are available. Upgrade drainage along western side and installation of drainage along the eastern side. Extension of river water main for future lawn cemetery expansion. 8/02/23 Earthworks to construct the eastern drain complete. Will need to be seeded. 7/03/23 Ring main construction complete.

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Project	Budget	Expend	Resp	Comment
Water Supplies				
Oxley Park River Water Pumping Station JC: 0191-0001-0000	\$80,215	\$58,500	TSM	<p>Carry out modification of the pipe work and pumps at the Oxley Park River Pump Station to allow the use of the same type of pumps used at the Ellengerah Road River Pump Station to allow efficient withdraw, rotation and replacement of the pumps together with an appropriate screening structure.</p> <p>3/1/23 River levels are dropping but still too high for works to proceed. River level remains too high to allow the works to be carried out.</p> <p>8/02/23 River level remains too high to allow the works to be carried out.</p> <p>7/03/23 Advice from Water NSW is that flows will be reducing later in March.</p> <p>21/03/23 RME programmed to start in the first week of April.</p> <p>9/05/23 Water NSW have advised RME that flows will reduce late May or early June.</p>

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Project	Budget	Expend	Resp	Comment
Water Extraction Meter Compliance 4580-4320-0003 JC: 0190-0010-0000	\$3,217	\$6,448	TSM	3/1/23 On-Going. Installation of telemetry to all water extraction points meters to comply with Water NSW requirements. 8/02/23 On-Going. 7/03/23 Meeting with NRAR Wednesday 8 March. 21/03/23 NRAR and Water NSW are working together to finalise the last sites. NRAR were very happy with our progress and acknowledge the issues are out of our control.
Bore Flat Groundwater Augmentation. JC: 0191-0039-0000 (Also contained within the Infrastructure Projects Managers Report)	\$245,616	\$207,641	TSM	3/1/23 DPE have approved the scope change. Chlorination equipment ordered ETA May 2023. New building ordered awaiting ETA. Waiting on quote for new slab. 8/02/23 Slab for chlorine building at Bore Flat has been constructed. New building ETA late March 2023. 7/03/23 Chlorine systems have been ordered. ETA late May, early June.

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Project	Budget	Expend	Resp	Comment
				Interim control system has been installed at Bore Flat in March and automated water transfer to Ellengerah reservoir is happening. 21/03/23 All tracking on time at this stage. 05/04/23 New Chlorine building has been constructed. All tracking on time at this stage.
Clean New Bore – Ellengerah. JC 0151-0001-001	\$27,756	\$27,756	TSM	5/04/23 ACS Equipment have been engaged to clean drillers mud from new bore.
Clean New Bore – Nevertire. JC: 0171-0001-0005	\$31,586	\$31,586	TSM	5/04/23 ACS Equipment have been engaged to clean drillers mud from new bore.
Refurbish Old Bore – Nevertire. JC: 0190-0335-0005	\$91,520	\$91,520	TSM	5/04/23 ACS Equipment have been engaged to refurbish the old bore to prevent casing failure.
Inspect New Bore – Collie JC: 0181-0006-0001	\$4,986	\$4,986	TSM	5/04/23 ACS Equipment have been engaged to inspect and report on the condition of the New Bore at Collie.
Purchase spare pump and motor for Bore Flat Bore. JC: 0191-0001-0080	\$30,000	\$18,712	TSM	5/04/23 New Franklin bore pump and motor to be purchased for Bore Flat Bore.

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Project	Budget	Expend	Resp	Comment
Purchase spare pump and motor for Ellengerah Bore. JC: 0191-0001-0070	\$30,000	\$16,540	TSM	5/04/23 New Franklin bore pump and motor to be purchased for Ellengerah Bore.
Purchase spare pump and motor for Nevertire Bore. JC: 0191-0001-0060	\$30,000	\$8,654	TSM	5/04/23 New Franklin bore pump and motor to be purchased for Nevertire Bore.
Purchase spare pump and motor for Collie Bore. JC: 0191-0001-0090	\$30,000	\$17,700	TSM	5/04/23 Purchase a spare pump, motor, drive shafts and casings for Collie Bore.
Upgrade Water Network Telemetry System. JC: 0190-0020-0005	\$200,000	Nil	TSM	Design and implement a new Telemetry System for the water Network.
Replacement of Telemetry System	Replacement of the water and sewerage telemetry system and Firmware upgrade of the Clearwater SCADA. Report to March 2023 Water & Sewer Committee.			

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Project	Budget	Expend	Resp	Comment
Sewerage Services				
<p>Works to Gunningba Estate, and Nevertire Sewerage Pumping Stations.</p> <p>5580-4320-4010 5580-4320-4100</p>	<p>\$98,182</p>	<p>\$98,182</p>	<p>TSM</p>	<p>Xylem Water technologies will upgrade the pumps, pipework, guide rails, electrical switchboards, pump controllers and the telemetry at Gunningba Estate and Nevertire Sewerage Pumping Stations. Xylem have been instructed to work on Nevertire and Wilson Street as access to Gunningba is difficult due to the wet weather.</p> <p>11/11/22. New cabinet installed. By-pass set-up & wet well to be cleaned Monday 21/11/22. Replacement of pumps, starters and miscellaneous items to improve reliability.</p> <p>3/1/23 Nevertire complete. Waiting for new cabinet to be manufactured for Gunningba. Xylem commenced site works at Nevertire, week ending</p> <p>8/02/23 Cabinet for Gunningba SPS ETA late March 2023.</p> <p>7/03/23 Wilson St complete. Factory testing of Gunningba SPS cabinet to be carried out week of 13/03/23.</p> <p>21/03/23 Gunningba SPS site works to commence mid to late May</p>

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Project	Budget	Expend	Resp	Comment
Works Wilson Street Sewerage Pumping Stations. 0227-0020-0000	\$121,734	\$121,734	TSM	Replacement of pumps, starters and miscellaneous items to improve reliability. Xylem Water technologies will upgrade the pumps, pipework, guide rails, electrical switchboards, pump controllers and the telemetry. Equipment for Gunningba will be utilised at Wilson Street due to access issues at Gunningba. Wilson Street Complete. Xylem commenced site works week ending 11/11/2022. New cabinet to be installed. By-pass set-up & wet well to be cleaned Monday 21/11/22. Xylem Water have the cabinets being designed and materials on order. 8/02/23 New cabinet, pipework and pumps installed and running well. Indratel still to install Telemetry.
CCTV and Smoke Testing of Sewer at Warren and Nevertire 5580-4320-0002	\$200,000	Nil	TSM	Quotation documents under development for 2023/2024

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ITEM 2

WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend	Resp	Comment
Upgrade Sewerage Network Telemetry System JC 0226-0010-0005	\$150,000	Nil	TSM	Design and implement a new Telemetry System for the Sewerage Network.

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WORKS PROGRESS REPORTS – TOWN SERVICES

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Project	Budget	Expend	Resp	Comment
Warren Levee Rehabilitation	\$7,100,000 (\$887,500 Council Funding) (\$5.325 million Commonwealth Funding) (\$887,500 NSW Government Funding to date)	Nil	DMES / TSM	<ol style="list-style-type: none"> 1. Funding currently being pursued for repairs to the reported section of the Warren levee. 2. Consulted with State Government Representatives seeking financial assistance to rectify deteriorated section. 3. Works to be undertaken in-house using Council staff and local contractors. 4. Local contractors have been liaised with regarding the methods of repair. Fresh applications have been submitted to the Federal Government Department of Home Affairs, waiting on confirmation of success or not. The matter is also with Resilience NSW who are also considering the application. Further application being arranged. Meeting & site inspections 15/12/21, between GM, ADMES and Tammy Greer from The National Recovery and Resilience regarding levee repairs and improved disaster preparation through the NSW Minister for Emergency Services. New application under the Commonwealth Government National Flood Mitigation Infrastructure Program (NFMIP) with a required 25% contribution from Council arranged. \$5.325 million Commonwealth Funding announced on the 4th May 2022. Staff attempting to secure \$1.775 million co-contribution from State.

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Project	Budget	Expend	Resp	Comment
				<p>Meeting held with Resilience NSW directors where they asked for original application and correspondence with respect to the application. This has been sent. Awaiting response. State Program information request provided 19th August 2022.</p> <p>Resilience NSW met GM and DMES on 9th September 2022 and 16th September 2022. See report to October 2022 Council meeting concerning the Council contribution Funding, currently the NSW Government has only been able to fund \$887,500 of the required Council contribution of \$1,775,000. Council may have the option of using \$887,500 from the NSW Severe Weather Flood Grant for AGRN 1025 that is yet to be approved by OLG, however this is not preferred.</p> <p>Project Kick-off meeting held 18/01/23. Work program submitted to funding body. Inspection of levee by boat conducted 24/01/2023. Scope variation has been submitted to funding body.</p>
Grant Applications				
Regional Leakage Reduction Program – Local Water Utilities Projects	Up to \$150,000	Nil	TSM	<p>The project involves the installation of equipment to assist in locating leaking water pipes before they become problematic.</p> <p>Will require a 10% co-contribution from Council</p>

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Project	Budget	Expend	Resp	Comment
Community Local Infrastructure Recovery Package (CLIRP 2022) Community Assets Program CAP - 070	\$191,511	Nil	DMES / TSM	Replacement of signage at Tiger Bay Wetlands and the Bitumen reseal of Various Walk and Cycle Ways. Notification expected late June 2023.
Community Local Infrastructure Recovery Package (CLIRP 2022) Community Assets Program CAP - 083	\$ 145,200	Nil	DMES / TSM	Erosion control measures to stormwater discharge locations along the Town Levee. Notification expected late June 2023.
Community Local Infrastructure Recovery Package (CLIRP 2022) Community Assets Program CAP - 070	\$ 72,600	Nil	DMES / TSM	Clean up and restoration of Macquarie Park. Notification expected late June 2023.

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Activity	Required Interval	Details	
Water System Planned Maintenance			
River mains flushing	As required	Flushing occurs three monthly when hydrants are flushed. Additionally, river water mains are flushed when problems such as poor pressure/flow are identified.	
Water main flushing (Bore)	As required	Sections are done where and when found necessary	
Fire hydrants. Covers checked, painted, flushed and replaced where necessary, Blue reflective indicators, HP and HR signs installed	Quarterly	Flushing every 3 months as agreed with NSW RFS and Fire and Rescue NSW.	
Bore Inspections	5 Year Rolling Program	The new Bore Flat bore was inspected and cleaned in November 2022. The old Nevertire bore was inspected in late November 2022. The condition of the Nevertire bore was imminent failure of the bore casing was possible. Condition 5. To prevent the loss of the pump if the bore collapsed, the pump will be removed from the bore and stored. The new bore at Nevertire and both bores at Ellengerah will be inspected late February,2023. Details of the pumping equipment in the new bores will be collected so that spare pumps can be purchased. The Natural Resource Access Regulator (NRAR) carries out inspections of the bores and river extraction points on a random basis.	
Warren, Nevertire and Collie water chlorine, turbidity, temperature and pH testing	Weekly at specific locations	Testing carried out daily	
Warren river pumps		Ellengerah Rd Oxley Park Macquarie Park Racecourse	Breakdown maintenance only
Reservoir cleaning	3 to 5 years	Ellengerah and Nevertire Bore reservoirs	Inspected and cleaned in December 2022. Next Diver inspection December 2025.

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Activity	Required Interval	Details				
		<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Oxley Park River</td> <td style="width: 50%;">Investigate using Remotely Operated Vehicle (ROV) to inspect 2023/2024.</td> </tr> <tr> <td>Ellengerah River</td> <td>Oxley Park Reservoir to be emptied and cleaned in Autumn/Winter 2023 due to significant silt build up.</td> </tr> </table>	Oxley Park River	Investigate using Remotely Operated Vehicle (ROV) to inspect 2023/2024.	Ellengerah River	Oxley Park Reservoir to be emptied and cleaned in Autumn/Winter 2023 due to significant silt build up.
Oxley Park River	Investigate using Remotely Operated Vehicle (ROV) to inspect 2023/2024.					
Ellengerah River	Oxley Park Reservoir to be emptied and cleaned in Autumn/Winter 2023 due to significant silt build up.					
Activity	Required Interval	Details				
Sewerage System Planned Maintenance						
Warren Sewerage Treatment Works	Quarterly	New testing regime and commissioning to be finalised with EPA. The meeting with the EPA on Wednesday 14 th March was positive and we are working towards the finalisation of the licence				
Sewer gravity main CCTV Inspection and Smoke Testing program		Develop a program to carry out CCTV inspections and smoke testing of all gravity sewer mains in Warren and Nevertire. Develop a sewer main replacement/relining program. Identify stormwater infiltration locations. Develop a program to educate property owners and residents about stormwater infiltration prevention. Develop a stormwater infiltration rectification program for Council assets and private property.				
Water and Sewerage Works Subject to Funding						
Location	Work Under Development					
Collie Water Supply (Reliability)	Commission the two, 125,000 litre Pioneer water tanks located west of the tennis court. Construct a 10m high tank stand to support two, 25,000 litre water tanks at the Pioneer tank location. Install pressure pumps into a new building at the base of the new elevated tanks. Decommission and remove the elevated tanks.					
Collie Water Supply (Quality)	Installation of small package. Water Treatment Plant to return water supply to potable system.					
Collie chlorine dosing	Install new gaseous chlorination system at the Pioneer water tank location.					

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Activity	Required Interval	Details
*Warren chlorine dosing		Install new gaseous chlorination system in the new buildings at Bore Flat and Ellengerah. – Moved to Water Projects as part of Groundwater Augmentation.

Account	Budget	Expenditure
Water Fund Maintenance and Repair	\$636,516	\$480,005
4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003		
Sewer Fund Maintenance and Repair	\$278,821	\$160,683
5200-0003, 5250-0003, 5280-0003 & 5300-0003.		

Water and Sewer Works

- Flushing Valve repair in Collie
- 14 Readford St river main break
- Meter reading in Warren
- Thorton Ave bore service repair
- WOW Centre bore service leak
- Zora St meter replacement
- Bundemar River service repair
- Backfill Garden Ave excavation
- Triathlon preparation
- Training in the use of the “plumbguard”
- Meter reading in Collie
- Thornton Ave bore main break
- Johns Ave service leak (Bore)
- Nevertire cemetery water leak
- Repair Oxley Pde bore service
- Noel Waters Oval water leak
- Backfill Readford St excavation
- Checking floodgates

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Warren Sewerage Treatment Works inflow		Sewerage Year – 1st June 2022 to 31st May 2023		
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
June 2022	1,037	520	15.60	15.60
July 2022	628	441	13.67	29.27
August 2022	1,329	555	17.22	46.49
September 2022	1,440	654	19.61	66.10
October 2022	1,503	869	26.95	93.04

Due to the closure of the old Sewerage Treatment Plant, monthly figures are not available. Council is currently awaiting final approval for new reporting requirements.

Rainfall in Warren for the month of April 27.6mm

Rainfall in Warren for the year July 2022 to date: 443.5mm

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Bulk Water Reading per Quarter

WATER SOURCE	FIRST QUARTER READING 1/07/22- 31/09/22	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/22 - 31/12/22	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/23- 31/03/23	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/23 - 30/06/23	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
Warren Bores										
Bore 1 (Bore Flat) Lic. 80AL703155	0.01	0.01	0.00	0.01	2.85	2.86	0.00	2.86		
Bore 2 (Ellengerah) Unlicensed	57.46	57.46	65.03	122.49	69.21	191.70	0.00	191.70		
	57.47	57.47	65.03	122.50	72.06	194.56	0.00	194.56	27.79%	700
Warren River										
Oxley Park Lic. 80AL700017	0.00	0.00	0.00	0.00	62.06	62.06	0.00	62.06		
Ellengerah Rd Lic. 80AL700017	18.78	18.78	32.25	51.03	67.61	118.63	0.00	118.63		
	18.78	18.78	32.25	51.03	129.67	180.69	0.00	180.69	24.09%	750
Showground (Racetrack)										
Lic. 80AL700645	0.00	0.00	5.00	5.00	26.20	31.20	10.00	41.20	21.91%	188
Nevertire Bore Lic. 80AL703158	3.57	3.57	6.26	9.83	10.27	20.10	0.00	20.10	50.25%	40
Collie Bore Lic. 80CA724011	0.75	0.75	2.15	2.90	2.06	4.96	0.00	4.96	19.84%	25
Macquarie Park 80AL700996	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14.2

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

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Parks and Gardens – Routine Works

Account	Budget	Expenditure
Parks & Gardens, Cemeteries & Racecourse	\$1,935,733	\$1,421,638*
0701-0003, 1151-0003, 1651-0003, 1701-0003, 2655-0003, 2660-0003 & 2670-0003		
*Includes \$757,745 of Emergency Works from July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works.		

The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

Site or location	Works carried out
Week One and Three	
Macquarie Park	Mown, whipper snipped and weeding
Victoria Park	Mown, whipper snipped and weeding
Ravenswood Park	Mown, whipper snipped and weeding
Oxley Park	Mown, whipper snipped and weeding
Ebert Park	Mown, whipper snipped and weeding
Gillendoon Street	Mown, whipper snipped and weeding
Orchard Street levee	Mown, whipper snipped and weeding
Bob Christian Reserve	Mown, whipper snipped and weeding
Lawson Street Levee	Mown, whipper snipped and weeding
Family Health Centre	Mown, whipper snipped and weeding
Collie Village	Mown, whipper snipped and weeding
Week Two and Four	
Saunders Park	Mown, whipper snipped and weeding
Skate Park	Mown, whipper snipped and weeding
Splash Park	Mown, whipper snipped and weeding
Lions Park	Mown, whipper snipped and weeding
Rotary Park	Mown, whipper snipped and weeding
Warren Lawn Cemetery	Mown, whipper snipped and weeding
Median Strips	Mown, whipper snipped and weeding
Library	Mown, whipper snipped and weeding
Len Woolnough Levee	Mown, whipper snipped and weeding
Mary Stubbs Levee	Mown, whipper snipped and weeding
Boston Street Levee	Mown, whipper snipped and weeding
Macquarie Drive Levee	Mown, whipper snipped and weeding
Nevertire Village	Mown, whipper snipped and weeding

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The Play Equipment at Macquarie and Ravenswood Parks are inspected, and sand pit areas are raked daily.

BBQs at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

The following locations are mown, whipper snipped and weeded as needed:

- Bore Flat
- Bore Flat Levee
- Carter Oval
- Other Reserves
- Readford Street Levee
- WOW Centre
- Sewer Pumping Stations
- Shire Housing
- Town Medians and approaches
- Water Pumping Stations and Reservoirs
- Weed Spraying
- Tiger Bay Walking Track

Parks and Gardens Works

- Skate/Splash Park mow/snip
- Town approaches mowing
- Stubbs levee mow/snip
- Ravenswood Park mow/snip/pick up rubbish
- Victoria Oval mow/snip/line marking
- CBD area weeding/pruning/spraying
- Lawn Cemetery mow/snip
- Shire Chambers mow/snip
- Woolnough levee mow/snip
- Bob Christenson reserve mowing
- Far West Academy mow/snip
- Lions Park mow/snip
- Macquarie Park mow/snip
- Macquarie Drive mow/snip
- Bore Flat mow/snip
- Saunders Park mow/snip
- Saunders Park mow/snip
- Training (sharps)
- Anzac Day preparations
- Boston Street levee mow/snip
- Library mow/snip
- Ravenswood Park mow/snip
- CBD area tidy up weeding
- Victoria Oval - Cricket pitch preparation
- Clean up after Race Meeting
- Lions Park mow/snip
- Orchard St levee mow/snip
- Ebert Park mow/snip
- Orchard Street mow/snip
- Oxley Park mow/snip
- Family Medical Centre mow/snip
- Rotary Park mow/snip
- Ebert Park mow/snip
- Median strips mow/snip
- Gillendoon Pump station mow/snip
- Racecourse mow/snip/water
- Preparation for Race Meeting

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Town Crew Works

- Remove tree limbs around Warren
- Repair footpath near Police Station
- Assist Glen Street leak
- Spraying of weeds in Collie
- Nevertire Village mow/snip/spraying
- Clean stormwater grates around Warren
- Change flags at Roundabout
- Assist water/sewer crew with water leaks
- Collie Village mow/snip
- Install seats at Nevertire cemetery
- Set-up for Triathlon
- Set/pack up for GROW Festival
- Anzac Day preparations

Non-Roads November/ December 2021 Flood and Storm Damage Works

Description	Expenditure
Non-Roads November/ December 2021 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. (Application for reimbursement submitted 8/03/2022)	\$173,456.91 Note: \$36,330 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.
0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540	

Non-Roads July, August, September, October, November and December 2022 Flood Damage Works

Description	Expenditure
Non-Roads July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works.	\$757,745.33 Note: \$36,330 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.
0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540	

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ITEM 3

WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

RECOMMENDATION

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from 15th April 2023 – 14th May 2023.

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs 15/4/23 - 14/5/23				
P3507	Toyota Hilux	New windscreen fitted windscreen O'Brien Dubbo. Vehicle then taken to Pickles Dubbo for sale with an appropriate reserve.	4hrs	4hrs
P2140	Superior slasher	Draw bar chain snapped, remove replace chain test all ok.	3hrs	3hrs
P2802	Iseki ride on mower	Replaced axle seals both sides rear axle	8hrs	8hrs
P2401	Tandem axle trailer (emergency trailer)	Check of equipment run check and charge check	4hrs	4hrs
P1049	Isuzu tender truck	Battery system check/ replace x2 batteries.	2hrs	2hrs
P2380	Isuzu paveliner	100,000km service done	8hrs	8hrs
P1047	Isuzu street sweeper	Remove replace hydraulic lines to rh side brush.	4hrs	4hrs
P1047	Isuzu street sweeper	Fit new battery for rear engine start system.	2hrs	2hrs
P28	John Deere grader	Lights mirrors check and repair, aerals also repaired	4hrs	4hrs

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ITEM 3

WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P233	Toyota Kluger	Pick up and check over, try and get to smash repairs for repairs	2hrs	2hrs
P1042	Isuzu water truck	New suction hose made for truck 11mtrs long	1hr	1hr
P167	Plant trailer	Repair rear loading ramps. Repair taillight circuit.	8hrs	8hrs
P8	Cat 432f backhoe	Repaired flat front tyre.	1hr	1hr
P90	Isuzu service truck workshop	Manufacture new door for lh side toolbox paint and fit.	12hrs	12hrs
P2340	Isuzu tender truck	Fit and test-driving lights on bulbar.	4hrs	4hrs
P2121	6140m John Deere tractor	Flat rear tyre lh side, remove replace tyre with spare have flat tyre repaired.	2hrs	2hrs
P40	Isuzu med tipper	weld repair tail gate latch	2hrs	2hrs

ACRONYMS

WC Workshop Coordinator
 TBD To be determined
 DTC Diagnostic trouble code
 DPD Diesel particulate diffuse

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ITEM 4 PROCUREMENT – “PREFERRED SUPPLIER” STATUS FOR PROVISION OF SMALL MOTOR VEHICLES (C14-3.8, P2-1)

RECOMMENDATION:

That all local Motor Vehicle Dealers be formally appointed as the preferred supplier/s of small motor vehicles including sedans (cars), SUV’s (Sport Utility Vehicle’s) and utilities for the Warren Shire Council for an additional two-year period ending 30th June 2025 in accordance with the Approved Government Discount.

PURPOSE

The purpose of this report is to provide for a two-year extension of the current practice of appointing all local Motor Vehicle Dealers as the “preferred small vehicle supplier” for the Warren Shire Council.

BACKGROUND

At its ordinary monthly meeting conducted on the 27th May, 2021 the following resolution was adopted.

“That all local motor vehicle dealers be formally appointed as the preferred supplier/s of small motor vehicles including sedans (cars), SUV’s (Sport Utility Vehicle’s) and utilities for the Warren Shire Council for an additional two-year period ending 30th June 2023 in accordance with the Approved Government Discount.”

**Carried
113.5.21**

The above resolution refers to Council’s small vehicle fleet which is made up of sedans (cars), SUV’s (Sport Utility Vehicle’s) and utilities only.

This Council, like the majority of other Shire Councils in NSW can buy the classes of vehicles listed in the above paragraph and be subject to “Approved Government Discount”. The “Approved Government Discount” is available on most makes of vehicles. The consequence of the Government Discount being available to all has the effect of minimising the opportunity of dealer discounts and/or bargaining.

REPORT

It is the view that during the last two years the practice of acquiring the small vehicles from local dealers has been successful as it has saved monies and staff time by acquiring parts and backup service locally.

As detailed in the May 2021 report, the appointment of all the Local Motor Vehicle Dealers within Warren Shire, with status of being the preferred small vehicle supplier does not contravene the objectives of Council’s Procurement and Disposal Policy.

The Procurement and Disposal Policies objectives are as follows:

- obtain value for money when evaluating, selecting and disposing of goods and services that are paid for with public funds;
- ensure essential accounting and control procedures are followed for the process of requisition, ordering, receipt, issue, return and disposal of all goods and services;

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ITEM 4 PROCUREMENT – “PREFERRED SUPPLIER” STATUS FOR PROVISION OF SMALL MOTOR VEHICLES CONTINUED

- provide a set of basic Procurement and Disposal Guidelines for the purchase and disposal of goods and services including Local Preference provisions;
- promote purchasing practices which protect the health and safety of Council officers and contractors;
- ensure goods purchased by Council meet relevant safety standards;
- ensure that all parties involved in the procurement process at Warren Shire Council comply with relevant legislation, regulations and industry standards;
- promote purchasing practices which conserve resources, save energy, minimise waste, protect human health and maintain environmental quality and safety; and
- behave with impartiality, fairness, independence, openness, integrity and professionalism.

Further enhancement of the Procurement and Disposal Policies to appoint all local Motor Vehicle Dealers as the preferred small vehicle supplier status is the part of the policy that deals with local procurement. It allows a 5% preference allowance in which the local bidder is granted a 5% cost reduction factor.

It is considered that the extension of the practice of acquiring all small vehicles including sedans (cars), SUV's (Sport Utility Vehicle's) and utilities for the Warren Shire Council is beneficial to Council.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

It is considered that there are minimal risk implications.

STAKEHOLDER CONSULTATION

It is considered that the necessary stakeholder will be consulted with.

OPTIONS

It is the view that there are no better options.

CONCLUSION

It is the opinion that Council be ongoing supporting the welfare and earning ability of the local business and appoint all local motor vehicle dealers as the preferred supplier.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

ATTACHMENTS

Nil.

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ITEM 5

LGNSW WATER CONFERENCE 2023

(W1-1, S12-33.2023)

RECOMMENDATION that:

1. The information be received and noted; and
2. Council approve the attendance of one (1) interested Councillor with the Town Services Manager or nominee to the 2023 Local Government NSW Water Conference held in Parkes 26th, 27th & 28th June 2023.

Purpose

To seek Council approval for one (1) Councillor to attend the 2023 Local Government NSW Water Conference held in Parkes 26th, 27th & 28th June 2023.

Background

The annual Local Government NSW (LGNSW) Water Management Conference presents the most current and relevant information from a local government perspective on water policy and regulation, water utility management, water security and quality and service delivery.

LGNSW's Water Management Conference is a major annual event which provides a dedicated forum to discuss water policy initiatives and trends, learn about the latest technical innovations and share best practice in water governance and management.

Report

The theme for this year's Conference is We can all work "Together towards tomorrow" for water security in rural and regional NSW. Attached is a copy of the Conference Program.

It is considered worthwhile for one (1) Councillor, who most probably has an interest in Water and Sewerage to attend with staff.

Practically, it would mean travel to Parkes by road on Monday, 26th June 2023 staying two nights and returning back to Warren on Wednesday, 28th June 2023.

FINANCIAL AND RESOURCE IMPLICATIONS

Attendance costs are expected to amount to approximately \$1,000 per attendee for Conference registration, accommodation and meals.

Council provides annual funding for Councillors to attend Conferences.

LEGAL IMPLICATIONS

There is no legal requirement for Council to attend this Conference however, the supply of quality Water Services to Collie, Warren and Nevertire is a high priority for Council.

RISK IMPLICATIONS

There are no known risks.

STAKEHOLDER CONSULTATION

N/A.

OPTIONS

Council can choose to have Councillors attend or not attend.

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ITEM 5

LGNSW WATER CONFERENCE 2023

CONTINUED

CONCLUSION

This report has been prepared to advise Councillors of the upcoming 2023 Local Government NSW Water Conference and to arrange the attendance for one (1) interested Councillor.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 3.2.1 Maintain community assets (swimming pools, library, council buildings, parks, gardens, reserves, cemeteries, aerodrome, stormwater and water and sewer infrastructure) to acceptable community standards.
- 4.2.3 Provide Warren and the villages of Nevertire and Collie with an adequate and safe water supply that is appropriately priced for all consumers
- 5.3.1 Provide effective training and development of our staff;
- 5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities; and
- 5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

SUPPORTING INFORMATION /ATTACHMENTS

2023 Local Government NSW Water Conference Program.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 25th May 2023

ITEM 5

LGNSW WATER CONFERENCE 2023

CONTINUED

2023 Local Government NSW Water Conference Program

26 June 2023

Welcome Reception

Included in your full conference registration. The Welcome Reception will take place at The Hart Bar

Time 5:30 PM - 7:30 PM

27 June 2023

Stream 1 - Infrastructure

Strategic infrastructure decisions providing water security for rural and regional NSW.
Category Stream 1 (Please select one only)

Time 11:00 AM - 12:30 PM

27 June 2023

Stream 2 – Innovation and Technology

Explore innovative solutions to the challenges faced by local water utilities.
Category

Stream 2 (Please select one only)

Time 11:00 AM - 12:30 PM

27 June 2023

Stream 3 – Resilience during drought, fire and floods

Strategies for building resilience against climate volatility.
Category

Stream 3 (Please select one only)

Time 11:00 AM - 12:30 PM

27 June 2023

Site Visit: Water Treatment Plant

Water Treatment Plant, Wastewater Treatment Plant, Recycled Water Treatment Plant and Akuna Road Wetlands.

Category

Site visit (Please select site visit or forum)

Time

2:00 PM - 5:00 PM

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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ITEM 5

LGNSW WATER CONFERENCE 2023

CONTINUED

27 June 2023

Water Directorate Forum

Category

Forum (Please select forum or site visit)

Time

2:00 PM - 5:00 PM

Conference Dinner

Included in your full conference registration. The Dinner will take place at Parkes Services Club, and will include the presentation of the Sam Samra Award 2023

Time

6:30 PM - 10:00 PM

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Community Room on Thursday 25th May 2023

ITEM 1 DEVELOPMENT APPLICATION APPROVALS

(B4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform the Councillors of the approved Development Applications by Council for the previous month.

BACKGROUND

Council received Development Applications from residents in the Warren Shire area to seek approval.

REPORT

There have been nil development applications approved for April 2023.

FILE	LOCATION	WORKS	RECEIVED	APPROVED

LEGAL IMPLICATIONS

Council is required under the EPA Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a S101 EPA Act list of approvals monthly for the community to review.

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.4 Ensure current and future housing needs for the community are met.
- 5.2.1 Ensure that this strategic planning framework becomes an integral part of our operating culture.
- 5.2.6 Embrace a team centred culture of continual improvement to improve operational efficiency.

SUPPORTING INFORMATION/ ATTACHMENT

Nil.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held at
Council Community Room, Warren on Thursday 25th May 2023

ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

Budget and Works from 12th April 2023 to 10th May

2020 Projects	Budget	Expend	Resp	Comment
<p>Construction of two (2) x Council dwellings.</p> <p>21 Deacon Drive and 8 Deacon Drive.</p>	88,000	23,854 Committed	MHD	<p>Completed July 2020.</p> <p>New complaint lodged with Department of Fair-Trading 18th May 2021. Additional information provided 2nd and 7th June 2021.</p> <p>Formal complaint lodged with Department of Fair-Trading 4th March 2021. Additional information provided 11th March 2021. A further report provided to Council in August 2021.</p> <p>Rectification order issued. Expired 26/10/2021 Builder expected at the end of November to complete requested maintenance and repair works which has not progressed.</p> <p>Report provided to February 2022 Committee of the Whole Closed Council Meeting concerning directions on this project.</p> <p>Council resolved that: Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court.</p> <p>Proceedings have commenced on 28th July 2022, in NCAT in respect of both properties.</p> <p>Case has been lodged with District Court.</p>

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held at
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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

2021 Projects	Budget	Expend	Resp	Comment
Construction of the Waste Transfer Station at Ewenmar Waste Depot.	271,116	106,982 Committed	MHD/TSM	<p>Final design complete. Contractor engaged to install drainage pipework at the end of November. Concreting works listed on vendor panel closed 3rd February 2022 contractor appointed.</p> <p>Due to time lapse, new quotations obtained and reassessed.</p> <p>MLB to commence once Equestrian Centre path is complete.</p> <p>No progress during September, October, November, December, January and February due to site being flooded and wet weather.</p> <p>Works being planned with contractor, Subject to availability.</p>
Completion of Tiger Bay Wetlands Walkway (Central West Councils Environment and Waterways Alliance 2021 Small Grants).	4,545	Nil	MHD/DMES	Works program to be determined. Site inspection completed 5 th January 2023.

2022 Projects	Budget	Expend	Resp	Comment
Warren Support Services (Targeted Early Intervention)				
2.14 Warren Youth Group Grow Services Day.	5,000	Nil	MHD	To be held Thursday 13 th April 2023. Waiting on acquittal.
2.22 Warren Chamber of Music Festival.	4,380	Nil	MHD	To be held February 2023 through to September 2023.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES

CONTINUED

Capital Expenses				
Dwelling Renewals – 1 Pittman Parade. Replacement of kitchen.	60,000	Nil	MHD	Contractor selected and purchase order issued.
Council Housing M & R.	101,741	25,337	MHD	56 Garden Avenue, Heavy Maintenance to be completed. Report to January Council meeting. In progress. Further funds of \$90,000 allocated from the Infrastructure Improvement/Replacement Reserve to 56 Garden Avenue Refurbishment for the necessary asset renewal works to be completed. Maintenance and painting has begun, sourcing quotes for kitchens.
Capital Renewal				
Animal Shelter Replacement	60,000	Nil	MHD/IPM	Project in planning stage.
Library Defibrillator	3,000	Nil	MHD	On back order.
Warren War Memorial Swimming Pool relining project	405,455	318,182 Committed	MHD	Negotiations commenced with BeauCorp Projects Pty Ltd for engagement, variations for guttering subject to practicality and balance tank relining being negotiated. Andy Varga from SCP Consultants engaged for supervision work if required.
Town Planning				
LEP Review	20,000	9,130	MHD	Consultant engaged. Draft report provided, reviewed. Feedback provided.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
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ITEM 3 EWENMAR WASTE DEPOT – FUTURE GAZETTED PUBLIC HOLIDAYS CLOSURE
(G2-5.4)

RECOMMENDATION:

That the opening and closing Public Holiday days for the Ewenmar Waste Depot to be as follows from this point forward:

New Year's Day	Closed
New Year's Day Holiday	Open
Australia Day	Open
Good Friday	Closed
Easter Saturday	Open
Easter Sunday	Closed
Easter Monday	Open
Anzac Day	Closed
Queen's Birthday	Open
Labour Day	Open
Christmas Day	Closed
Boxing Day	Open
Christmas Day Holiday	Open

PURPOSE

The purpose of this report is for Council to determine which gazetted public holidays that the Ewenmar Waste Depot would be closed to the Public.

BACKGROUND

The closing of the Ewenmar Waste Depot was reported to the Ordinary Meeting of Council held 22nd April 2021 where Council resolved:

1. The opening and closing Public Holiday days for the Ewenmar Waste Depot for the rest of 2021 and 2022 be as follows:

2021

<i>Anzac Day</i>	<i>Sunday, 25 Apr 2021</i>	<i>Closed</i>
<i>Queen's Birthday</i>	<i>Monday, 14 June 2021</i>	<i>Open</i>
<i>Labour Day</i>	<i>Monday, 4 Oct 2021</i>	<i>Open</i>
<i>Christmas Day</i>	<i>Saturday, 25 Dec 2021</i>	<i>Closed</i>
<i>Boxing Day</i>	<i>Sunday, 26 Dec 2021</i>	<i>Open</i>
<i>Christmas Day Holiday</i>	<i>Monday, 27 Dec 2021</i>	<i>Open</i>
<i>Boxing Day Holiday</i>	<i>Tuesday, 28 Dec 2021</i>	<i>Open</i>

2022

<i>New Year's Day</i>	<i>Saturday, 1 Jan 2022</i>	<i>Closed</i>
<i>New Year's Day Holiday</i>	<i>Monday, 3 Jan 2022</i>	<i>Open</i>
<i>Australia Day</i>	<i>Wednesday, 26 Jan 2022</i>	<i>Open</i>
<i>Good Friday</i>	<i>Friday, 15 Apr 2022</i>	<i>Closed</i>
<i>Easter Saturday</i>	<i>Saturday, 16 Apr 2022</i>	<i>Open</i>
<i>Easter Sunday</i>	<i>Sunday, 17 Apr 2022</i>	<i>Closed</i>
<i>Easter Monday</i>	<i>Monday, 18 Apr 2022</i>	<i>Open</i>
<i>Anzac Day</i>	<i>Monday, 25 Apr 2022</i>	<i>Closed</i>
<i>Queen's Birthday</i>	<i>Monday, 13 June 2022</i>	<i>Open</i>
<i>Labour Day</i>	<i>Monday, 3 Oct 2022</i>	<i>Open</i>
<i>Christmas Day</i>	<i>Sunday, 25 December 2022</i>	<i>Closed</i>
<i>Boxing Day</i>	<i>Monday, 26 Dec 2022</i>	<i>Open</i>
<i>Christmas Day Holiday</i>	<i>Tuesday, 27 Dec 2022</i>	<i>Open</i>

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
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ITEM 3 EWENMAR WASTE DEPOT – FUTURE GAZETTED PUBLIC HOLIDAYS CLOSURE
CONTINUED

2. *Appropriate advertising of the public holiday openings and closings of the Ewenmar Waste Depot be arranged.*
3. *Appropriate new signage detailing the public holiday closures of the Ewenmar Waste Depot be arranged.*

Carried
89.4.21

REPORT

The time is now to reassess the public holiday closures in 2023 and onwards.

Council staff have been closing the Depot on all public holidays as listed and it is considered appropriate that this should be considered by Council for the future.

FINANCIAL AND RESOURCE IMPLICATIONS

In a typical year, the cost implication of opening on the public holidays as recommended is approximately \$1,800 over the normal staff costs.

These costs are expected to be reasonably contained within the budget of the Ewenmar Waste Depot.

LEGAL IMPLICATIONS

N/A.

RISK IMPLICATIONS

N/A.

STAKEHOLDER CONSULTATION

No consultation has occurred. This is a continuation of the initial resolution of Council on closure for certain public holidays. There has been no negative feedback received.

OPTIONS

Council should continue the existing public holiday closures.

CONCLUSION

The recommendation contained within this report, ensures that there is an appropriate level of service provided to the community on the relevant public holidays deemed suitable for the Ewenmar Waste Depot opening.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.3 Ensure a quality customer service focus by staff.

SUPPORTING INFORMATION / ATTACHMENTS

Nil.